

# **Southwestern Area Workforce Development Board**

## **Board Meeting Agenda**

### **Mesilla Community Center**

2251 Calle de Santiago  
Mesilla, NM 88046

To join the meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 822 1069 3424

To join the meeting online via Zoom, go to: <https://us02web.zoom.us/j/82210693424>

**Thursday, August 10, 2023, at 10:00 a.m. (MDT)**

*Ms. Alisa Estrada —Board Chair  
Mr. Joshua Orozco —Board Vice-Chair*

- I. Call to Order**
- II. Welcome**
- III. Roll Call and Abstentions**
- IV. \*Public Comment (3-Minute Limit)**
- V. Approval of Agenda**
- VI. Professional Development**
  - a) Evicta Harvey – Job Corps
- VII. Discussion, Consideration, and Possible Action Regarding**
  - a) Approval of the June 22, 2023, Joint Meeting minutes **pg. 5**
  - b) Resolution 23 – 01 approves expenses for the SAWDB Board Training Retreat **pg. 15**
  - c) Resolution 23 – 02 approves the purchase of replacement computers for WIOA program staff **pg. 16**
  - d) Election of Officers **pg. 17**
- VIII. Reports and Information Items**
  - a) Committee Reports **pg. 21**
    - i. Special Youth and Young Adult Committee Meeting
    - ii. Monitoring/Performance Committee Meeting
  - b) Service Provider Reports
    - i. Youth Services (Alamo Navajo School Board) **pg. 26**
    - ii. Youth Services (Equus Workforce Solutions) **pg. 35**
    - iii. Adult/Dislocated Worker Services (Equus Workforce Solutions) **pg. 55**

- c) One-Stop Operator Report **pg. 71**
- d) Administrative and Financial Reports **pg. 86**
  - i. WIOA Administrator
  - ii. Technical Assistance & Training
  - iii. Financials
- e) Updates from DWS Liaison

**IX. Other**

- a) Member Input

**X. Next Meeting**

- a) Friday, October 13, 2023, at 2:00 p.m.

**XI. Adjournment**

\*Public comments can be emailed to [angela1@sccog-nm.com](mailto:angela1@sccog-nm.com) before August 10, 2023, at 10:00 a.m. All public comments will be read at the meeting in the order received.

**Mission:** The Southwestern Area Workforce Development Board's mission is to empower individuals in the region by providing them with the tools and training they need to acquire higher paying jobs based on the needs of local businesses. With an emphasis on economic and employer-driven goals, SAWDB's cooperative programs will cater to the region's unique employment needs, allowing for more effective distribution of federal funds and serving local employers by cultivating a highly skilled workforce.



# *Professional Development:*

*Job Corps*

*Evicta Harvey*



# *Discussion, Consideration and Possible Action*

**Joint Meeting**  
 of the  
**Region IV, Chief Elected Officials**  
 and the  
**Southwestern Area Workforce Development Board**  
**Doña Ana County Government Center**  
 845 N. Motel Blvd.  
 Las Cruces, NM 88007

To join the meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 876 4454 4492

To join the meeting online via Zoom, go to <https://us02web.zoom.us/j/87644544492>

**Thursday, June 22, 2023, at 10:00 a.m. (MDT)**

**DRAFT OF MEETING MINUTES**

**I. Call to Order**

- a. Lack of quorum and technical issues caused a delay in starting the meeting on time. Vice-Chair Poncé called the joint meeting to order at 11:01 a.m. with SAWDB Chairman Estrada.

**II. Pledge of Allegiance**

- a. Vice-Chair Poncé asked everyone to join him in the Pledge of Allegiance.

**III. Roll Call and Abstentions**

- a. Chief Elected Officials (CEO)
  - i. Ms. Longovia called roll for the Chief Elected Officials (CEO); there were no abstentions.
- b. Southwestern Area Workforce Development Board (SAWDB)
  - i. Ms. Longovia called roll for the Southwestern Area Workforce Development Board (SAWDB); there were no abstentions.

**Voting CEO Members Present**

Commissioner Travis Day  
 Commissioner Buster Floyd Green\*  
 Commissioner Art Malott\*  
 Commissioner Chris Poncé

**Non-Voting CEO Members Present**

None

**Voting CEO Members Absent**

Commissioner Joe Gonzales  
 Commissioner Manny Sanchez  
 Commissioner Ray Trejo

**Non-Voting CEO Members Absent**

Chapter Vice-President Jeremiah Apachito  
 Mayor Richard Bauch  
 Mayor Jacob Biggler  
 Mayor Chon Fierro  
 Mayor Amanda Forrister  
 Mayor Pro Tem Kasandra Gandara  
 Trustee Veronica Garcia  
 Mayor Pro Tem Gordy Hicks  
 Mayor Benny Jasso  
 Mayor Hilda Kellar  
 Mayor Ken Ladner  
 Councilor Alfredo Morelos  
 Mayor Phil Mortensen

Mayor Diana Murillo-Trujillo  
 Councilor Olga Nunez  
 Mayor Richard Rumpf  
 Mayor Esequiel Salas  
 Mayor Ed Stevens  
 Mayor Deb Stubblefield  
 Mayor James "Slim" Whitlock

#### **SAWDB Members Present**

Mary Ann Chavez-Lopez\*  
 Alisa Estrada  
 Jacqueline Fryar\*  
 Marcos Martinez  
 Michael Olguin\*  
 Joshua Orozco  
 Erik Padilla  
 Anton Salome\*  
 Kim Skinner\*  
 Marlene Thomas-Herrera\*  
 Gary Whitehead\*

#### **SAWDB Members Absent**

Cassie Arias-Ward  
 Robert Hawkins  
 Rebecca Lescombes  
 Magdaleno Manzanarez  
 Debbie Schoonover  
 Steve Siañez  
 Monica Sweatt  
 JC Trujillo  
 Mary Ulrich  
 Sylvia Washington

#### **Staff Present:**

Jay Armijo, SCCOG Executive Director\*  
 Glory Juarez, WIOA Administrator  
 Angela Longovia, Communications Manager  
 Diana Luchini, Fiscal Clerk  
 Angela Rael, RTPO Planner\*  
 Krisye Shook, WIOA Program Specialist  
 Jaymi Simms, WIOA Program Manager

#### **Guests:**

Collette Baker\*  
 Tricia Brainard\*  
 Ian Farkas\*  
 James Fielder  
 Consuelo Flores  
 Cindy Gallegos\*  
 Evicta Harvey\*  
 Chanin Kelly\*  
 Giselle Palomares  
 Haydee Ramirez  
 Sarah Raney  
 Sojourner Stokes\*  
 Josh Stoller  
 Brandy Wesley  
 Vicki Wilkins\*

\*Virtual attendance (via phone or Zoom)

#### **IV. Public Comment**

- a. No public comment

#### **V. Approval of Agenda** *(Items marked with an asterisk \* are considered consent agenda items, as shown in the consent agenda section below. These items are approved with the motion to approve the agenda unless a member requests that a specific item be removed for its own action. There is no discussion on these items).*

- a. Ms. Juarez stated she would like to pull Consent Agenda item vii. \*Resolution 22-16 for discussion, and remove Discussion item I. SAWDB Resolution 22-29 from the agenda because this item is not ready to present.

