Region IV, Chief Elected Officials

Meeting Agenda

Mesilla Town Hall
2231 Avenida de Mesilla
Mesilla, NM 88046

To join the meeting by phone, dial (346) 248-7799, then enter Meeting ID: 828 2495 0775
To join the meeting online via Zoom, go to: https://us02web.zoom.us/j/82824950775

Friday, November 6, 2026, at 10:00 a.m. (MDT)

Commissioner Chris Ponce —Chief
Commissioner Art Malott—Vice-Chief

I. Call to Order

II. Pledge of Allegiance

III. Welcome

IV. Roll Call and Abstentions (If necessary, Chair's approval for members to participate in the meeting virtually)

V. *Public Comment (3-Minute Limit)

VI. Approval of Agenda

VII. Consent Agenda Items

a) Approval of September 17, 2026, Joint Meeting minutes

VIII. Action Items

a) Resolution 26 – 21 concurs with the Southwestern Area Workforce Development Board to approve the transfer of banking services, establishment of accounts, designation of authorized signers, and access to electronic banking and ACH services.

b) Resolution 26 – 22 approves an Intergovernmental Agreement between the Southwestern Area Workforce Development Board and Serve NM for a $7,500 grant to support a youth event and authorizes the SAWDB Board Chair to sign.

IX. Reports and Information Items

a) Administrative and Financial Reports
   i. WIOA Administrator
   ii. Technical Assistance & Training
   iii. Financials

b) Service Provider Reports
   i. Youth Services (Alamo Navajo School Board)
   ii. Youth Services *(*New Mexico State University/Doña Ana Community College*)*
   iii. Adult/Dislocated Worker Services (Equus Workforce Solutions)

c) Updates from DWS

X. Other

a) Member Input

XI. Next Meeting

a) Friday, February 5, 2027, at 10:00 a.m.

XII. Adjournment

*Public comments can be emailed to sawdb@employnm.com before November 6, 2026, at 10:00 a.m. All public comments will be read at the meeting in the order received.

Scan the QR code to join the meeting via Zoom



Consent Agenda Items

Joint Meeting

of the

The Region IV, Chief Elected Officials

and the

Southwestern Area Workforce Development Board

Grant County Veterans Memorial Business & Conference Center
3031 Highway 180 East
Silver City, NM 88062

To join the meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 834 2320 8544
To join the meeting online via Zoom, go to https://us02web.zoom.us/j/83423208544

Thursday, September 17, 2026, at 1:00 p.m. (MDT)

DRAFT OF MEETING MINUTES

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I. Call to Order

a. SAWDB Chair called the joint meeting to order at 1:03 p.m.

b. CEO Chair called the meeting to order at 1:03 p.m.

II. Pledge of Allegiance

a. Chairman Poncé asked everyone to join him in the Pledge of Allegiance.

III. Roll Call and Abstentions

a. Southwestern Area Workforce Development Board (SAWDB)
   i. Ms. Grijalva called roll for the SAWDB; there were no abstentions. Chair Fryar approved virtual participation for members attending remotely.

b. Chief Elected Officials (CEO)
   i. Ms. Grijalva called roll for the CEOs; there were no abstentions. Chief Poncé approved virtual participation for members attending remotely.

SAWDB Members Present	**SAWDB Members Absent**
Cassie Arias-Ward*	Mary Ann Chavez-Lopez *(without cause)*
Tricia Brainard	Ross Marks *(without cause)*
Alisa Estrada*	Marcos Martinez *(with cause)*
Jacqueline Fryar	Michael Olguin *(without cause)*
Mailette Lopez*	JC Trujillo *(with cause)*
Magdaleno Manzanárez	Michelle Velarde *(with cause)*
Tiffany Martinez*	Gary Whitehead *(with cause)*
Joshua Orozco*	
Erik Padilla*	
Gentry Roberts	
Christopher Rodriguez	
Anton Salome*	
Debbie Schoonover*	
Mary Ulrich	
Jeff Waugh*	
Mona Rae Waugh*	

Voting CEO Members Present	Voting CEO Members Absent
Commissioner Buster Floyd Green*	Commissioner Joe Gonzales
Commissioner Art Malott	Commissioner Jim Paxon
Commissioner Chris Poncé	Commissioner Manny Sanchez
Commissioner Ray Trejo*	

Non-Voting CEO Members Present	Non-Voting CEO Members Absent
Mayor Michael Thompson*	Chapter President John Apachito Jr.
	Mayor Ravi Bhasker
	Mayor Jacob Biggler
	Mayor Eric Enriquez
	Mayor Rolf Hechler
	Mayor Russell Hernandez
	Mayor Richard Holcomb
	Mayor Gabriel I. Holguin
	Mayor Hilda Keller
	Mayor Arnold Lopez
	Mayor Reynaldo Maynes
	Mayor Martin Neave
	Mayor John L. Ojinaga
	Mayor Javier Perea
	Mayor Michelle "Micki" Shillito
	Mayor Phillip Skinner
	Mayor Deb Stubblefield
	Mayor Dennis Torres
	Mayor Simon Wheaton-Smith

Staff Present:	Guests:
Jay Armijo, SCCOG Executive Director*	Maragrito Aragon*
Skylar Arnold, Fiscal Administrator*	Rosina Espinoza*
Fayth Grijalva, Administrative Specialist	Leroy Garcia*
Glory Juarez, WIOA Administrator	Marissa Molano
Angela Longovia, Communications Manager	Chanin O'Rourke*
Diana Luchini, Fiscal Clerk*	Juanisha Padilla*
Krisye Shook, WIOA Program Monitor*	Giselle Palomares
Jaymi Simms, WIOA Program Manager*	Monica Perry*
	Sarah Raney*
	Chris Ruiz*
	Rhiannon Salazar*
	Becky Vega*

*Virtual attendance (via phone or Zoom)

IV. Public Comment

a. No public comment

V. Approval of Agenda

Commissioner Poncé requested the removal of SAWDB action items a, b, c, d, and k (Resolutions 26-05, 26-06, 26-07, 26-08, and 26-15). CEO Consent Concurrence items c, d, e, f, and l were also removed from the agenda.

Commissioner Poncé requested that, under SAWDB Resolution 26-13, the Required

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Information in the Communications Policy be rescinded rather than approved.
Ms. Arias-Ward joined the meeting at 1:09 p.m.

i. Chief Elected Officials Approval of Agenda.
Commissioner Poncé **made a motion to approve the agenda as amended; seconded by** Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Commissioner Green – Yes	Commissioner Poncé – Yes
Commissioner Malott – Yes	Commissioner Trejo – Yes

ii. Southwestern Area Workforce Development Board Approval of Agenda.
Ms. Estrada **made a motion to approve the agenda as amended; seconded by** Mr. Manzanárez. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

VI. Consent Agenda Items

a. Southwestern Area Workforce Development Board Consent Agenda Items

i. Approval of June 25, 2026, Meeting minutes.

ii. SAWDB Resolution 26 – 01 ratifies the Executive Committee's action to approve a lease agreement between the Southwestern Area Workforce Development Board and Loretto Towne Centre in Las Cruces for temporary space during the renovation of America's Job Center.

iii. SAWDB Resolution 26 – 02 authorizes the administrative entity to issue a Request for Proposals for WIOA Adult and Dislocated Worker Services.

iv. SAWDB Resolution 26 – 03 authorizes the administrative entity to issue a Request for Proposals for WIOA One-Stop Operator Services.

v. SAWDB Resolution 26 – 04 designates Southwestern Area Workforce Development Board bank account signatories.

Ms. Ulrich **made a motion to approve the consent agenda items; seconded by** Ms. Estrada. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

b. Chief Elected Officials Consent Agenda Items

i. Approval of June 5, 2026, Meeting minutes

ii. CEO Resolution 26 – 01 concurs with the Southwestern Area Workforce Development Board to approve a one-year subscription for Engage by Cell's text messaging platform and mobile web app.

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iii. CEO Resolution 26 – 02 concurs with the Southwestern Area Workforce Development Board to approve the PY26 Budget for the period of July 1, 2026, through June 30, 2027.
iv. CEO Resolution 26 – 03 concurs with the Southwestern Area Workforce Development Board to approve a lease agreement between the Southwestern Area Workforce Development Board and Tresco, Inc. in Truth or Consequences.
v. CEO Resolution 26 – 04 concurs with the Southwestern Area Workforce Development Board to approve a lease agreement between the Southwestern Area Workforce Development Board and 70 South Investments in Sunland Park.
vi. CEO Resolution 26 – 05 approves Proclamation for National Disability Employment Awareness Month, October 2026

Commissioner Trejo **made a motion to approve the consent agenda items; seconded by** Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Commissioner Green – Yes	Commissioner Poncé– Yes
Commissioner Malott – Yes	Commissioner Trejo – Yes

VII. SAWDB Action Items

a) SAWDB Resolution 26 – 09 approves the On-the-Job Training Policy 17-03.6.

Ms. Shook presented the updated OJT policy, explaining that revisions were made at NMDWS's request following PY25 monitoring. The updates reorganize and clarify eligibility, documentation, contract, reimbursement, and employer requirements, while strengthening compliance with WIOA requirements. Ms. Shook noted that the revisions do not substantially change the purpose of the OJT program.

Ms. Juarez noted that the revisions also address monitoring findings, including clearer requirements for participant files and employer documentation, such as pay stubs.

Ms. Estrada **made a motion to approve SAWDB Resolution 26 – 09; seconded by** Ms. Ulrich. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

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b) SAWDB Resolution 26 – 10 approves the Adult and Dislocated Worker Eligibility Policy.

Ms. Simms reviewed the policy attachments, noting that no changes were made to the policy itself. Updates were made to the attachments and glossary, including clarifying eligibility terms, adding allowable documentation, and creating a new source documentation attachment for data validation.

Mr. Manzanárez **made a motion to approve SAWDB Resolution 26 – 10; seconded by** Ms. Ulrich. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

c) SAWDB Resolution 26 – 11 approves the Supportive Services Policy.

Ms. Simms stated that the only update to the policy was adding in-school youth to the applicability section, as it was referenced throughout the policy but previously omitted from that section.

Mr. Rodriguez **made a motion to approve SAWDB Resolution 26 – 11; seconded by** Ms. Estrada. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

d) SAWDB Resolution 26 – 12 approves the Local Four-Year Plan Modifications-DRAFT.

Ms. Juarez explained that the Local Plan is modified every two years to update data, performance measures, and labor market information and align with the State Plan. The current plan is out for a 30-day public comment period, with Board approval due by October 2 and submission to DWS by October 5. She requested approval contingent on incorporating public comments and final formatting revisions.

Mr. Manzanárez **made a motion to approve SAWDB Resolution 26 – 12; seconded by** Ms. Estrada. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

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e) SAWDB Resolution 26 – 13 rescinds the Required Information in Communications Policy.

Ms. Juarez recommended rescinding the Communications Policy and using the Stevens Amendment Policy as the guide for required communications language, logos, and branding. Ms. Juarez noted that future communication requirements could be addressed through guidance letters or internal memos rather than maintaining a separate policy.

Ms. Ulrich **made a motion to rescind SAWDB Resolution 26 – 13; seconded by** Ms. Brainard. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

f) SAWDB Resolution 26 – 14 committee appointments.

Ms. Juarez presented recommendations to add Sylvia Ulloa and Jeff Waugh to the Youth Committee, with Ms. Ulloa serving as a non-Board member. She also shared that the committee is being expanded to include additional community and youth-serving organizations and now meets monthly.

