

DRAFT OF MEETING SUMMARY

Meeting	: Special Executive Committee
Date and time	: June 1, 2026, at 10:30 a.m.
Location of Meeting	: America's Job Center 226 S Alameda Blvd Las Cruces, NM 88005
Chairperson	: Jacqueline Fryar
Members Attending	: Present: Jacqueline Fryar*, Magdaleno Manzanárez*, Debbie Schoonover, Kim Skinner*, Mary Ulrich*, Gary Whitehead* Absent: none Staff: Jay Armijo*, Skylar Arnold*, Fayth Grijalva, Glory Juarez, Angela Longovia, Diana Luchini*, Krisye Shook*, Jaymi Simms* *attended virtually
Guests in Attendance	: Manuela Castillo*, Kacie Ernest*, Rosina Espinosa*, Savannah Garay*, Leroy Garcia*, Crystal Hollon*, Carolyn Kirlin*, Rachel Lucero*, Peter Martinez*, Denise Mathis*, Marissa Molano*, Gerard Nevarez, Chanin O'Rourke*, Juanisha Padilla*, Marcos Peña*, Sarah Raney*, Chris Ruiz*, Rhiannon Salazar*, Samantha Sanchez*, Josh Stoller, Claudia Vargas*
Summary submitted by/Signature	: Fayth Grijalva, Administrative Specialist
Next Meeting	: No date set

#	Agenda Item	Summary
1.	Call to order	Ms. Fryar called the meeting to order at 10:33 a.m.
2.	Welcome and Introductions	Ms. Fryar welcomed the attendees.
3.	Roll Call & Abstentions	Ms. Grijalva called roll; Ms. Ulrich and Mr. Manzanárez abstained from voting on Resolution 25 – 02.
4.	Public Comment	No public comment
5.	Approval of Agenda	a) Ms. Schoonover motioned to approve the agenda, seconded by Mr. Manzanárez. The motion passed. The roll call vote was as follows: <ul style="list-style-type: none"> • Jacqueline Fryar – yes • Magdaleno Manzanárez – yes • Debbie Schoonover – yes • Kim Skinner – yes • Mary Ulrich – yes • Gary Whitehead – yes
6.	Action Items:	Approval of the April 20, 2026, meeting summary Ms. Schoonover motioned to approve the meeting summary, seconded by Ms. Ulrich. The motion passed. The roll call vote was as follows: <ul style="list-style-type: none"> • Jacqueline Fryar – yes

#	Agenda Item	Summary
		<ul style="list-style-type: none"> • Magdaleno Manzanárez – yes • Debbie Schoonover – yes • Kim Skinner – yes • Mary Ulrich – yes • Gary Whitehead – yes <p>Resolution 25 – 02 recommending award of Request for Proposals (RFP) #2025-001 for WIOA Youth Services and authorizing the WIOA Administrator to finalize contract negotiations and present the agreement to the SAWDB for final approval.</p> <ul style="list-style-type: none"> • Ms. Juarez reported that the Request for Proposals was posted on May 1, 2026, and closed on May 20, 2026. A total of eight proposals were submitted. She presented the RFP point tabulation sheet, which outlined all proposals received and reflected the recommendation to award the contract to the NMSU Board of Regents/Dofia Ana Community College. <p>Ms. Schoonover motioned to approve Resolution 25-02, seconded by Mr. Whitehead. Motion passed. Roll call vote was as follows:</p> <ul style="list-style-type: none"> • Jacqueline Fryar – yes • Debbie Schoonover – yes • Kim Skinner – yes • Gary Whitehead – yes <p>Ms. Juarez thanked the RFP Review Committee and all offerors who submitted proposals.</p>
7.	Member Input	Ms. Ulrich thanked the Board on behalf of Doña Ana Community College.
8.	Next Meeting	No date set.
9.	Adjournment	Ms. Fryar adjourned the meeting at 10:50 a.m.

Attested: _____

Date _____