- i. Chief Elected Officials Approval of Agenda.

Commissioner Day **made a motion to approve the agenda as amended; seconded by** Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as follows:

Commissioner Day – Yes  
 Commissioner Green – Yes

Commissioner Malott – Yes  
 Commissioner Poncé – Yes

- 97 ii. Southwestern Area Workforce Development Board Approval of Agenda.  
 98 Mr. Padilla **made a motion to approve the agenda as amended; seconded by Mr.**  
 99 Martinez. **By unanimous consent, the motion passed.** The roll call vote was as  
 100 follows:

101 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
102 Ms. Estrada – Yes	Mr. Salome – Yes
103 Ms. Fryar – Yes	Ms. Skinner – Yes
104 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
105 Mr. Olguin – Yes	Mr. Whitehead – Yes
106 Mr. Orozco – Yes	

107 **VI. Consent Agenda Items – (These items were approved when the agenda was approved)**

- 108 a. Southwestern Area Workforce Development Board Consent Agenda Items
- 109 i. \*Approval of May 4, 2023, special meeting minutes
- 110 ii. \*Resolution 22 – 20 approves the PY23 Open Meetings Act Resolution
- 111 b. Chief Elected Officials Consent Agenda Items
- 112 i. \*Approval of December 15, 2022, special meeting minutes
- 113 ii. \*Resolution 22 – 11 concurs with the Southwestern Area Workforce Development Board
- 114 to approve the purchase of LobbyCentral, a customer check-in software
- 115 iii. \*Resolution 22 – 12 concurs with the Southwestern Area Workforce Development Board
- 116 to approve the PY22 SAWDB Budget Amendment Number 2
- 117 iv. \*Resolution 22 – 13 concurs with the Southwestern Area Workforce Development Board
- 118 to approve an amendment to contract agreement number PY22-WIOA-06 with Arbor
- 119 E&T, LLC dba Equus Workforce Solutions to provide WIOA Youth Services for the
- 120 period of July 1, 2022, through June 30, 2023, and authorizes the SAWDB Chair or
- 121 Vice-Chair to sign the agreement
- 122 v. \*Resolution 22 – 14 concurs with the Southwestern Area Workforce Development Board
- 123 to award the Request for Proposals for the WIOA Adult & Dislocated Worker services as
- 124 a one-year contract for PY23 (July 1, 2023-June 30, 2024), with up to three years of
- 125 renewals/extensions and authorizes the SAWDB Chair or Vice-Chair to sign the
- 126 agreement
- 127 vi. \*Resolution 22 – 15 concurs with the Southwestern Area Workforce Development Board
- 128 to award the Request for Proposals for the WIOA One-Stop Operator services as a one-
- 129 year contract for PY23 (July 1, 2023-June 30, 2024), with up to three years of
- 130 renewals/extensions and authorizes the SAWDB Chair or Vice-Chair to sign the
- 131 agreement
- 132 vii. \*Resolution 22 – 17 approves the PY23 Open Meetings Act Resolution

133 **VII. Discussion, Consideration, and Possible Action Regarding**

- 134 a. CEO Resolution 22 – 16 appoints members to the Southwestern Area Workforce Development
- 135 Board for terms beginning on July 1, 2023. This item lists SAWDB members whose terms end
- 136 June 30, 2023, and reappoints some of them for a two-year term, including Mr. Siañez. Ms.
- 137 Juarez stated that there has been a change, and Mr. Siañez no longer wishes to be
- 138 reappointed. This amended resolution reappoints members as listed, excluding Mr. Siañez.

139 Commissioner Day **made a motion to approve CEO Resolution 22 – 16 as amended;**  
 140 **seconded by** Commissioner Poncé. **By unanimous consent, the motion passed.** The roll  
 141 call vote was as follows:

142 Commissioner Day – Yes	Commissioner Malott – Yes
143 Commissioner Green – Yes	Commissioner Poncé – Yes

144 b. CEO Resolution 22 – 18 accepts the Independent Auditor's Report for the period of July 1,  
 145 2021, through June 30, 2022. Mr. Mike Stone from Stone, McGee & Co, C.P.A., who  
 146 performed the audit, presented the report and stated that they have an unmodified opinion on  
 147 the financial statements and compliance with federal regulations related to the WIOA program  
 148 which is as high an opinion as an auditor can give. They have no comments related to the  
 149 internal control system. It's a good clean report.

150 Commissioner Day **made a motion to approve CEO Resolution 22 – 18; seconded by**  
 151 Commissioner Green. **By unanimous consent, the motion passed.** The roll call vote was as  
 152 follows:

153 Commissioner Day – Yes	Commissioner Malott – Yes
154 Commissioner Green – Yes	Commissioner Poncé – Yes

155 c. SAWDB Resolution 22 – 21 and CEO Resolution 22 – 19 approve a contract agreement with  
 156 the New Mexico Department of Workforce Solutions and the Southwestern Area Workforce  
 157 Development Board to provide Workforce Innovation and Opportunity Act services from July 1,  
 158 2023, through June 30, 2025, and authorizes the SAWDB and CEO Chairs or Vice-Chairs to  
 159 sign the agreement. Ms. Juarez said this is the annual grant agreement that provides the  
 160 funding for the WIOA program. We don't have the grant agreement yet because DWS is still  
 161 working on the final draft, but we have the funding letter in the packet. The contract amount is  
 162 \$5,103,726.00.

163 Commissioner Day **made a motion to approve CEO Resolution 22 – 19; seconded by**  
 164 Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as  
 165 follows:

166 Commissioner Day – Yes	Commissioner Malott – Yes
167 Commissioner Green – Yes	Commissioner Poncé – Yes

168 Mr. Orozco **made a motion to approve SAWDB Resolution 22 – 21; seconded by** Mr.  
 169 Padilla. **By unanimous consent, the motion passed.** The roll call vote was as follows:

170 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
171 Ms. Estrada – Yes	Mr. Salome – Yes
172 Ms. Fryar – Yes	Ms. Skinner – Yes
173 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
174 Mr. Olguin – Yes	Mr. Whitehead – Yes
175 Mr. Orozco – Yes	

176 d. SAWDB Resolution 22 – 22 and CEO Resolution 22 – 20 approve the PY23 Budget for the  
 177 period of July 1, 2023, through June 30, 2024. Ms. Juarez presented the PY23 budget which  
 178 also includes carry-over amounts from PY22. However, the Adult program did so well  
 179 spending their funds this year, there may not be any carry-over amount for them to use in  
 180 PY23. They will receive \$1,000,000.00 instead of the \$1,200,000.00 mentioned in the RFP.  
 181 Ms. Juarez asked DWS for additional funds, but they said all funds have already been  
 182 allocated to the four regions. We are looking at possibly transferring funds from dislocated  
 183 worker funds to adult.