Ms. Ulrich noted that Sylvia Ulloa is the Director of NM CAFé, a statewide organization serving the southern part of the region, and highlighted the organization's active Youth Council as an opportunity to bring more youth voices into the committee.

Ms. Brainard **made a motion to approve SAWDB Resolution 26 – 14; seconded by** Mr. Salome. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

g) SAWDB Resolution 26 – 16 One-Stop Certification Application.

Ms. Juarez presented the Comprehensive One-Stop Certification application, explaining that it is required by DWS to certify the America's Job Center Las Cruces. The application reviews required partners, MOUs, IFAs, financial contributions, staffing, and customer services. She requested Board approval to submit the application to DWS for review.

Ms. Brainard **made a motion to approve SAWDB Resolution 26 – 16; seconded by** Mr. Manzanárez . **By unanimous consent, the motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

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h) Election of officers

An election of officers takes place annually. The officers must be from the private sector and can serve no more than two consecutive terms in a single position. The one-year term begins September 1, 2026.

Mr. Manzanárez **motioned to elect Jacqueline Fryar as SAWDB Chair, seconded by** Ms. Ulrich. **The motion passed.**

Mr. Manzanárez **motioned to elect Christopher Rodriguez as SAWDB Vice-Chair, seconded by** Ms. Brainard. **The motion passed.** The roll call vote was as follows:

Ms. Arias-Ward – Yes	Mr. Padilla – Yes
Ms. Brainard – Yes	Ms. Roberts – Yes
Ms. Estrada – Yes	Mr. Rodriguez – Yes
Ms. Fryar – Yes	Mr. Salome – Yes
Ms. Lopez – Yes	Ms. Schoonover – Yes
Mr. Manzanárez – Yes	Ms. Ulrich – Yes
Ms. Martinez – Yes	Mr. Waugh – Yes
Mr. Orozco – Yes	Ms. Waugh – Yes

VIII. CEO Consent – Concurrence – Approval of SAWDB Action *(The items below are considered consent concurrence items and were approved with the motion to concur with the SAWDB action in the resolutions listed above).*

a. CEO Resolution 26 – 06 concurs with SAWDB Resolution 26 – 01
b. CEO Resolution 26 – 07 concurs with SAWDB Resolution 26 – 04
c. CEO Resolution 26 – 12 concurs with SAWDB Resolution 26 – 09
d. CEO Resolution 26 – 13 concurs with SAWDB Resolution 26 – 10
e. CEO Resolution 26 – 14 concurs with SAWDB Resolution 26 – 11
f. CEO Resolution 26 – 15 concurs with SAWDB Resolution 26 – 12
g. CEO Resolution 26 – 16 concurs with SAWDB Resolution 26 – 13
h. CEO Resolution 26 – 18 concurs with SAWDB Resolution 26 – 16

Commissioner Poncé **made a motion to approve CEO Consent Concurrence items with one vote; seconded by** Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Commissioner Green – Yes	Commissioner Poncé – Yes
Commissioner Malott – Yes	Commissioner Trejo – Yes

IX. CEO Action Items

a. Resolution 26 – 19 Election of officers

Commissioner Poncé agreed to continue serving as Chair through 2026. Elections will be revisited later in the year.

Commissioner Poncé **made a motion to remain Chair through the end of 2026. Seconded by** Commissioner Malott**.**

Commissioner Poncé **made a motion to elect Commissioner Malott as Vice-Chair, seconded by** Commissioner Green. **Motion passed.** The roll call vote was as follows:

Commissioner Malott – Yes	Commissioner Sanchez – Yes
Commissioner Poncé – Yes	Commissioner Trejo – Yes

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X. Reports and Information Items *(Items ii., iii., b., and c. below were not presented at the meeting.)*

a. Administrative and Financial Reports

i. WIOA Administrator

Ms. Juarez provided an update on several monitoring and compliance concerns, including approximately $17,000 in potential disallowed costs from PY23 and approximately $38,000 related to an OJT employer issue. She also discussed a $50,000 concern involving 10 reentry program plumbing certifications at $5,000 each, with Equus Workforce Solutions serving as the service provider. Staff is working with DWS and other parties to review the issues, determine responsibility and next steps, and ensure compliance. Ms. Juarez noted that, depending on the outcome of the ongoing issues, an Executive Committee or special Board meeting may need to be scheduled within the next few weeks.

Related to the plumbing cohort issue, Mr. Rodriguez stated that, based on his experience in the private sector as a training institution, he received training on the meaning of approval, and meetings were held to ensure understanding of the approval process. Therefore, responsibility for contracts goes both ways. Clearer documentation may help. Although the requirements appear to be stated, reviewing and revising the language could clarify expectations. Ms. Juarez reminded the Board that the America's Job Center Las Cruces is undergoing renovations and will temporarily operate from the Loretto Towne Centre on South Main Street.

ii. Technical Assistance and Training

iii. Financials

b. One-Stop Operator Report

c. Service Provider Reports

i. Youth Services (Alamo Navajo School Board)

ii. Youth Services (Equus Workforce Solutions)

iii. Adult/Dislocated Worker Services (Equus Workforce Solutions)

d. Updates from DWS

There were no updates.

XI. Other

a. SAWDB member input

i. Ms. Ulrich encouraged Board and CEO members to support the youth program through community partnerships, youth mentorships, project-based internships, and sharing information about the program.

Ms. Juarez discussed the proposed YouthLink program refresh and new logo, noting that the Board would retain ownership of the logo and that related language will be included in the new service provider agreement.

b. CEO member input

i. None.

XII. Next Meetings

a. The next CEO meeting is scheduled for Friday, November 6, 2026, at 10:00 a.m., with the venue to be determined.

b. The next SAWDB meeting is scheduled for Thursday, December 10, 2026, at 10:00 a.m., with the venue to be determined.

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XIII. Adjournment

Meeting adjourned at 2:19 p.m.

CEO ATTESTED

_____ _____

Signature *Date*

SAWDB ATTESTED

_____ _____

Signature *Date*

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Mission: Our mission is to empower individuals with access to quality employment, education, and training, fostering a skilled workforce that meets local employer needs and drives community economic growth.

The Region IV, Chief Elected Officials and the Southwestern Area Workforce Development Board are Equal Opportunity Employer and will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please provide notification at least 72 hours before the meeting by calling (575) 744-4857. WIOA Title I-financially assisted programs and activities are an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay New Mexico: 711 (Voice) or 1-800-659-8331 (TTY). For program funding, visit https://www.employnm.com/funding.

Action Items

SOUTH CENTRAL COUNCIL OF GOVERNMENTS

SOUTHWESTERN AREA WORKFORCE DEVELOPMENT BOARD

RESOLUTION NO. 2027-03

A RESOLUTION AUTHORIZING THE TRANSFER OF BANKING SERVICES, ESTABLISHMENT OF ACCOUNTS, DESIGNATION OF AUTHORIZED SIGNERS, AND ACCESS TO ELECTRONIC BANKING AND ACH SERVICES

WHEREAS, the South Central Council of Governments (SCCOG) desires to transition the banking services associated with the Southwestern Area Workforce Development Board (SAWDB) from GECU, formerly Bank of the Southwest, to First Savings Bank; and

WHEREAS, the Board wishes to authorize the establishment of replacement accounts substantially equivalent, to the extent practicable, to the accounts currently maintained, and to identify the individuals authorized to conduct specified banking activities;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE SOUTH CENTRAL COUNCIL OF GOVERNMENTS AS FOLLOWS:

Section 1. Banking Institution and Accounts. The transition of banking services from GECU, formerly Bank of the Southwest, to First Savings Bank is hereby approved. The establishment of new accounts equivalent or as similar as practicable to the existing accounts is authorized.

Section 2. Account Opening and Bank Liaison. Skylar Arnold is authorized to coordinate and facilitate the opening of the new accounts and to serve as a direct contact with First Savings Bank.

Section 3. Authorized Check Signers. The following individuals are designated as authorized signers on the applicable accounts: Jay Armijo, Executive Director; Gary Whitehead, SAWDB Board Member; Manuel Olguin, SAWDB Board Member; and Eric Padilla, SAWDB Board Member. Checks shall continue to require two (2) authorized signatures.

Section 4. Account Access and Bank Communications. Skylar Arnold and Diana Luchini are authorized to access account information and communicate with the bank on behalf of SCCOG, whether in person or by telephone.

Section 5. Online Banking. Online banking access is authorized for Jay Armijo, Skylar Arnold, and Diana Luchini.

Section 6. ACH Transactions. Skylar Arnold and Diana Luchini are authorized to initiate ACH batches. Jay Armijo is authorized to approve ACH batches.

PASSED, APPROVED, AND ADOPTED this 30th day of October, 2026, by the South Central Council of Governments' Executive Committee.

Dr. Robert Coleman, SCCOG Board Chair

Jay Armijo, Executive Director

Reports & Information Items

Administrative & Financial Reports:

WIOA Administrator

Glory Juarez

Technical Assistance & Training

Jaymi Simms

Financial Report

Skylar Arnold

WIOA Administrator

Glory Juarez



Technical Assistance & Training

Jaymi Simms

SOUTHWESTERN AREA WORKFORCE DEVELOPMENT BOARD
Adult & Dislocated Worker Services and Youth Services
Technical Assistance and Training
from July 1, 2025, through June 30, 2026

TECHNICAL ASSISTANCE

Program	Sessions	Hours
Adult & Dislocated Worker	571	240.75
Equus Youth	60	31
Alamo Youth	65	34
ETPL	293	219.75

WIOA Title I-financially assisted programs and activities are an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay New Mexico: 711 (Voice) or 1-800-659-8331 (TTY). For federal grant funding disclosures, visit https://www.employnm.com/funding.

TRAINING

Program	Dates	Hours
Equus ADW/Youth Q2 Training	December 17, 2025	1.5
Training Details		
1. Desk Reviews 2. Follow-ups 3. OJT and TJ voucher review 4. Supportive Service Voucher 5. Supportive Service Mileage reimbursement SWAGL 25-01 6. ITA Voucher and ITA Policy		

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America's JobCenter NEW MEXICO

TRAINING

Program	Dates	Hours
Equus ADW/Youth ANSBI Youth Q3 Training	April 4, 2026	2.5
Training Details		
OJT/TJ UI Tax Verification Employer Verification Process for Work-Based Training Memorandum Overview of the WIOA Youth Policy 18-04.2 Program Priorities Basic Eligibility Requirements OSY and ISY Eligibility Details (Documentation, Self-attestation, and Assessments) Youth Assessment Requirements Required Youth Program Elements Follow-Up and Performance PY23 Program Services and Delivery Systems Finding #1 TEGL 09-22 (4) (e) Assessment TEGL 21-16 (5) Program Design		

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America's JobCenter NEW MEXICO

TRAINING

Program	Dates	Hours
Equus ADW/Youth Q4 Training	May 19, 2026	1
Training Details		
1. Incentives Form 2. Disbursement Form 3. Supportive Services 4. Supportive Service Documentation (Shopping Cart) 5. Doc Tags 6. Measurable Skills Gain 7. Credentials 8. How to Enter MSG and Credentials in the Application on NMJobs 9. Closing out OAS/IEP		

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America's JobCenter NEW MEXICO

TRAINING

Program	Dates	Hours
AE and Service Provider Leadership Annual Training	May 22, 2026	5
Training Details		
Overview of 4-year plan and current guidance for amendments Other AE items (LFC report, One Stop Cert, Performance Negotiations, Website, Referral System) Other Service Provider projects, reports, initiatives LFC report discussion Recommendations on how to approach Youth industry forums and other initiatives OSO's role and partnership OJT Discussion (PM's parking lot list) Communication and Teamwork Discussion Problem Solving-Creating Solutions Together (SWOT Analysis) Discussion of Funding and Performance Measures Storytelling- Success Stories		

