

DRAFT OF MEETING SUMMARY

Meeting	:	Special Executive Committee
Date and time	:	August 28, 2026, at 3:30 p.m.
Location of Meeting	:	Mesilla Community Center 2251 Calle de Santiago Mesilla, NM 88046
Chairperson	:	Mary Ulrich
Members Attending	:	Present: Magdaleno Manzanárez*, Mary Ulrich*, Gary Whitehead* Absent: Jacqueline Fryar, Debbie Schoonover Staff: Fayth Grijalva*, Glory Juarez, Angela Longovia, Krisye Shook*, Jaymi Simms* *attended virtually
Guests in Attendance	:	Margarito Aragon*, Leroy Garcia*, Crystal Hollon*, Giselle Palomares*, Monica Perry*, Sarah Raney*, Josh Stoller
Summary submitted by/Signature	:	Fayth Grijalva, Administrative Specialist
Next Meeting	:	No date set

#	Agenda Item	Summary
1.	Call to order	The chair was unavailable; Ms. Ulrich chaired the meeting. Ms. Ulrich called the meeting to order at 3:31 p.m. Ms. Ulrich approved virtual attendance for online members.
2.	Welcome and Introductions	Ms. Ulrich welcomed the attendees.
3.	Roll Call & Abstentions	Ms. Grijalva called roll; there were no abstentions
4.	Public Comment	No public comment
5.	Approval of Agenda	a) Mr. Whitehead motioned to approve the agenda, seconded by Mr. Manzanárez. The motion passed. The roll call vote was as follows: • Magdaleno Manzanárez – yes • Mary Ulrich – yes • Gary Whitehead – yes

6.	Action Items:	Approval of the June 1, 2026, meeting summary Mr. Whitehead motioned to approve the meeting summary, seconded by Ms. Ulrich. The motion passed. The roll call vote was as follows: • Magdaleno Manzanárez – abstained • Mary Ulrich – yes • Gary Whitehead – yes Resolution 26 – 01 approves a lease agreement between the Southwestern Area Workforce Development Board and Loretto Towne Centre in Las Cruces for temporary space during the renovation of America's Job Center. • Ms. Juarez provided an update on the Las Cruces America's Job Center renovations, which are scheduled to begin mid september and are expected to take approximately six months. DWS will fully fund the temporary location, with the Board's fiscal agent office making lease payments and requesting reimbursement. • Ms. Juarez reviewed minor revisions to the temporary lease agreement requested by the Loretto Towne Centre administration and approved by DWS Procurement Department. Mr. Manzanárez motioned to approve Resolution 26-01, seconded by Ms. Ulrich. Motion passed. Roll call vote was as follows: • Magdaleno Manzanárez – yes • Mary Ulrich – yes • Gary Whitehead – yes
7.	Member Input	None.
8.	Next Meeting	No date set.
9.	Adjournment	Ms. Ulrich adjourned the meeting at 3:43 p.m.

Attested: _____

Date _____