184 Commissioner Day **made a motion to approve CEO Resolution 22 – 20; seconded by**  
 185 Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as  
 186 follows:



187 Commissioner Day – Yes Commissioner Malott – Yes  
 188 Commissioner Green – Yes Commissioner Poncé – Yes

189 Mr. Orozco **made a motion to approve SAWDB Resolution 22 – 22; seconded by Mr.**  
 190 Padilla. **By unanimous consent, the motion passed.** The roll call vote was as follows:

191 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
192 Ms. Estrada – Yes	Mr. Salome – Yes
193 Ms. Fryar – Yes	Ms. Skinner – Yes
194 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
195 Mr. Olguin – Yes	Mr. Whitehead – Yes
196 Mr. Orozco – Yes	

197 e. SAWDB Resolution 22 – 23 and CEO Resolution 22 – 21 approve a government-to-  
 198 government contract agreement with the South Central Council of Governments to provide  
 199 WIOA Administrative Entity Services for the period of July 1, 2023, through June 30, 2024, and  
 200 authorizes the SAWDB Chair or Vice-Chair to sign the agreement. Ms. Juarez stated this  
 201 contract amount is \$580,000.00, which covers all staff salaries, office supplies, staff training,  
 202 providing technical assistance to the service providers, and more.

203 Commissioner Day **made a motion to approve CEO Resolution 22 – 21; seconded by**  
 204 Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as  
 205 follows:

206 Commissioner Day – Yes	Commissioner Malott – Yes
207 Commissioner Green – Yes	Commissioner Poncé – Yes

208 Mr. Martinez **made a motion to approve SAWDB Resolution 22 – 23; seconded by Mr.**  
 209 Padilla. **By unanimous consent, the motion passed.** The roll call vote was as follows:

210 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
211 Ms. Estrada – Yes	Mr. Salome – Yes
212 Ms. Fryar – Yes	Ms. Skinner – Yes
213 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
214 Mr. Olguin – Yes	Mr. Whitehead – Yes
215 Mr. Orozco – Yes	

216 f. SAWDB Resolution 22 – 24 and CEO Resolution 22 – 22 approve a government-to-  
 217 government contract agreement with the Alamo Navajo School Board, Inc. to provide WIOA  
 218 Youth Services for the period of July 1, 2023, through June 30, 2024, and authorizes the  
 219 SAWDB Chair or Vice-Chair to sign the agreement. Ms. Juarez stated this amount is  
 220 \$195,000.00 and added that Ms. Thomas-Herrera created the budget with the 50/50 waiver,  
 221 which currently allows 50% of the funding for in-school youth and 50% for out-of-school youth.  
 222 DWS recently informed us that the waiver would not be in place for PY23, and they will go  
 223 back to the original 25/75, which means no more than 25% can be spent for in-school youth,  
 224 and no more than 75% can be used for out-of-school youth.

225 Commissioner Day **made a motion to approve CEO Resolution 22 – 22; seconded by**  
 226 Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as  
 227 follows:

228 Commissioner Day – Yes	Commissioner Malott – Yes
229 Commissioner Green – Yes	Commissioner Poncé – Yes

230 Mr. Padilla **made a motion to approve SAWDB Resolution 22 – 24; seconded by Mr.**  
 231 Orozco. Ms. Thomas-Herrera abstained. **The motion passed.** The roll call vote was as  
 232 follows:

233 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
234 Ms. Estrada – Yes	Mr. Salome – Yes

235	Ms. Fryar – Yes	Ms. Skinner – Yes
236	Mr. Martinez – Yes	Ms. Thomas-Herrera – Abstained
237	Mr. Olguin – Yes	Mr. Whitehead – Yes
238	Mr. Orozco – Yes	

239 g. SAWDB Resolution 22 – 25 and CEO Resolution 22 – 23 approve a one-year contract  
 240 agreement with Arbor E&T, LLC dba Equus Workforce Solutions to provide WIOA Adult &  
 241 Dislocated Worker Services for the period of July 1, 2023, through June 30, 2024, and  
 242 authorizes the SAWDB Chair or Vice-Chair to sign the agreement. Ms. Juarez stated that  
 243 Equus' budget was not included in the packet. The budget presented is what Equus submitted  
 244 in the RFP. With the reduced funding, the presented budget needs to be adjusted, and Equus  
 245 is still working on it. Ms. Juarez asks that the contract be approved so they can start services,  
 246 and when the budget is ready, she will send it to the SAWDB Chair and Vice-Chair for review.

247 Commissioner Day **made a motion to approve CEO Resolution 22 – 23; seconded by**  
 248 Commissioner Green. **By unanimous consent, the motion passed.** The roll call vote was as  
 249 follows:

250	Commissioner Day – Yes	Commissioner Malott – Yes
251	Commissioner Green – Yes	Commissioner Ponce – Yes

252 Mr. Padilla **made a motion to approve SAWDB Resolution 22 – 25; seconded by Mr.**  
 253 Orozco. **By unanimous consent, the motion passed.** The roll call vote was as follows:

254	Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
255	Ms. Estrada – Yes	Mr. Salome – Yes
256	Ms. Fryar – Yes	Ms. Skinner – Yes
257	Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
258	Mr. Olguin – Yes	Mr. Whitehead – Yes
259	Mr. Orozco – Yes	

260 h. SAWDB Resolution 22 – 26 and CEO Resolution 22 – 24 approve a second-year contract  
 261 agreement with Arbor E&T, LLC dba Equus Workforce Solutions to provide WIOA Youth  
 262 Services for the period of July 1, 2023, through June 30, 2024, and authorizes the SAWDB  
 263 Chair or Vice-Chair to sign the agreement. Ms. Juarez stated the contract amount is  
 264 \$1,250,000.00. The budget was not included in the packet because Equus needs to adjust it  
 265 with the 50/50 waiver no longer in place and going back to 25% of funding for in-school youth  
 266 and 75% for out-of-school youth.

267 Commissioner Day **made a motion to approve CEO Resolution 22 – 24; seconded by**  
 268 Commissioner Ponce. **By unanimous consent, the motion passed.** The roll call vote was as  
 269 follows:

270	Commissioner Day – Yes	Commissioner Malott – Yes
271	Commissioner Green – Yes	Commissioner Ponce – Yes

272 Mr. Padilla **made a motion to approve SAWDB Resolution 22 – 26; seconded by Mr.**  
 273 Martinez. **By unanimous consent, the motion passed.** The roll call vote was as follows:

274	Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
275	Ms. Estrada – Yes	Mr. Salome – Yes
276	Ms. Fryar – Yes	Ms. Skinner – Yes
277	Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
278	Mr. Olguin – Yes	Mr. Whitehead – Yes
279	Mr. Orozco – Yes	

280 i. SAWDB Resolution 22 – 27 and CEO Resolution 22 – 25 approve a one-year contract  
 281 agreement with Arbor E&T, LLC dba Equus Workforce Solutions to provide WIOA One-stop  
 282 Operator Services for the period of July 1, 2023, through June 30, 2024, and authorizes the  
 283 SAWDB Chair or Vice-Chair to sign the agreement. Ms. Juarez stated that the contract

284 amount is the same as last year at \$250,000.00. We will consider giving them some carry-over  
 285 dollars from PY22 to help with some ideas they want to implement, such as increasing the use  
 286 of LobbyCentral (a software that helps with customer flow at workforce centers) and increasing  
 287 promotion and outreach efforts.