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America's JobCenter NEW MEXICO

Financial Report

Skylar Arnold

Balance Sheet September 30, 2026

		WIOA
ASSETS:		
Cash and cash equivalents	$	4,759
Accounts Receivable-Grants		212,145
Total assets	$	216,904
LIABILITIES AND FUND BALANCE:		
Accounts payable	$	216,904
Deferred Revenue		-
Total liabilities		216,904
Fund Balance		
Unreserved and designated for future expenditures		-
Total fund balance		
Total liabilities and fund balance	$	216,904

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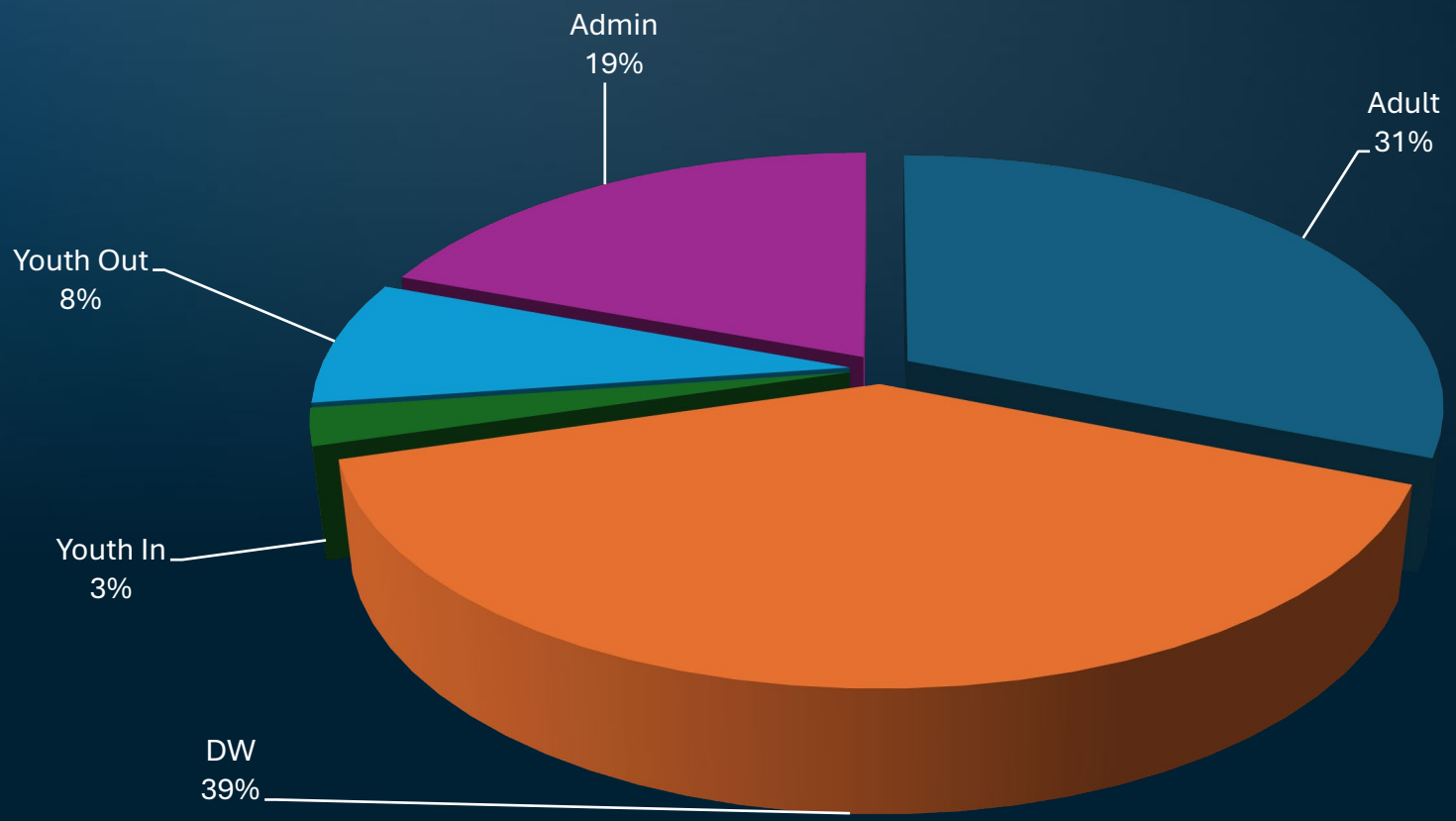
Workforce Innovation and Opportunity Act
Southwestern Area Workforce Development Board
Balance Sheet September 30, 2026

		Budget	Actual	Variance
Revenues:				
Federal grants	$	5,747,858	411,823	5,336,035
Expenditures:				
Employment services:				
Program Year 26/Fiscal Year 27				
Adult		864,414		864,414
Dislocated Worker		1,555,278		1,555,278
Youth		1,150,314		1,150,314
Administration		396,668		396,668
Program Year 25/Fiscal Year 26				
Adult		364,500	128,215	236,285
Dislocated Worker		801,300	161,598	639,702
Youth		464,000	42,680	421,320
Administration		151,384	79,330	72,054
				-
Total general governmental		5,747,858	411,823	5,336,035
Excess (deficiency) of revenues over expenditures		-	-	-
Fund balance, beginning of year		-	-	-
Fund balance, end of year	$	-	-	-

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Expenditures by Fund

Adult	DW	Youth In	Youth Out	Admin
$ 128,215	$ 161,598	$ 9,811	$ 32,869	$ 79,330

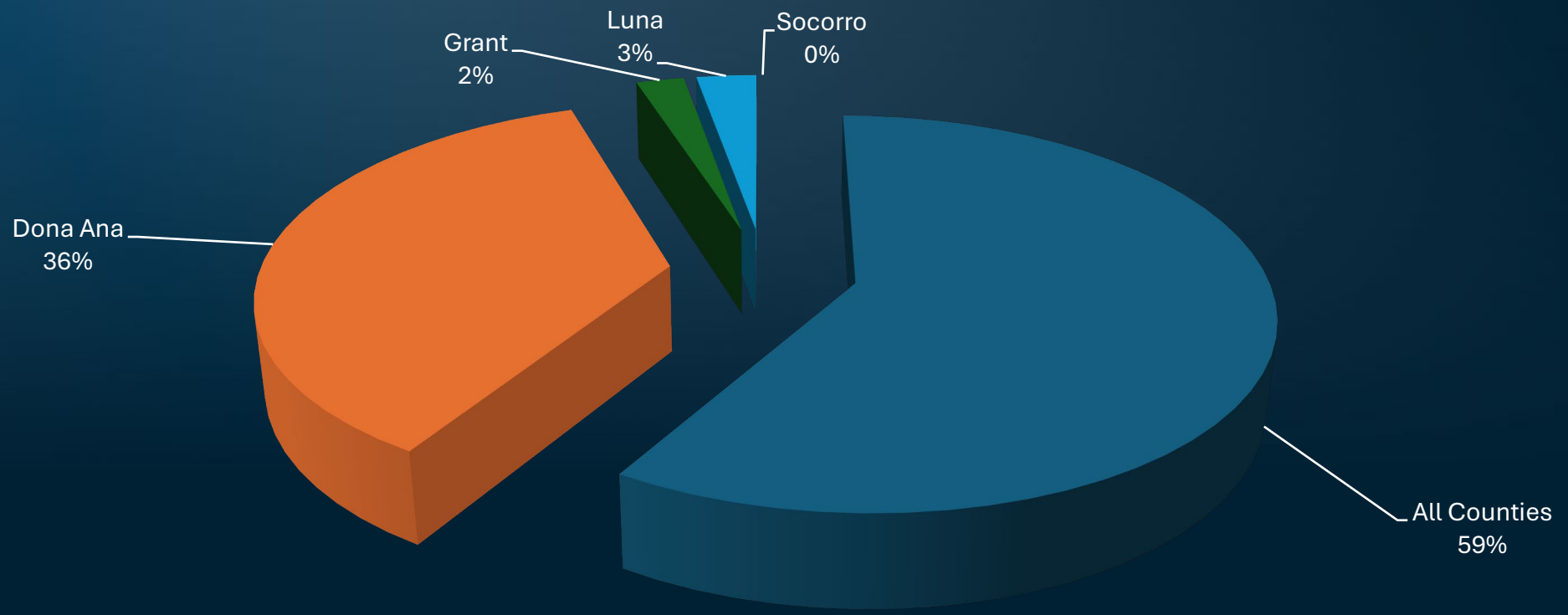


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America's Job Center NEW MEXICO

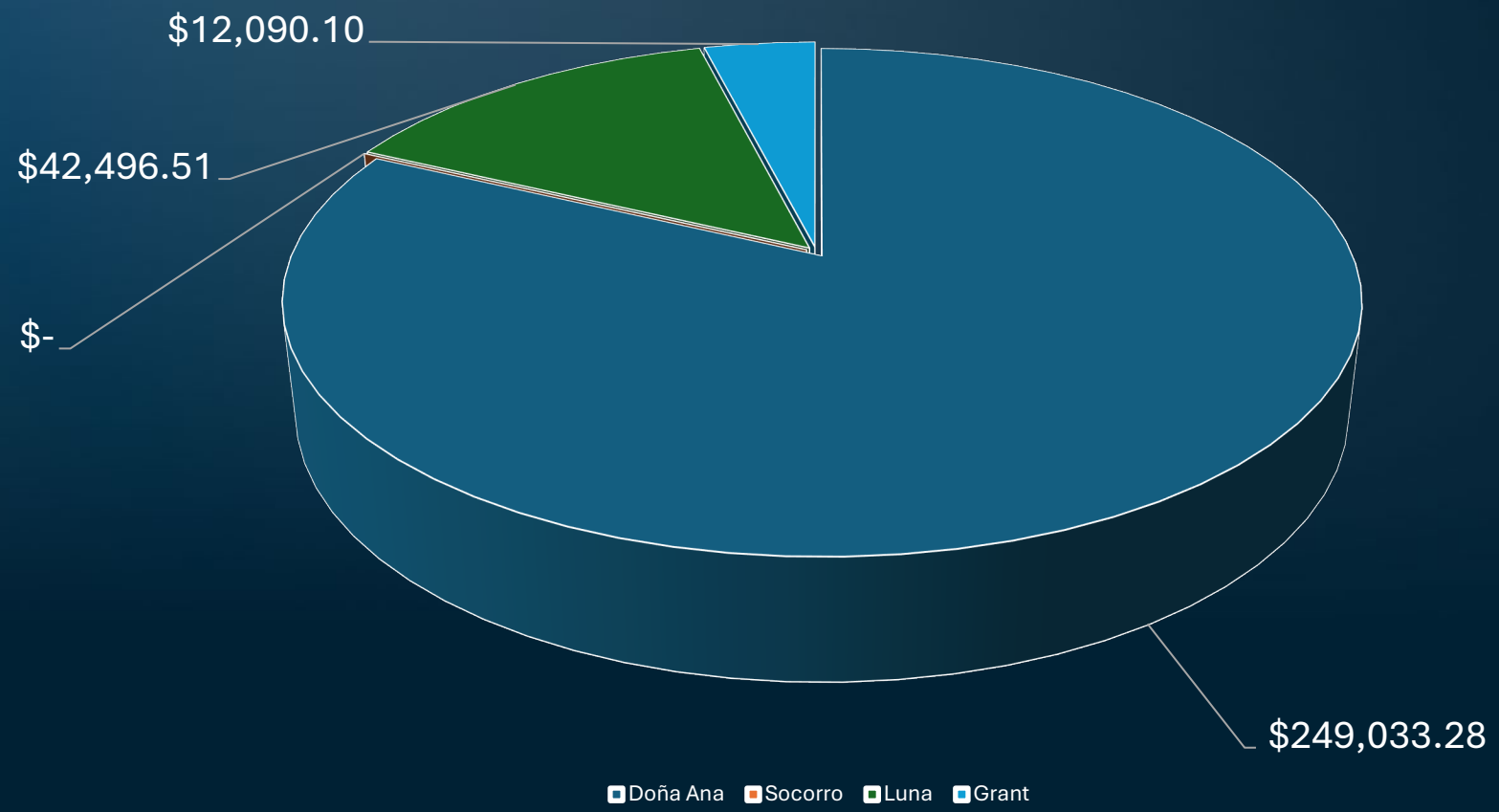
Expenditures by County

All Counties	Doña Ana	Grant	Luna	Socorro
$ 241,977	$ 149,142	$ 9,175	$ 11,529	$ -