288 Commissioner Day **made a motion to approve CEO Resolution 22 – 25; seconded by**  
 289 Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as  
 290 follows:

291 Commissioner Day – Yes	Commissioner Malott – Yes
292 Commissioner Green – Yes	Commissioner Poncé – Yes

293 Mr. Orozco **made a motion to approve SAWDB Resolution 22 – 27; seconded by Mr.**  
 294 Padilla. **By unanimous consent, the motion passed.** The roll call vote was as follows:

295 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
296 Ms. Estrada – Yes	Mr. Salome – Yes
297 Ms. Fryar – Yes	Ms. Skinner – Yes
298 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
299 Mr. Olguin – Yes	Mr. Whitehead – Yes
300 Mr. Orozco – Yes	

301 j. SAWDB Resolution 22 – 28 and CEO Resolution 22 – 26 approve travel, meals, hotel, and  
 302 conference fees for Southwestern Area Workforce Development Board members to attend the  
 303 2023 New Mexico Workforce Conference on October 25 – October 26, 2023, in Albuquerque,  
 304 NM. Ms. Estrada asked if there is a limit to the number of members who can attend and the  
 305 registration deadline. Ms. Juarez stated there is no registration limit. Ms. Longovia said she  
 306 had not set a registration deadline because she had not seen registration open for the  
 307 conference. However, hotels are ready to receive reservations.

308 Commissioner Day **made a motion to approve CEO Resolution 22 – 26; seconded by**  
 309 Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as  
 310 follows:

311 Commissioner Day – Yes	Commissioner Malott – Yes
312 Commissioner Green – Yes	Commissioner Poncé – Yes

313 Mr. Martinez **made a motion to approve SAWDB Resolution 22 – 28; seconded by Mr.**  
 314 Padilla. **By unanimous consent, the motion passed.** The roll call vote was as follows:

315 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
316 Ms. Estrada – Yes	Mr. Salome – Yes
317 Ms. Fryar – Yes	Ms. Skinner – Yes
318 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
319 Mr. Olguin – Yes	Mr. Whitehead – Yes
320 Mr. Orozco – Yes	

321 k. CEO Resolution 22 – 27 approves a government-to-government contract agreement between  
 322 the Chief Elected Officials and the South Central Council of Governments to provide fiscal  
 323 agent services from July 1, 2023, to June 30, 2024, and authorizes the CEO Lead Chair or  
 324 Vice-Chair to sign the agreement. Ms. Juarez stated this contract amount is the same as last  
 325 year at \$190,000.00.

326 Commissioner Day **made a motion to approve CEO Resolution 22 – 27; seconded by**  
 327 Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as  
 328 follows:

329 Commissioner Day – Yes	Commissioner Malott – Yes
330 Commissioner Green – Yes	Commissioner Poncé – Yes

- 331 I. CEO Resolution 22 – 28 approves the CEO agreement. Ms. Juarez stated that this item  
 332 formalizes the commitment of the Chief Elected Officials to manage the WIOA funds and  
 333 added that each Commissioner needs to sign the agreement.

334 Commissioner Day **made a motion to approve CEO Resolution 22 – 28; seconded by**  
 335 Commissioner Poncé. **By unanimous consent, the motion passed.** The roll call vote was as  
 336 follows:

337 Commissioner Day – Yes	Commissioner Malott – Yes
338 Commissioner Green – Yes	Commissioner Poncé – Yes

- 339 m. CEO Resolution 22 – 29 approves the CEO meeting calendar through June 30, 2024. Ms.  
 340 Juarez presented proposed dates with meetings beginning at 10:00 a.m. each day.

341 Commissioner Day **made a motion to approve CEO Resolution 22 – 29; seconded by**  
 342 Commissioner Malott. **By unanimous consent, the motion passed.** The roll call vote was as  
 343 follows:

344 Commissioner Day – Yes	Commissioner Malott – Yes
345 Commissioner Green – Yes	Commissioner Poncé – Yes

- 346 n. SAWDB Resolution 22 – 30 approves the SAWDB meeting calendar through June 30, 2024.  
 347 The proposed dates have meetings beginning at 10:00 a.m.

348 Mr. Martinez **made a motion to approve SAWDB Resolution 22 – 30; seconded by Mr.**  
 349 Orozco. **By unanimous consent, the motion passed.** The roll call vote was as follows:

350 Ms. Chavez-Lopez – Yes	Mr. Padilla – Yes
351 Ms. Estrada – Yes	Mr. Salome – Yes
352 Ms. Fryar – Yes	Ms. Skinner – Yes
353 Mr. Martinez – Yes	Ms. Thomas-Herrera – Yes
354 Mr. Olguin – Yes	Mr. Whitehead – Yes
355 Mr. Orozco – Yes	

- 356 o. Election of CEO Vice-Chair. When Vice-Chair Commissioner Smrkovsky termed out in  
 357 December 2022, Commissioner Poncé was asked to temporarily fill the role of Vice-Chair until  
 358 an election could be held. This term will end on June 30, 2024.

359 Commissioner Day **made a motion to elect Commissioner Poncé as CEO Vice-Chair;**  
 360 **seconded by Commissioner Poncé. By unanimous consent, the motion passed.** The roll  
 361 call vote was as follows:

362 Commissioner Day – Yes	Commissioner Malott – Yes
363 Commissioner Green – Yes	Commissioner Poncé – Yes

## 364 VIII. Reports and Information Items

### 365 a. Administrative and Financial Reports

- 366 i. Ms. Juarez thanked everyone for their patience with the technical issues we  
 367 experienced.

368 – Ms. Juarez shared that the RFP process is complete and thanked the SAWDB  
 369 board for having a special meeting to award the two contracts.

370 – The Local Area Redesignation application was submitted to the Department of  
 371 Workforce Solutions (DWS). Each board requested to keep the designation the  
 372 same. We are waiting to hear if we will stay as-is with the current seven counties in  
 373 our region.

374 – We are working on the Local Board Self-Assessment that needs to be submitted to  
 375 DWS. They are looking at areas such as governance, administration, and fiscal  
 376 program delivery systems, and performance accountability. We have to describe  
 377 how we will deliver on the different sections, and they will send a letter with a rating

of our overall administrative ability to manage federal funding.

- We currently have a vacancy for Administrative Specialist. Sarah Raney was our Administrative Specialist and is now with the One-Stop Operator in a different role.
- DWS will amend its State Plan and hold a lab session in Las Cruces on July 10, 2023, from 1:00 p.m. – 5:00 p.m. Members will receive emails directly from DWS regarding this. We will forward emails that come across our desks.

- ii. Ms. Luchini asked members to look for the per diem vouchers she sends by email and stated it's really important to sign and return them right away for this meeting. They need to close out the program year, and each member must either sign to waive or receive the per diem.
- iii. Ms. Arnold was not available to present the Financial Report. Ms. Longovia will email it to the members.

b. Updates from DWS

- i. Ms. Gallegos was no longer in attendance via Zoom. Mr. Martinez shared that they've started the pre-apprenticeship program. They've received funds from the state legislature to place up to 300 high school and adult education students into pre-apprenticeship programs with private-sector employers. They will enroll individuals through the fall.

**IX. Other**

a. SAWDB member input

- i. Mr. Orozco added to Ms. Juarez's information about the State Plan. He stated that if you cannot attend the July 10 session in Las Cruces, there will be another one in Albuquerque the week of July 31<sup>st</sup>. Mr. Padilla added there is a session in Roswell on July 12<sup>th</sup>.
- ii. Mr. Padilla thanked Ms. Longovia for "hanging in there" through the technical issues during the meeting.
- iii. Ms. Estrada thanked everyone for their patience with today's meeting issues. She said she'd like to have an orientation/retreat before the next meeting. Ms. Juarez stated she had calendared time with staff to discuss this.

b. CEO member input

- i. Vice-Chair Poncé thanked the staff for all the work they put into a meeting and applauded them for working through all of today's stresses and staying professional.
- ii. Commissioner Day stated this is the first CEO meeting he has attended, and he is excited to meet and work with everyone.

**X. Public Comment (3-Minute Limit)**

- a. No public comment

**XI. Next Meetings**

- a. The next SAWDB meeting is scheduled for Thursday, August 10, 2023, at 10:00 a.m., with the location to be determined.
- b. The next CEO meeting is scheduled for Friday, September 15, 2023, at 10:00 a.m., with the location to be determined.

**XII. Adjournment**

Vice-Chair Poncé adjourned the meeting at 12:17 p.m.

**ATTESTED**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Mission: The Southwestern Area Workforce Development Board's mission is to empower individuals in the region by providing them with the tools and training they need to acquire higher paying jobs based on the needs of local businesses. With an emphasis on economic and employer-driven goals, SAWDB's cooperative programs will cater to the region's unique employment needs, allowing for more effective distribution of federal funds and serving local employers by cultivating a highly skilled workforce.

The Region IV, Chief Elected Officials and the Southwestern Area Workforce Development Board are Equal Opportunity Employers and will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please provide notification at least five days before the meeting by calling (575) 744-4857. WIOA Title I-financially assisted programs and activities are an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay New Mexico: 711 (Voice) or 1-800-659-8331 (TTY). Funded by the U.S. Department of Labor.

**AGENDA ITEM SUMMARY**

Southwestern Area Workforce Development Board	August 10, 2023
<b>Agenda Item</b> Resolution 23 – 01 approves expenses for the SAWDB Board Training Retreat.	
<p><b>SUMMARY OF AGENDA ITEM</b></p> <p>The approval of this resolution will provide funding to support the SAWDB board training retreat, including a one-night hotel room stay, conference room fee, meals, and training supplies.</p> <p><b>RECOMMENDATION</b></p> <p>A motion to accept Resolution 23 – 01</p> <p><b>BOARD'S OPTIONS ARE TO</b></p> <ul style="list-style-type: none"> <li>• Accept the recommendation</li> <li>• Amend the recommendation</li> <li>• Reject the recommendation</li> <li>• Table the item</li> <li>• Take no action on the item</li> </ul> <p><b>DEPENDING ON ACTION TAKEN, ITEM MAY BE REFERRED OR REPORTED TO</b></p> <ul style="list-style-type: none"> <li>• Staff or committee, as directed.</li> </ul> <p><b>THIS ITEM SUPPORTS STRATEGIC PLAN GOAL(S)</b></p> <ul style="list-style-type: none"> <li>• Supports all strategic plan goals</li> </ul> <p><b>LIST OF SUPPORTING INFORMATION FOR YOUR REVIEW</b></p> <ul style="list-style-type: none"> <li>• Spreadsheet of estimated costs will be provided when available.</li> </ul>	



## AGENDA ITEM SUMMARY

Southwestern Area Workforce Development Board	August 10, 2023
<b>Agenda Item</b> Resolution 23 – 02 approves the purchase of replacement computer for WIOA program staff	
<p><b>SUMMARY OF AGENDA ITEM</b></p> <p>A request was submitted by the service providers to replace 30 computers and related equipment due to outdated software and low-functioning computers. Issues are occurring more frequently and preventing the staff from performing the day-to-day duties of their positions. The computers would be maintained in the Board's inventory and be assigned to the Adult/Dislocated Worker, Youth (Equus), and One-Stop Operator staff. The current budgets do not provide sufficient funding for the equipment expenditure.</p> <p>Once the final closeout numbers are provided by the Fiscal Administrator a determination may be made to determine the funding availability to purchase the entire requested amount or if the purchase must be made in increments between the current program year and the following program year.</p> <p><b>RECOMMENDATION</b></p> <p>A motion to accept Resolution 23 – 02</p> <p><b>BOARD'S OPTIONS ARE TO</b></p> <ul style="list-style-type: none"> <li>• Accept the recommendation</li> <li>• Amend the recommendation</li> <li>• Reject the recommendation</li> <li>• Table the item</li> <li>• Take no action on the item</li> </ul> <p><b>DEPENDING ON ACTION TAKEN, ITEM MAY BE REFERRED OR REPORTED TO</b></p> <ul style="list-style-type: none"> <li>• Staff or committee, as directed.</li> </ul> <p><b>THIS ITEM SUPPORTS STRATEGIC PLAN GOAL(S)</b></p> <ul style="list-style-type: none"> <li>• Supports all strategic plan goals</li> </ul> <p><b>LIST OF SUPPORTING INFORMATION FOR YOUR REVIEW</b></p> <ul style="list-style-type: none"> <li>• Spreadsheet of estimated costs will be provided when available.</li> </ul>	



## AGENDA ITEM SUMMARY

Southwestern Area  
Workforce Development Board

August 10, 2023

**Agenda Item**  
Election of Officers

### SUMMARY OF AGENDA ITEM

In accordance with the bylaws, the Board elects its Chair and Vice-Chair annually. The positions of Chair and Vice-Chair shall be a member of the private sector and shall be nongovernmental persons. The term for each position is for one year, beginning September 1. The elected member may continue in office for two consecutive terms. Nominations will be taken and voted on at the board meeting.

The following table shows which members qualify as Chair and Vice-Chair

CHAIR	VICE-CHAIR
Alisa Estrada	Alisa Estrada
Jacqueline Fryar	Jacqueline Fryar
Robert Hawkins	Robert Hawkins
Michael Olguin	Michael Olguin
Joshua Orozco	Joshua Orozco
Anton Salome	Anton Salome
Kim Skinner	Kim Skinner
Monica Sweatt	Monica Sweatt
JC Trujillo	JC Trujillo
Sylvia Washington	Sylvia Washington
Gary Whitehead	Gary Whitehead

### BOARD'S OPTIONS ARE TO

- Elect a Chair and Vice Chair

### DEPENDING ON ACTION TAKEN, ITEM MAY BE REFERRED OR REPORTED TO

- Staff or committee, as directed.