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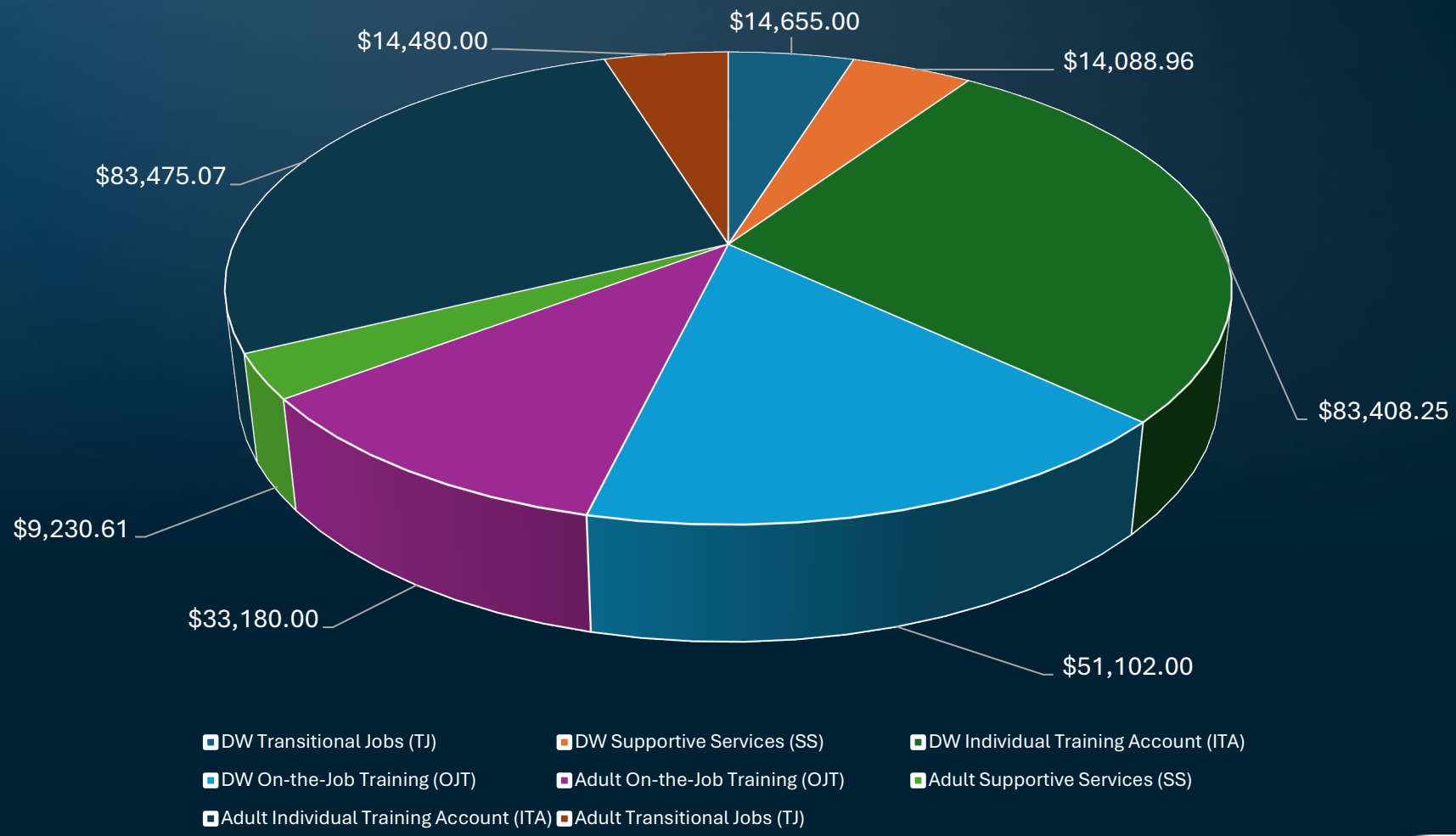
WIOA ADULT & DISLOCATED WORKER
PARTICIPANT TRAINING OBLIGATIONS BY COUNTY
July 1, 2026 - September 30, 2026
Total Obligations $303,619.89



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America's JobCenter NEW MEXICO

WIOA ADULT & DISLOCATED WORKER
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America's JobCenter NEW MEXICO

Service Providers Reports:

Youth Services

Alamo Navajo School Board

Youth Services

NMSU/DACC

Adult/Dislocated Worker Services

Equus Workforce Solutions

Service Providers Reports

Youth Services

Alamo Navajo School Board, Inc.

Alamo Navajo School Board, Inc.

SAWDB WIOA Youth Provider

In-School & Out-of-School Youth

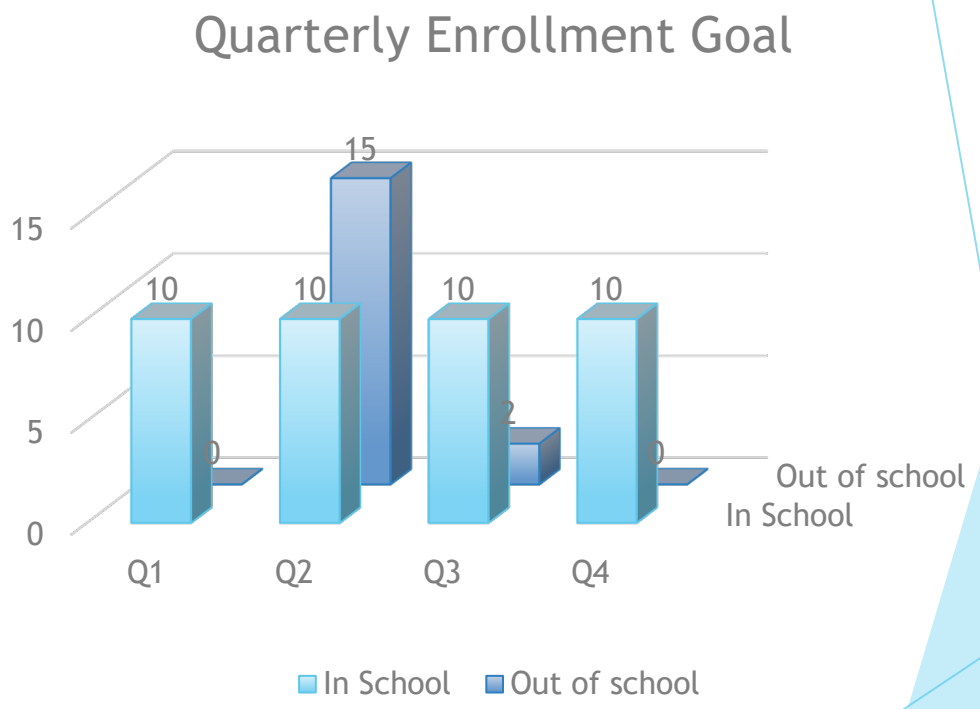
PY26 Q1 Report

(July, August, September)

America's Job Center NEW MEXICO

Enrollment Goal for PY26

- GOAL FOR PY26 YOUTH
- 10-In-School youth (25%)
- 20-Out-of-School youth (75%)
- Total-30 participants



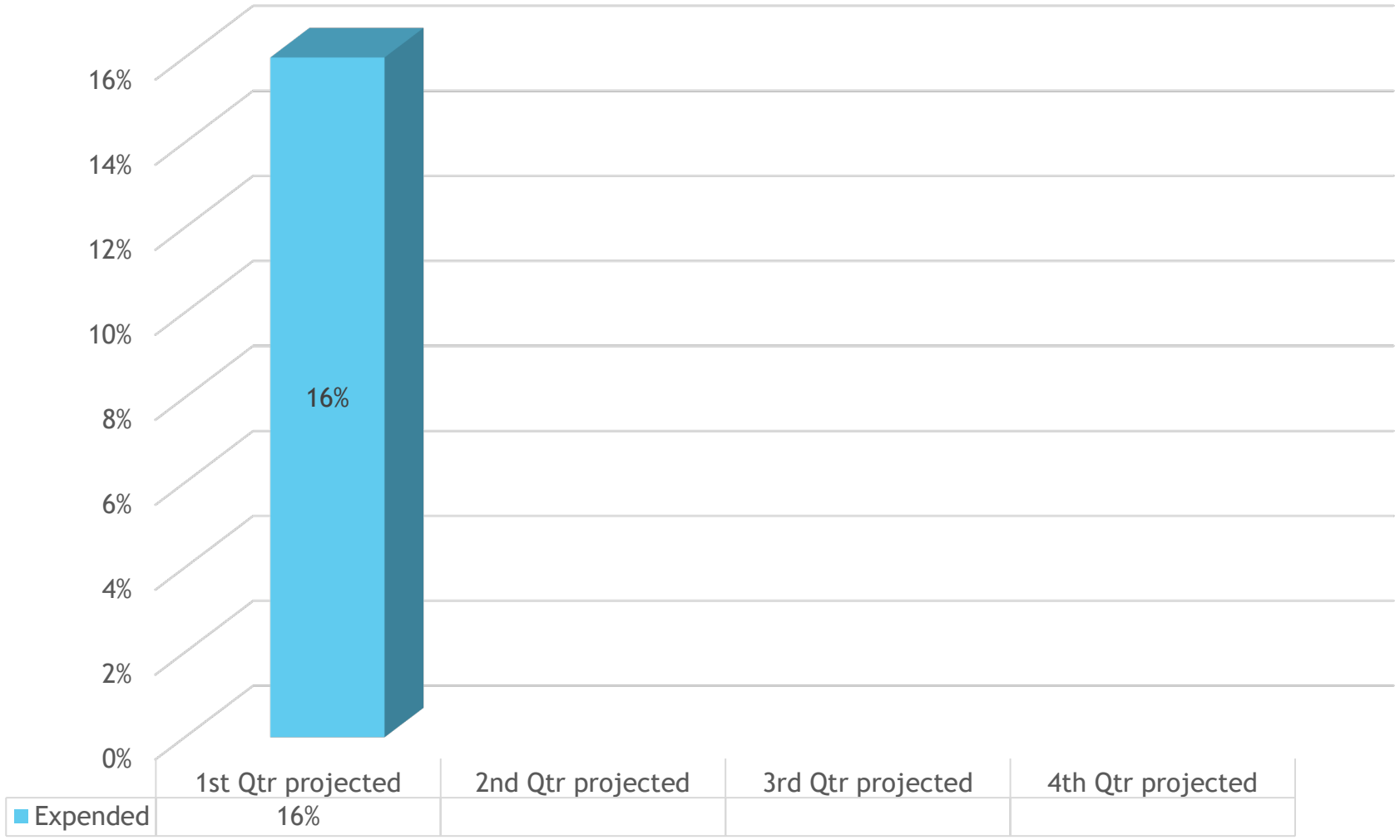
America's Job Center NEW MEXICO

Enrollment

- First Quarter (July, August, September):
- In-school enrollment: 10
- Out-of-school enrollment: 4
  - Out of School participant reached 25 percent of the enrollment goal. Recruitment is an on going for out of school youth and disinterest are targeted for enrollment upon eligibility.
  - Recruitment flyers are posted and Radio Announcements is made also participate in the community event such as Child Find and College Career Fair.