### THIS ITEM SUPPORTS STRATEGIC PLAN GOAL(S)

- Supports all strategic plan goals

### LIST OF SUPPORTING INFORMATION FOR YOUR REVIEW

- Bylaws of the Southwestern Area Workforce Development Board, Article VI, Officers

## ARTICLE VI OFFICERS

A. The officers of the SAWDB, including the Chair and Vice-Chair, shall be members from the private sector and shall be nongovernmental persons:

- 1) **Chair:** The SAWDB Chair shall be elected by a majority of the SAWDB members present at scheduled meetings. The term of office of the Chair shall be for one (1) year and he/she shall preside at all meetings of the SAWDB and perform general and active management of the administrative business of the SAWDB. It shall also be the Chair's duty to:
  - (a) Perform all duties that are incidental to his/her office and such other duties as may be required by the WIOA and the WDA, of which may be prescribed by the SAWDB.
- 2) Preside at meetings of the SAWDB and the executive committee
- 3) Execute legal documents when authorized by the SAWDB, the WIOA, and the WDA
- 4) Appoint all committees subject to the approval of the SAWDB, except as otherwise provided by the WIOA and WDA.
- 5) **Vice-Chair:** The term of the Vice-Chair shall be for one (1) year. The Vice-Chair shall also perform additional duties from time to time as assigned by the Chair.
  - (b) In the absence of the Chair or in the event of their inability or refusal to act, or if the office of Chair is vacant, the Vice-Chair shall perform all the duties of the Chair and, when so acting, shall have all the powers and be subject to all the restrictions of the Chair.
  - (c) The Vice-Chair shall have such other powers and perform such other duties as may be prescribed by the WIOA, the WDA, these bylaws, or the SAWDB.
- 6) In accordance with Section 107(b)(3) of the Workforce Innovation and Opportunity Act, only members of the private sector shall be qualified to serve as Chair and Vice-Chair to be voted on at the first meeting of the program year.
- 7) The start date for the Chair and Vice-Chair shall begin on September 1 of each year.
- 8) Upon approval of the SAWDB, the Chair may continue in office for two consecutive terms.
- 9) The SAWDB may elect such other officers as it deems appropriate and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed by the SAWDB.
- 10) Any SAWDB Chair or Vice-Chair may be removed for cause by a two-thirds majority of the SAWDB at any scheduled or special meeting. Any board member,

Chair, or Vice-Chair may resign at any time by giving written notice to the Chair or Vice-Chair. Any such resignation shall take effect on the date of such notice or any time specified therein and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. In these events, the Board will appoint a temporary Chair and Vice-Chair to preside over the next meeting to have an election to fill the positions of Chair and Vice-Chair.

- 11) In the event of a vacancy of any office, other than that of Chair, the vacancy may be filled temporarily by appointment of the Chair until such time as the SAWDB shall fill that vacancy.
- 12) In the event that the Chief Elected Officials do not appoint the sitting Chair or Vice-Chair, at the next Board meeting there would be a special election held to fill the position of Chair and Vice-Chair.
- 13) In addition to the Chair and Vice-Chair, the Board may also appoint other board members to have signature authority for the purpose of banking and contracts.



# ***Reports & Information Items***



# Committee Reports:

*Youth & Young Adult Committee*

*Ms. Arias-Ward*

*Monitoring/Performance Committee*

*Ms. Skinner*

## DRAFT OF MEETING SUMMARY

Meeting	:	<b>Special Youth and Young Adult Committee</b>
Date and time	:	July 19, 2023 at 2:00 p.m.
Location of Meeting	:	Virtual via Zoom or Phone To join the meeting by phone, dial: (346) 248-7799, then enter Meeting ID: 832 3822 3352 Or to join meeting online via Zoom, go to: <a href="https://us02web.zoom.us/j/83238223352">https://us02web.zoom.us/j/83238223352</a>
Chairperson	:	Debbie Schoonover
Members Attending	:	<b>Present:</b> Cassie Arias-Ward, Anton Salome, Debbie Schoonover, Marlene Thomas-Herrera, Mary Ulrich, Alisa Estrada (ex-officio) <b>Absent:</b> None <b>Staff:</b> Skylar Arnold, Glory Juarez, Angela Longovia, Diana Luchini, Krisye Shook, Jaymi Simms
Guests in Attendance	:	James Fielder, Consuelo Flores, Cindy Gallegos, Jerome Hanway, Evicta Harvey, Natalie Martinez, Marissa Molano, Sarah Raney, Ashley Roller, Josh Stoller, Sojourner Stokes, Susan Yasenka
Summary submitted by/Signature	:	Angela Longovia, Communications Manager
Next Meeting	:	October 17, 2023 at 2:00 p.m.

#	Agenda Item	Summary
1.	<b>Call to order</b>	The meeting was called to order at 2:01 p.m. by Ms. Schoonover
2.	<b>Welcome</b>	Ms. Schoonover welcomed the attendees.
3.	<b>Roll Call &amp; Abstentions</b>	Ms. Longovia called roll; there were no abstentions
4.	<b>Public Comment</b>	No public comment
5.	<b>Approval of Agenda</b>	Ms. Arias-Ward made a motion to approve the agenda, seconded by Mr. Salome. Motion passed. Roll call vote was as follows: <ul style="list-style-type: none"> <li>• Cassie Arias-Ward – yes</li> <li>• Anton Salome – yes</li> <li>• Debbie Schoonover – yes</li> <li>• Marlene Thomas-Herrera – yes</li> <li>• Mary Ulrich – yes</li> </ul>
6.	<b>Discussion or Motion for Recommendation Items</b>	<p>a) Approval of July 26, 2021 meeting Summary. Ms. Arias-Ward made a motion to approve the summary, seconded by Ms. Thomas-Herrera. Motion passed. Roll call vote was as follows:</p> <ul style="list-style-type: none"> <li>• Cassie Arias- Ward – yes</li> <li>• Anton Salome – yes</li> <li>• Debbie Schoonover – yes</li> <li>• Marlene Thomas-Herrera – yes</li> <li>• Mary Ulrich – yes</li> </ul> <p>b) Youth Group Sub-Committee Surveys</p>

#	Agenda Item	Summary
		<ul style="list-style-type: none"> <li>• At the July 2021 Youth &amp; Young Adult Committee meeting, members discussed having representation from current WIOA youth participants and possibly including youth from other partner programs. After discussing different ideas, the committee favored youth participants having their own committee but wants input from youth on what they would like to do. The Committee voted to create a survey for the youth.</li> <li>• Ms. Ulrich joined the meeting at 2:08 p.m.</li> <li>• Ms. Juarez stated this item is to discuss the suggested survey questions and ask members to add more. Ms. Juarez will also ask the Youth program staff for their suggestions.</li> <li>• Ms. Ulrich stated she'd like to add an explanation of what participating in the committee entails and how many times a year.</li> <li>• Mr. Salome asked if this sub-committee would include both in-school and out-of-school youth and if they will get credit for their participation, such as high school credit.</li> <li>• Ms. Juarez stated that the goal would be to get representation from all the counties in our region and we will look at how we can incentivize participants.</li> <li>• Members liked the suggested survey questions and did not have any to add.</li> </ul> <p>c) SEEDS Industry Forums</p> <ul style="list-style-type: none"> <li>• Ms. Schoonover described SEEDS Industry Forums, an idea presented at the 2022 Texas Workforce Conference that she would like to see initiated in our region. After an industry is selected, a panel of professionals from different positions within that industry met at a host school. Only students interested in a career in that industry attended and heard about each panelist's job and asked questions. Some forums were live-streamed on Facebook so other schools could participate remotely.</li> <li>• Mr. Schoonover said she heard LCPS already has a similar program called ACES. Ms. Ulrich stated ACES is a career exploration and internship program about a year long. She added that this would be difficult for the committee to do as a standalone project and recommended partnering with the schools.</li> <li>• Ms. Juarez also attended the SEEDS Industry Forum workshop at the conference and stated that we could do that the same way, in partnership with the schools because they would host it. We would select industries important to the different areas of our region, and ensure a proper camera system is in place to conduct the event.</li> <li>• Ms. Juarez shared a YouTube video that provided a glimpse of what a SEEDS Industry Forum looks like.</li> <li>• Ms. Schoonover lost audio connection to the meeting and no one could hear her. She logged out of Zoom and rejoined the meeting via the phone number.</li> </ul>

#	Agenda Item	Summary
		<ul style="list-style-type: none"> <li>Ms. Schoonover asked Ms. Juarez if we can move forward with this initiative. Ms. Juarez stated it would be contingent on funding and a partnership with the schools.</li> <li>Ms. Arias-Ward made a motion to pursue the SEEDS Industry Forums, seconded by Mr. Salome. Motion passed. Roll call vote was as follows:               <ul style="list-style-type: none"> <li>Cassie Arias- Ward – yes</li> <li>Anton Salome – yes</li> <li>Debbie Schoonover – yes</li> <li>Marlene Thomas-Herrera – yes</li> <li>Mary Ulrich – yes</li> </ul> </li> </ul> <p>d) Youth Service Provider Reports</p> <ul style="list-style-type: none"> <li>Ms. Thomas-Herrera reported for the Alamo Navajo Reservation in Socorro County. She addressed enrollments, goals, challenges, and recruitment efforts.</li> <li>Ms. Ramirez presented for the Equus. She introduced herself as the new Youth Operations Manager and shared plans for PY23 including enrollment goals, objectives, priority populations, and paid internships.</li> </ul> <p>e) Election of Vice-Chair</p> <p>f) Mr. Salome nominated Ms. Arias-Ward as Vice-Chair, seconded by Ms. Thomas-Herrera. Motion passed. Roll call vote was as follows:</p> <ul style="list-style-type: none"> <li>Cassie Arias- Ward – yes</li> <li>Anton Salome – yes</li> <li>Debbie Schoonover – yes</li> <li>Marlene Thomas-Herrera – yes</li> <li>Mary Ulrich – yes</li> </ul>
7.	<b>Member Input</b>	None
8.	<b>Next Meeting</b>	Tuesday, October 17, 2023, at 2:00 p.m. via Zoom
9.	<b>Adjournment</b>	Ms. Schoonover adjourned the meeting at 3:26 p.m.

Attested: \_\_\_\_\_

Date \_\_\_\_\_





# ***Service Providers Reports:***

## ***Youth Services***

***Alamo Navajo School Board***

## ***Youth Services***

***Equus Workforce Solutions***

## ***Adult/Dislocated Worker Services***

***Equus Workforce Solutions***



# ***Service Providers Reports***

## ***Youth Services***

***Alamo Navajo School Board, Inc.***

# Alamo Navajo School Board, Inc.

## WIOA Youth Provider In-School & Out-of-School Youth

4<sup>th</sup> Quarter Report for April, May, June 2023

**July, 2023**

# 4<sup>th</sup> Quarter Enrollment

## 4<sup>th</sup> Quarter Enrollment:

- **10 NEW In-School; lack 5 NEW; No NEW Enrollments**
  - **04 Roll Over (enrolled in June, 2022)**
  - **04 Out-of-School; lack 11 NEW; No NEW Enrollments**
- 
- ✓ Goal is to enroll 15 In-School (ISY); 15 Out-of-School (OSY) youth
  - ✓ 50/50 enrollment waiver
  - ✓ Total enrollment – 30 youth

# 4<sup>th</sup> Quarter Goal Completion

## In-School

- ✓ 10 NEW, 7 met MSG and 10 met Credential Earnings
- ✓ 04 Roll Overs, 4 met MSG and 4 met Credential Earnings
- ✓ Lacked 5 NEW enrollments
- ✓ No other new enrollments for 4<sup>th</sup> quarter
- ✓ Exits were made; follow-up activities are forthcoming

## Activities

- ✓ 406 Tutoring/Study Skills
- ✓ 442 Financial Literacy
- ✓ 407 Work Experience
- ✓ 417 Comprehensive Guidance and Counseling

# 4<sup>th</sup> Quarter Goal Completion

## Out-of-School

- ✓ 04 Enrollment, 2 met MSG, No Credential Earning
- ✓ Lack 11 Enrollment
- ✓ No new enrollments for older youth during 4<sup>th</sup> quarter
- ✓ Hardest Population to Serve
- ✓ Exits were made; follow-up activities are forthcoming

## Activities

- ✓ 406 Tutoring/Study Skills
- ✓ 442 Financial Literacy
- ✓ 407 Work Experience (Wellness Center, School, Facilities, on-campus placements)
- ✓ 417 Comprehensive Guidance and Counseling



# Comprehensive Guidance & Counseling

31

Four (4) WIOA participants will be attending postsecondary education or training for an industry recognized credential.

## The Guidance Counselor:

- ✓ Helps participants with understanding and filling out the Employment/Educational Plan
  - enrollees will set their short term and long term goals
  - enrollees identify their “supportive service” needs and barriers
- ✓ Helps participants enroll in “Digital Literacy” and “Essential Education” for online classes in college readiness, financial literacy, workplace learning, and career planning
- ✓ Meets with students and attends events in Socorro County and surrounding area schools for recruiting purposes
- ✓ One-on-one counseling and support as needed
- ✓ Assist with Follow-up Activities

## OUTREACH/ RECRUITMENT EFFORTS

- Local Radio announcements in both English and Navajo languages, Monthly Open Forums
- Create and distribute flyers and brochures promoting WIOA (at the local store/gas station, Alamo Health Center, Wellness Center, School, Business Office, Radio Station, Chapter Government, Early Childhood Center, Magdalena Post Office, etc.)
- Occasional Home Visits
- Distribute Information during College/Career Fair
- Promote Outreach on Social Media i.e. Facebook, and other platforms
- Set-up Table at local Mini Mart/Gas
- Attend School Board and Chapter Government Meetings
- Distribute Flyers during Community Events
- Present at various meetings such as Parent Involvement Meetings, etc.