America's JobCenter NEW MEXICO

PY26 Total Budget Expenditure



America's JobCenter NEW MEXICO

Training Opportunities

- Commercial Driver's License Class A (Theory and Behind the Wheel)
- Commercial Driver's License Class B – School Bus Driver (Department of Motor Vehicle – Permit)
- Onsite Digital Literacy
- Onsite Online Classroom Training - Essential Education
- GED –Online learning with SIPI (Southwestern Indian Polytechnic Institute)ABE program
- On-line or Face-to-Face First-Aid CPR Training
- Online Food Handler's Training (Indian Health Services, an agency with Department of Health & Human Services serving American Indians and Alaska Natives
- Forestry Program: Firefighting Training, Forest Workers Safety Certification
- Health Field – Pharmacy Tech, Dental Tech, Certified Nursing Assistant (CNA)
- CNA Training through NM Health Registry, Alamo approved training site, Alamo Clinic Nurse, Instructor

America's JobCenter NEW MEXICO

Performance goal - to meet the 14 elements

- Paid and unpaid Tutoring, study skills training – drop-out prevention leading to attainment of high school diploma, digital literacy
- Alternative secondary school – two individuals working on their GED with SIPI
- Paid/Unpaid Work Experience (summer employment, job shadow)
- Occupational Skills Training (work-based learning , First Aid/CPR American Heart, online food handlers, etc.)
- Employability Skills Training – Workforce Preparation Activities - Career Awareness – Life Skills
- Leadership Development Opportunities (exposure to post-secondary, peer mentoring/tutoring,
- Adult Mentoring (provide youth with guidance, support and encouragement on the job, etc.
- Follow-up (regular contact with participants)
- Comprehensive Guidance and Counseling – Career Pathways to help youth transition to post-secondary education and/or training
- Financial Literacy Education (creating personal budgets, setting up checking/savings accounts,)

Alamo Navajo School Board, Inc.
Division of Community Service
P.O. Box 5907
Alamo, New Mexico 87825
(575) 854-2609 ext. 1400

- Marlene Thomas-Herrera: marleneh@ansbi.org
- Sherri Bennett: sbennett@ansbi.org
- Sylvia Monte: smonte@ansbi.org
- Juanisha Padilla: jpadilla@ansbi.org

THANK YOU SEVEN COUNTY REGION AND SAWDB!!

America's Job Center NEW MEXICO

Service Providers Reports

Youth Services

NMSU/DACC

youthlink
SOUTHWESTERN NM

WIOA Youth and Young Adult Program
Region IV CEO Meeting Report
11-6-2026

America's JobCenter NEW MEXICO

WORKFORCE & COMMUNITY ENGAGEMENT NM STATE DACC

Who are we serving?

Out-of-School Youth (75%)	In-School Youth (25%)
• Currently not in school or training • Ages 16-24 • U.S. Citizen or Permanent Resident	• Secondary or Post-Secondary • Ages 14-21 • U.S. Citizen or Permanent Resident

One or More Barriers to Employment:

Justice-Involved, Homeless, Foster Care, Pregnant or Parenting, Disability, Low-income, Basic Skills Needed, English Language Learner

Quarter 1 & Quarter 2 Updates

- Hiring and Onboarding Staff (6 positions)
  - Program Manager
  - 5 Youth Career Navigators
- Recruiting and Co-Enrolling Participants
  - Over 28 referrals and 79 inquiries since July
  - Ave Age 20
  - Community Mapping of Youth Program Services
- Subcontract with the Bridge of Southern New Mexico
- Program Development
- Stakeholders and Partnerships

Partner Spotlight

Las Cruces Public Schools Student Attendance & Engagement office

- 4 social workers, 1 administrator, 1 transition coach
- Work with middle school and high school students on long-term suspension, long-term absences from mental and behavioral health and justice-involved youth
- Help them transition back to their home school or develop modified credit recovery plan
- Many students do not complete their high school diploma or need additional assistance

Partner Spotlight

El Córazon de Columbus

- Outreach to Columbus community
- GED/ESL and YouthLink opportunities
- Partnership with DACC Adult Education

Program Development - Career & Life Skills Academy

Short Courses

- Personal Discovery
- Financial Literacy
- Community Engagement
- Entrepreneurial Training

Workshops

- Life Skills
- Career Navigation
- Digital Skills
- Work Readiness Skills

Targets for FY27

County	Target	OSY Target	ISY Target	Total	Total Youth Pop	% of Total Pop
Catron	5%	11	4	15	355	1%
Doña Ana	40%	90	30	120	41,274	79%
Grant	15%	34	11	45	3,123	6%
Hidalgo	5%	11	4	15	413	1%
Luna	13%	29	10	39	3,598	7%
Sierra	10%	23	8	30	896	2%
Socorro	12%	27	9	36	2,776	5%
		225	**75**	**300**	**52,435**	

Opportunities for You to Get Involved

- Partnerships in local communities
- Provide mentorship to youth
- Develop project-based internship opportunities
- Share knowledge about youth program
- WorkforceGPS - WIOA Youth Program: A Training Tool for Workforce Board Members

Questions/Comments

Contact Information:

Mary Ulrich, 575-527-7526, mulrich@dacc.nmsu.edu

General Inquiries and Referrals, 575-527-7776, ctp@nmsu.edu

Interest Form:

Information Request – Fill out form



Service Providers Reports

Adult & Dislocated Worker Services

Equus Workforce Solutions

Adult, Dislocated Worker Programs

Program Year 2026 Q1

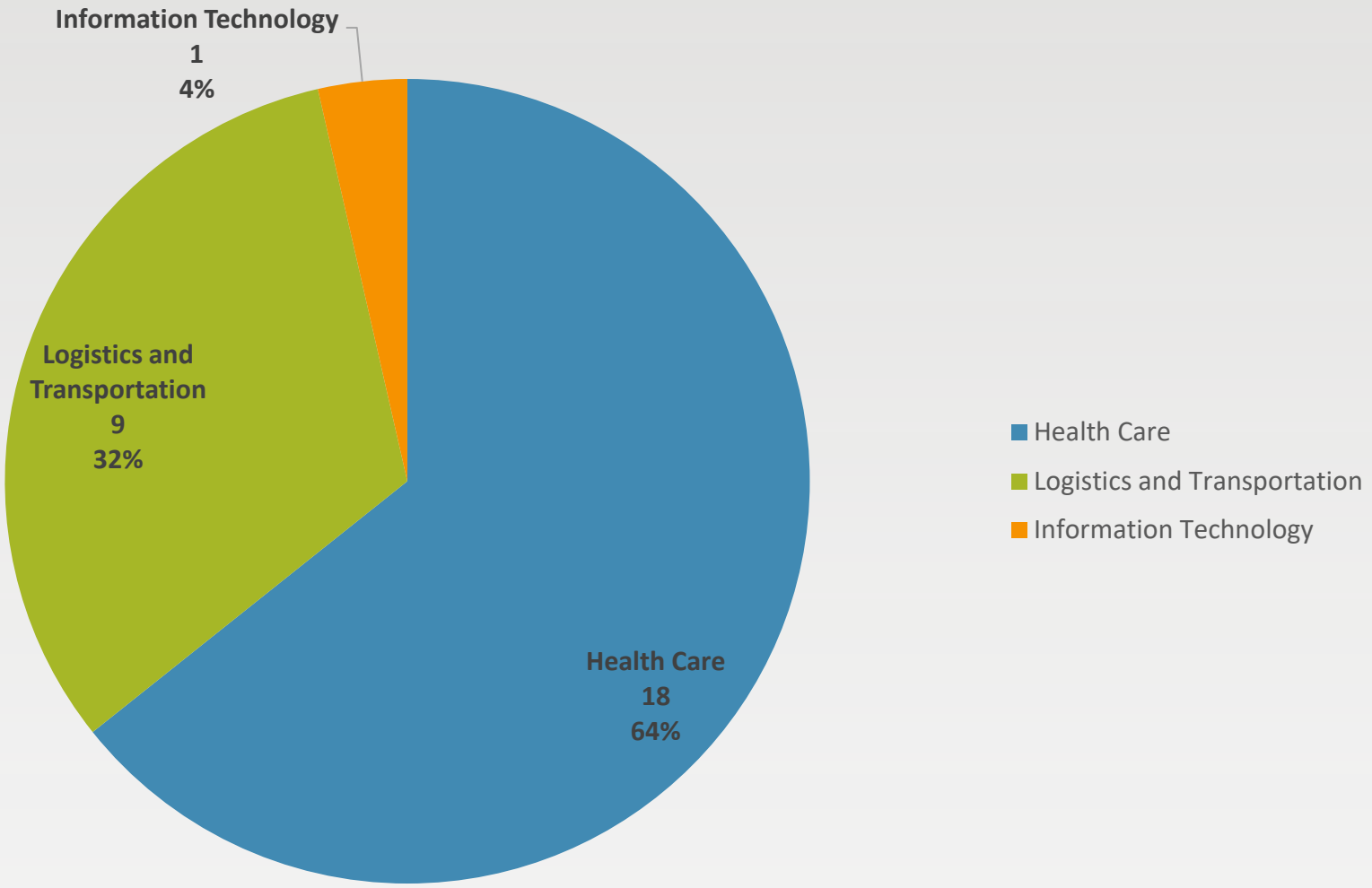
July 01, 2026 – September 30, 2026

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Program Enrollments

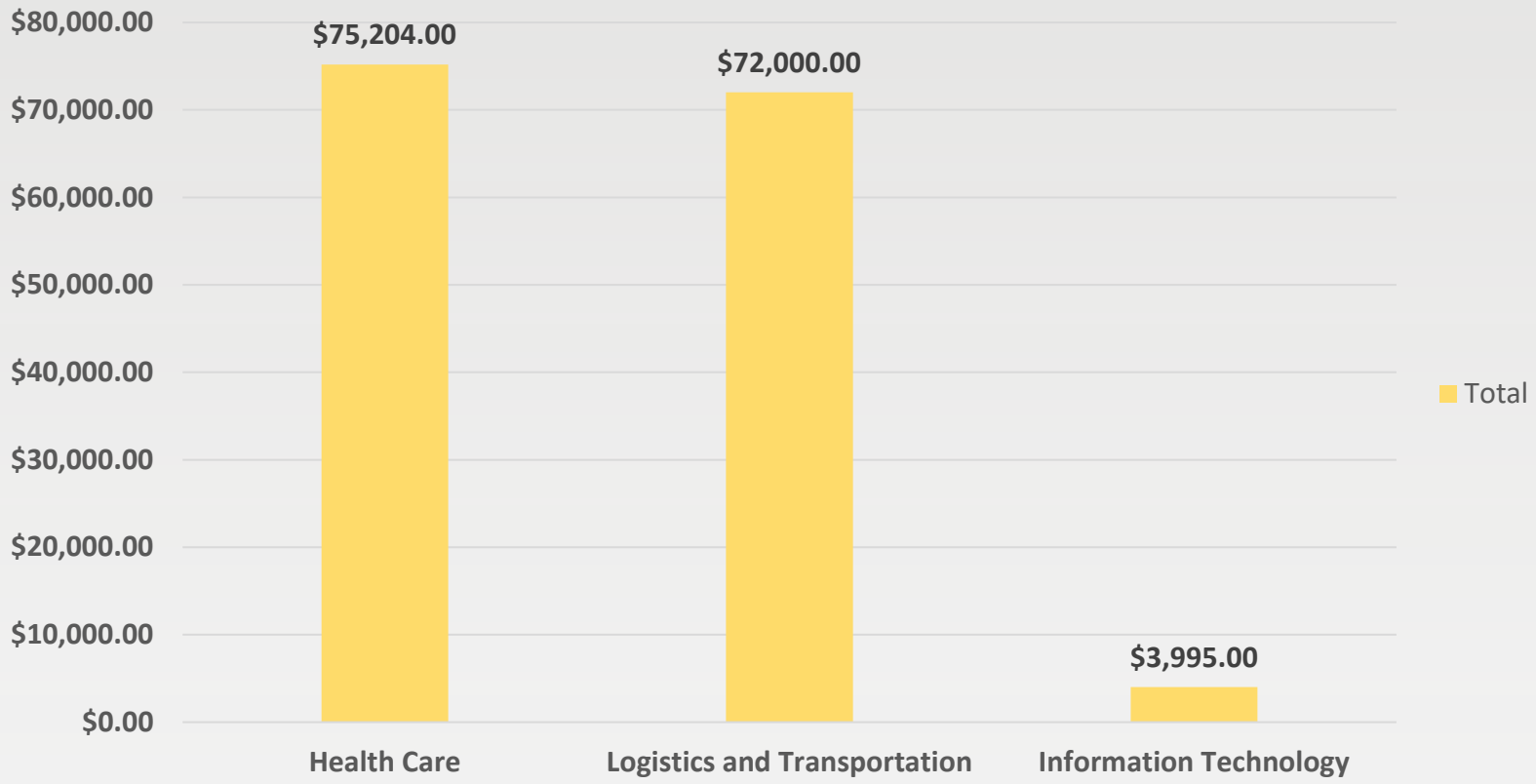


Individual Training Account Contracts by Sector



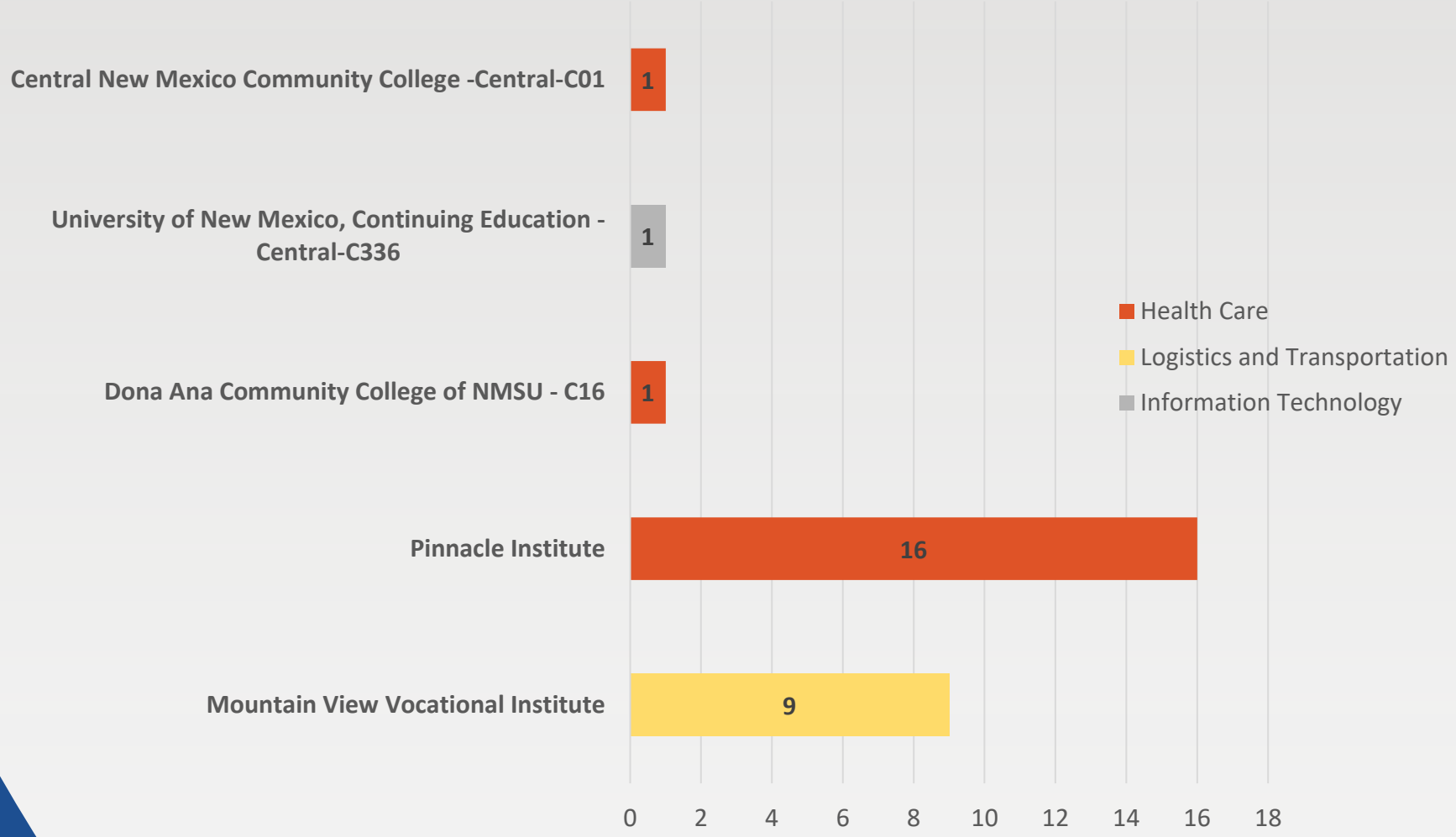
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Individual Training Account Investment by Sector



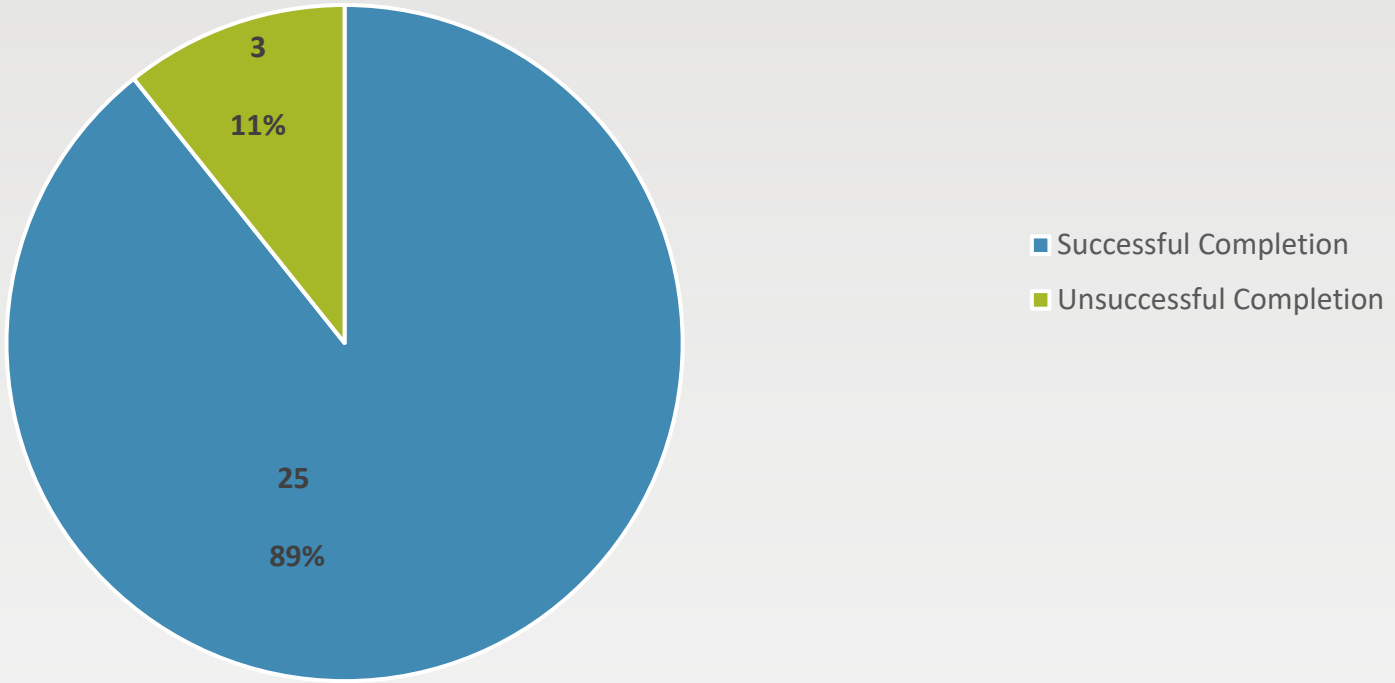
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Individual Training Account by Sector and Provider

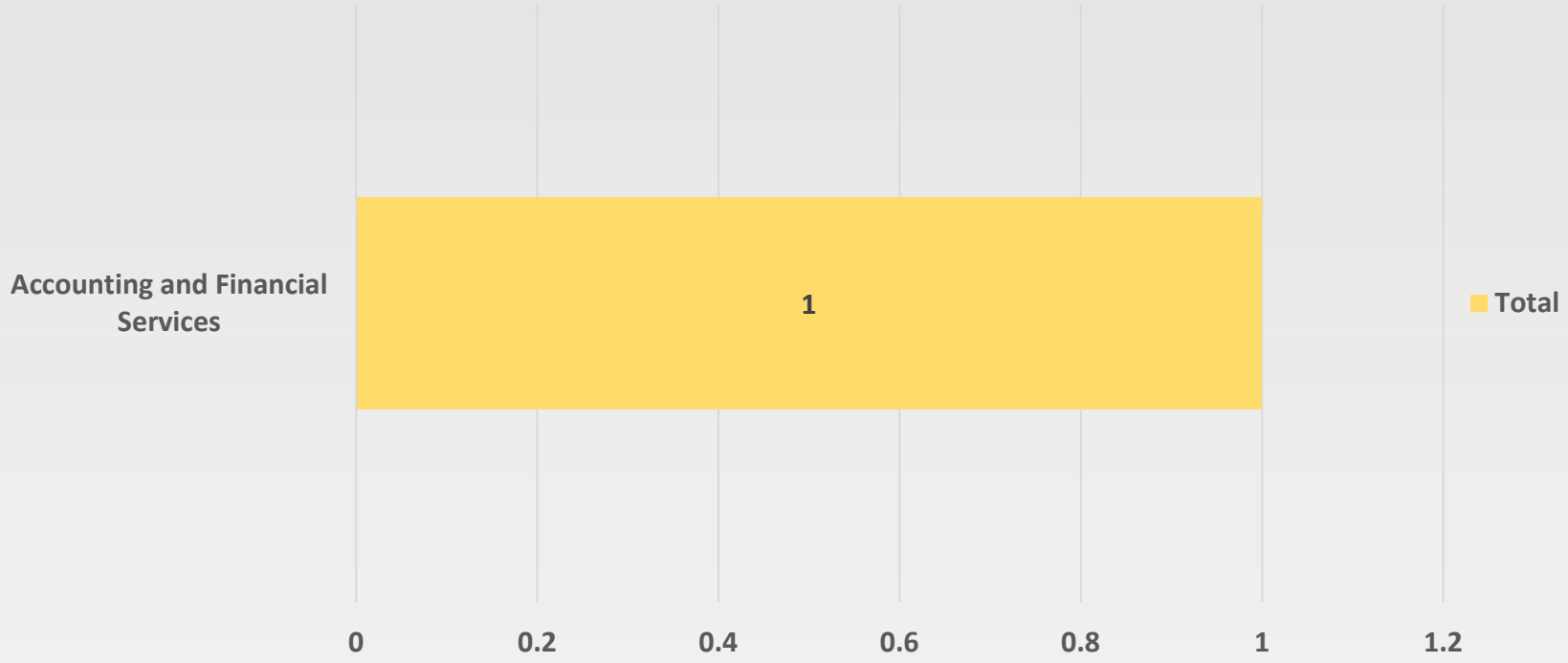


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Individual Training Account Successful Completion Rate

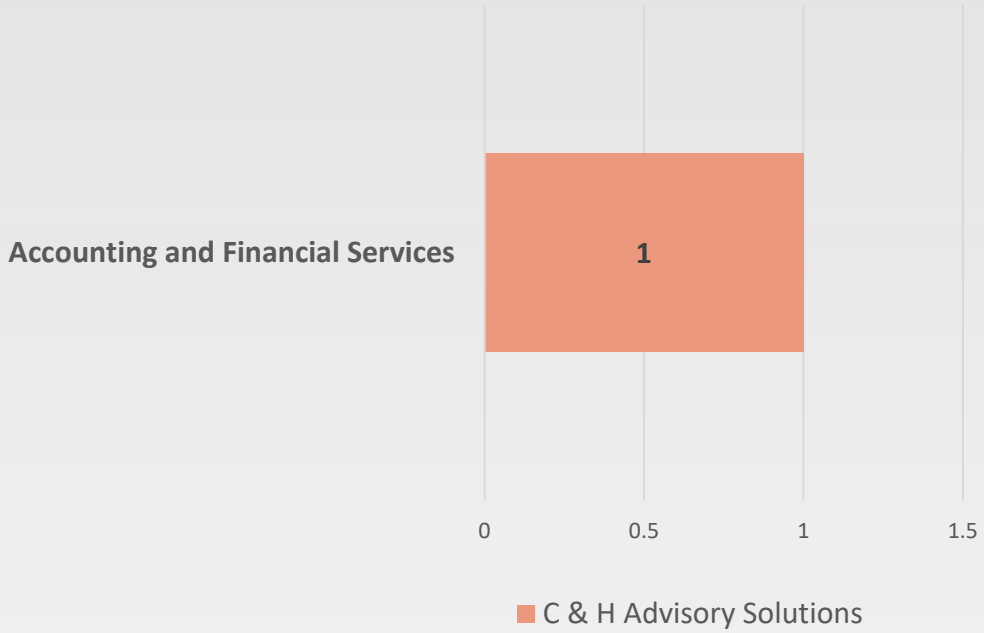


On-the-Job Training by Sector

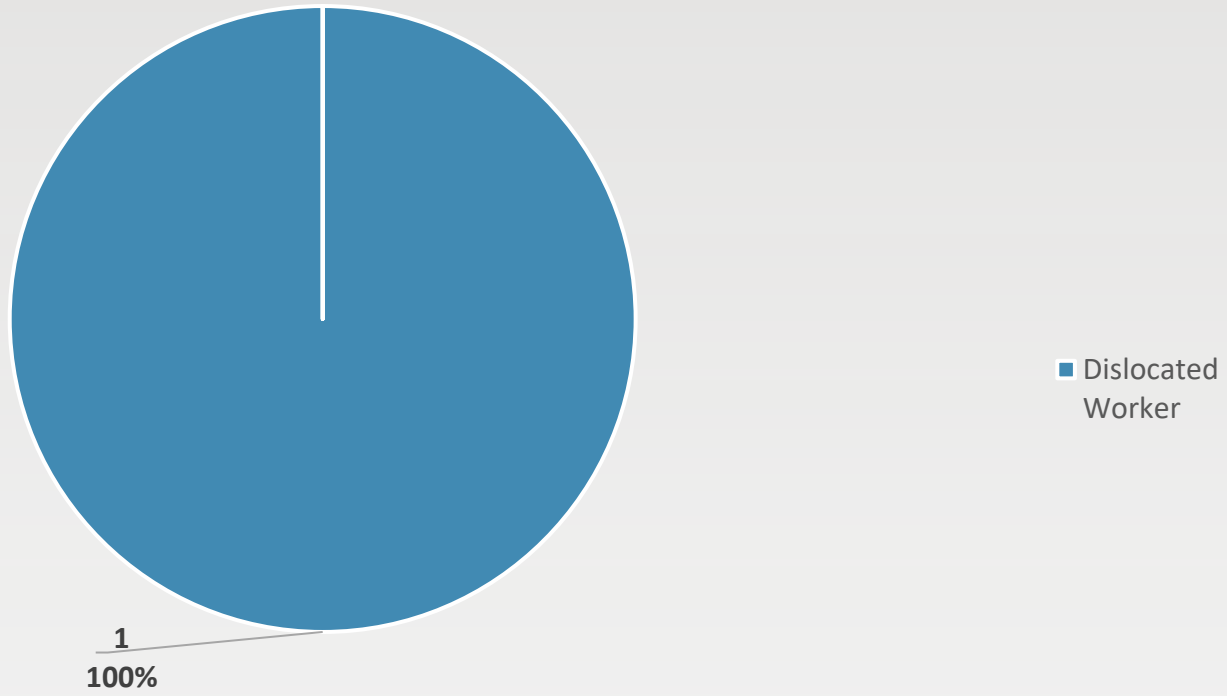


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On-the-Job Training Investment by Sector & Provider

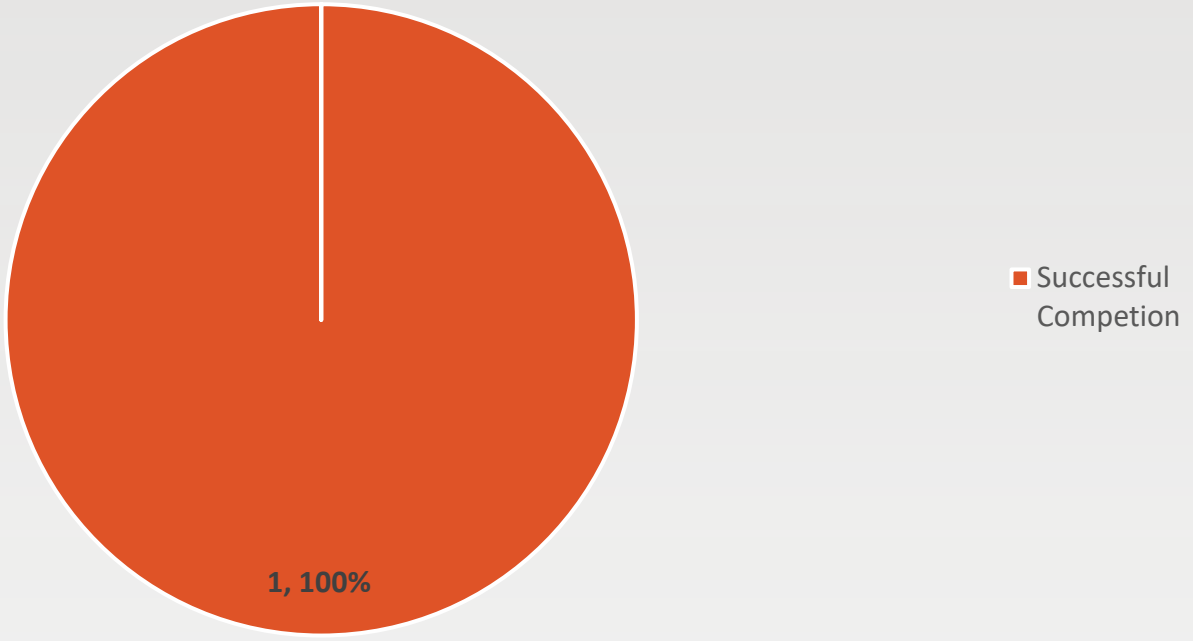


On-the-Job Training by Funding Stream



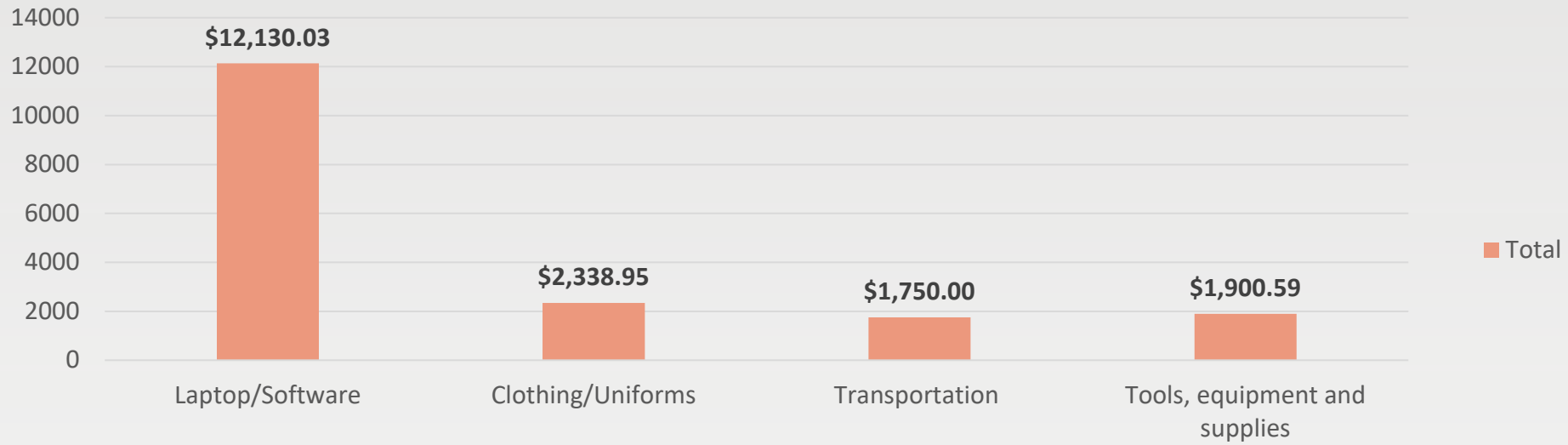
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On-the-Job Training Success Rate



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Supportive Services by Type



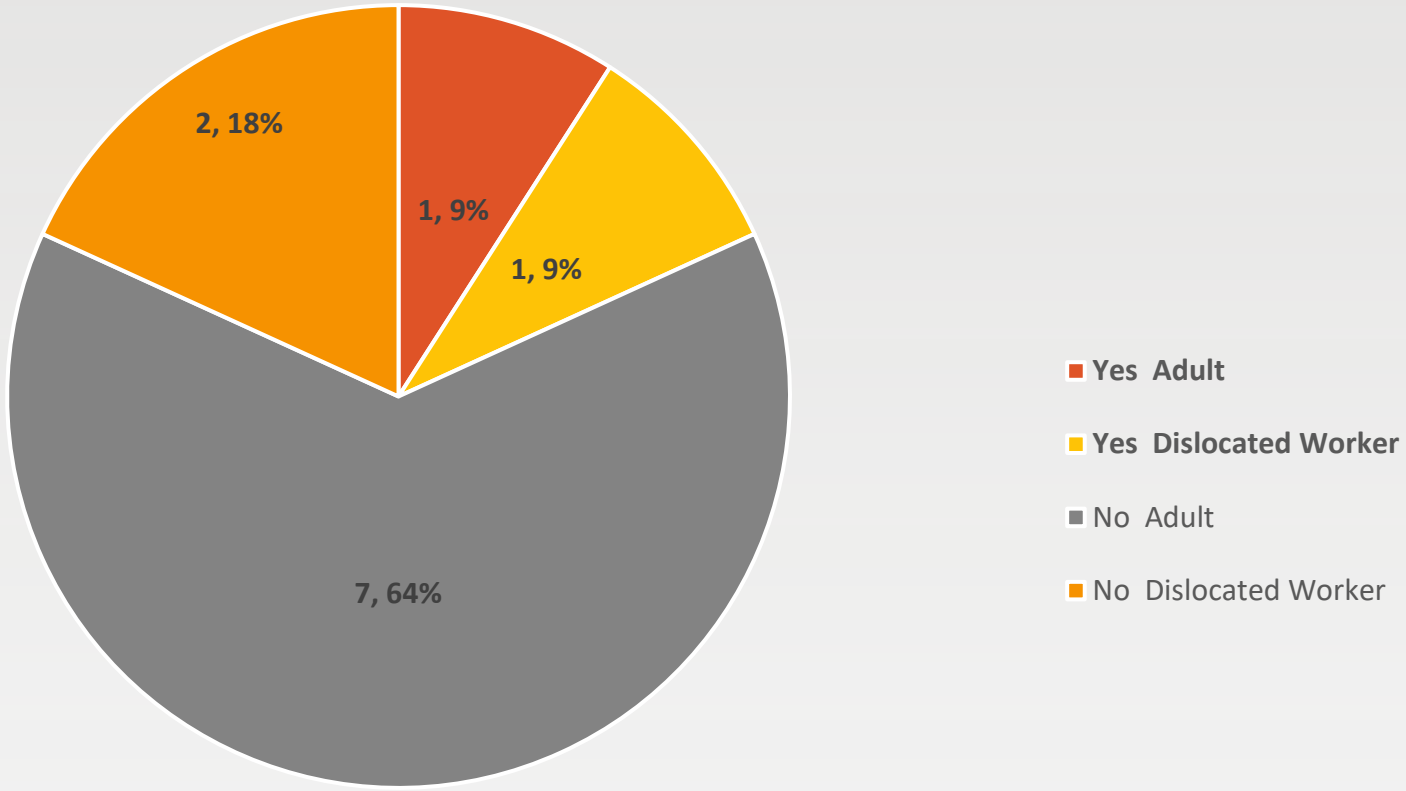
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Average Wage vs. Median Wage Goal



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Program Exiters - Employed



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Participant Succes Story Adult: Bernadette Solis

Bernadette Solis of Deming, New Mexico, came to the American Job Center Deming office seeking assistance with tuition costs so she could return to school and re-enter the workforce after an extended period of unemployment. Recently divorced and ready to become financially independent, Bernadette was determined to build a stable career that would allow her to support herself.

After learning about the WIOA Adult Program through career consultants, Bernadette enrolled on March 12, 2026. With the support of WIOA, she received tuition assistance and supportive services, including help purchasing a laptop needed for her training. Bernadette attended the Medical Billing and Coding program at Pinnacle Institute in Deming, New Mexico, and successfully earned her certification on October 8, 2026.

The WIOA program helped Bernadette overcome financial barriers that had prevented her from pursuing her educational goals. Through her dedication and hard work, she gained the skills and credentials needed to begin a new career in the healthcare field. Once Bernadette passes the NHA exam she plans to remain in Deming near her children and grandchildren while seeking employment as a Medical Billing and Coding Specialist in a local clinic or hospital.

Reflecting on her experience, Bernadette shared, *"I am grateful for the WIOA program and what they assisted me with. I am also grateful for my case manager, Maria Carrazco, who was always there when I needed something."*

Through determination, training, and the support of the WIOA Adult Program, Bernadette has taken an important step toward long-term economic self-sufficiency and a rewarding career in healthcare.

Participant Succes Story Dislocated Worker: Bryanna Lucero

Bryana, a resident of Bayard, New Mexico, faced a significant setback when she was laid off from her position at Hidalgo Medical Services in November 2025 due to a reduction in available work hours. As a mother with family responsibilities, losing her job created financial challenges and required her to seek temporary employment to help support her household. Although she enjoyed working in healthcare and caregiving roles, a lack of certification and experience limited her opportunities for career advancement.

After applying for unemployment benefits, Bryana learned about the WIOA Dislocated Worker Program through Employer Services and enrolled in April 2026. Determined to continue her career in the medical field, she pursued a Phlebotomy Certification at Pinnacle Institute in Las Cruces, New Mexico. Through the program, Bryana received tuition assistance as well as supportive services that helped remove barriers to training, including transportation assistance, scrubs, and medical equipment needed for clinicals.

With an investment of $2,575 in training services, Bryana successfully completed her Phlebotomy Certification on September 30, 2026. She is now actively seeking employment as a phlebotomist in the Bayard area and is committed to building a long-term career in healthcare. Looking ahead, Bryana hopes to gain experience in her new field and eventually pursue additional certifications or a higher degree in healthcare.

Reflecting on her experience, Bryana shared, *"My experience with Pinnacle Institute was awesome! I am very grateful for the help and support that I've received to be able to finish the schooling. Attending the program itself was very manageable."*

Through the support of the WIOA Dislocated Worker Program, Bryana transformed a job loss into an opportunity for growth, obtaining valuable credentials that will help her achieve greater stability and advancement in the healthcare industry.

Contact Information

Chris Ruiz, Operations Managers, Adult, Dislocated Worker Program

Email: chris.ruiz@equusworks.com

Phone: 575-288-9503

Marissa Molano, Quality Assurance Manager Adult, Dislocated Work

Email: marissa.molano@equusworks.com

Phone: 575-574-7428

Questions



WE CHANGE *Lives*

DWS Updates

Member Input

Next Meeting:

Friday, February 5, 2027 at 10:00 a.m.

Meeting Adjourned

Thank You for Attending

Have a great day!

Glossary

WIOA Titles
Service Providers
Acronyms

WIOA Titles

The Workforce Innovation and Opportunity Act (WIOA) is a United States public law that replaced the previous Workforce Investment Act of 1998 (WIA) as the primary federal workforce development legislation to bring about increased coordination among federal workforce development and related programs.

WIOA includes five titles:

- Title I—Workforce Development Activities—authorizes job training and related services to unemployed or underemployed individuals and establishes the governance and performance accountability system for WIOA;
- Title II—Adult Education and Literacy—authorizes education services to assist adults in improving their basic skills, completing secondary education, and transitioning to postsecondary education;
- Title III—Amendments to the Wagner-Peyser Act—amends the Wagner-Peyser Act of 1933 to integrate the U.S. Employment Service (ES) into the One-Stop system authorized by WIOA;
- Title IV—Amendments to the Rehabilitation Act of 1973—authorizes employment-related vocational rehabilitation services to individuals with disabilities, to integrate vocational rehabilitation into the One-Stop system; and
- Title V—General Provisions—specifies transition provisions from WIA to WIOA.

Source: *https://en.wikipedia.org/wiki/Workforce_Innovation_and_Opportunity_Act*

SAWDB Service Providers

The Southwestern region covers seven counties:

1. Catron
2. Doña Ana
3. Grant
4. Hidalgo
5. Luna
6. Sierra
7. Socorro

Title I – Adult & Dislocated Worker: Equus Workforce Solutions

Title IB – Youth Services in Alamo Navajo Reservation in Socorro County: Alamo Navajo School Board, Inc. (ANSBI)

Title IB – Youth Services in the rest of the Southwestern region: Equus Workforce Solutions

One-Stop Operator: Equus Workforce Solutions

The primary roll of the One-Stop Operator is to coordinate the delivery of partner program services at their AJCs, ensuring that AJCs can provide customers with career services, training services, and other employment related services provided by required partner programs.

Acronyms

AE - Administrative Entity (staff for the SAWDB)
AEFLA - Adult Education and Family Literacy Act
AEL- Adult Education and Literacy
AES - Adult Education Services
ADA - Americans with Disabilities Act
AJC - American Job Center (New Mexico Workforce Connection center)
ATAA - Alternative Trade Adjustment Assistance
BLS - Bureau of Labor Statistics
CBO - Community-based organization
CCRS - College and Career Readiness Standards
CDBG - Community Development Block Grant
CEO - Chief elected official
CFR - Code of Federal Regulations, Complaint System Employment Service and, Employment-Related Law Complaint System
CLC - Career Learning Center
CTS - Career Transition Services
CTT - Career Technical Training
DOC - Department of Corrections
DOE - Department of Education
U.S. DOL – U.S. Department of Labor
DVOP - Disabled Veterans Outreach Program
DWG - Dislocated Worker Grant
EEOC - Equal Employment Opportunity Commission
EO Officer - Equal Opportunity Officer
ESA - Employment Standards Administration

Acronyms

ESL - English as a Second Language
ETA - Employment and Training Administration
ETPL - Eligible training provider list
FEIN - Federal employer identification number
FEMA - Federal Emergency Management Agency
FLSA - Fair Labor Standards Act
HHS - U.S Department of Health and Human Services
HUD - U.S. Department of Housing and Urban Development
IDEA - Individuals with Disabilities Education Act
IEP - Individual Employment Plan (SDWORKS); or Individual Education Plan
IRAP – Industry-Recognized Apprenticeship Program
IRT - Integrated Resource Team
ISY - In-school youth
IT - Information technology
ITA - Individual Training Account
IWT – Incumbent Worker Training
JTPA - Job Training Partnership Act
JVSG - Jobs for Veterans State Grants
LACES - Literacy, Adult, and Community Education System
LEP - Limited English proficiency
LEWIS - Local Employment and Wage Information System
LLSIL - Lower Living Standard Income Level
LMI - Labor Market Information
LMS – Learning Management System
MOU - Memorandum of Understanding

Acronyms

MSFW - Migrant and Seasonal Farmworker
MSG - Measurable Skill Gain
NAA - National Apprenticeship Act
NAACP - National Association for the Advancement of Colored People
NCRC - National Career Readiness Certificate
NFJP - National Farmworker Jobs Program
OJT - On-the-job training
OSO - One-Stop Operator
OSY - Out-of-school youth
PII - Personally identifiable information
PIRL - Participant Individual Record Layout
PY - Program year
RA - Reemployment Assistance
RAP - Registered Apprenticeship Program
REA - Reemployment and Eligibility Assessment
RES - Reemployment Services Program
RESEA - Reemployment Services and Eligibility
RFP - Requests for proposals
SBA - Small Business Administration
SNAP - Supplemental Nutrition Assistance Program
SSN - Social Security Number
STEM - Science, Technology, Engineering, and Mathematics
TAA - Trade Adjustment Assistance
TABE - Test of Adult Basic Education
TANF - Temporary Assistance for Needy Families

Acronyms

TAT - Technical Assistance and Training
TEGL - Training and Employment Guidance Letter
U.S.C. - United States Code
VA - Department of Veterans Affairs
VETS - Veterans' Employments and Training Service
VR - Vocational Rehabilitation (i.e., WIOA Title IV)
WP - Wagner-Peyser Act of 1933
WDB - Workforce Development Board
WIA - Workforce Investment Act of 1998
WIB - Workforce investment boards
WIOA - Workforce Innovation and Opportunity Act