# PROGRAM SERVICES

- ❖ Employability Skills Training (ZOOM OR face-to-face training) for employment skills (resume writing, interview, etc.)
- ❖ Digital Literacy Training (independent training site through Northstar Learning)
- ❖ Native American Career and Technical Education (NACTEP) Orientation (for students planning to pursue post-secondary education and/or industry recognized credential)
- ❖ CDL Class A Training (TRAIN IT NM/Roswell)
- ❖ Dental Assisting, Pharmacy Technician, etc. (Carrus CareerStep LLC); and
- ❖ EMT training (UNM EMS Academy)
- ❖ Essential Education HiSET online program to help prepare youth for the high school diploma and/or attain work skills, computer skills, and money essential skills. HiSET Academy is now available
- ❖ Partnership with Adult Education program through Southwestern Indian Polytechnic Institute (SIPI) for those needing GED/ HSE Diploma
- ❖ Work experience opportunities in the community

**Alamo Navajo School Board, Inc.**  
**Division of Community Service**  
**P.O. Box 5907**  
**Alamo, New Mexico 87825**  
**(575) 854-2609 ext. 1400**

Marlene Thomas-Herrera: [marleneh@ansbi.org](mailto:marleneh@ansbi.org)

Sherri Bennett: [sbennett@ansbi.org](mailto:sbennett@ansbi.org)

Sylvia Monte: [smonte@ansbi.org](mailto:smonte@ansbi.org)

Lacey Apachito: [laceya@ansbi.org](mailto:lacey@ansbi.org)

**THANK YOU!**



# ***Service Providers Reports***

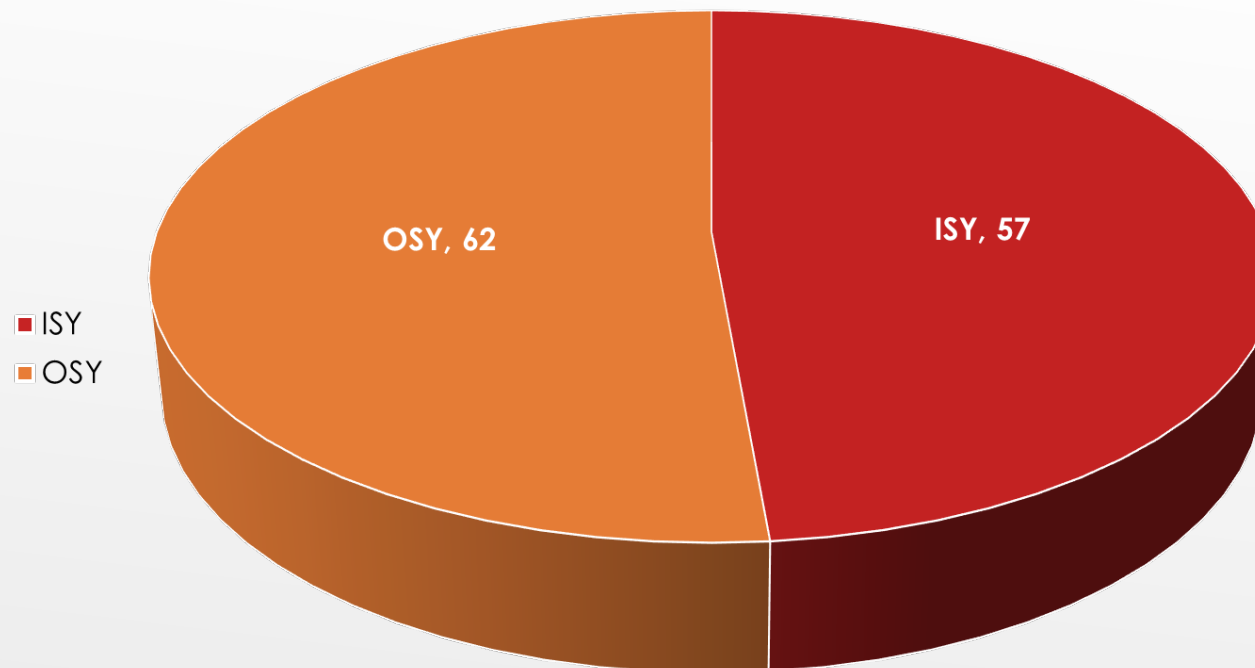
## ***Youth Services***

### ***Equus Workforce Solutions***

# WIOA YOUTH PROGRAM REPORT

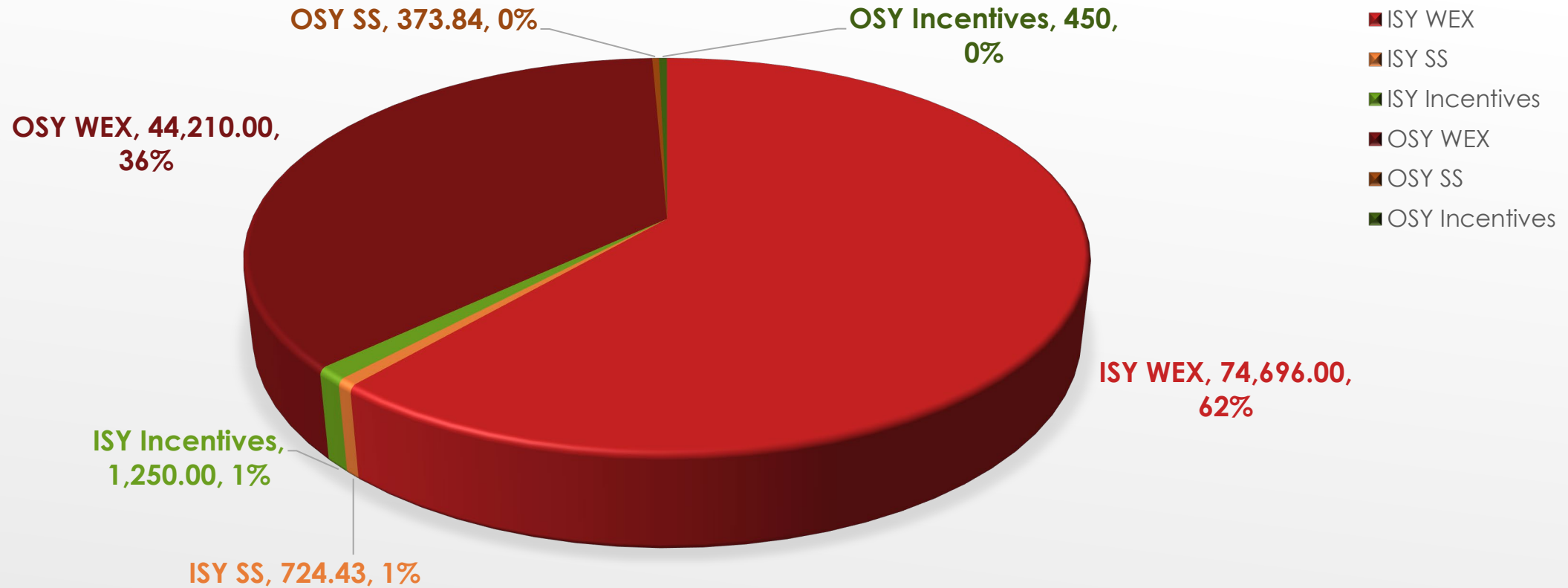
Southwestern New Mexico

## Youth Enrollments



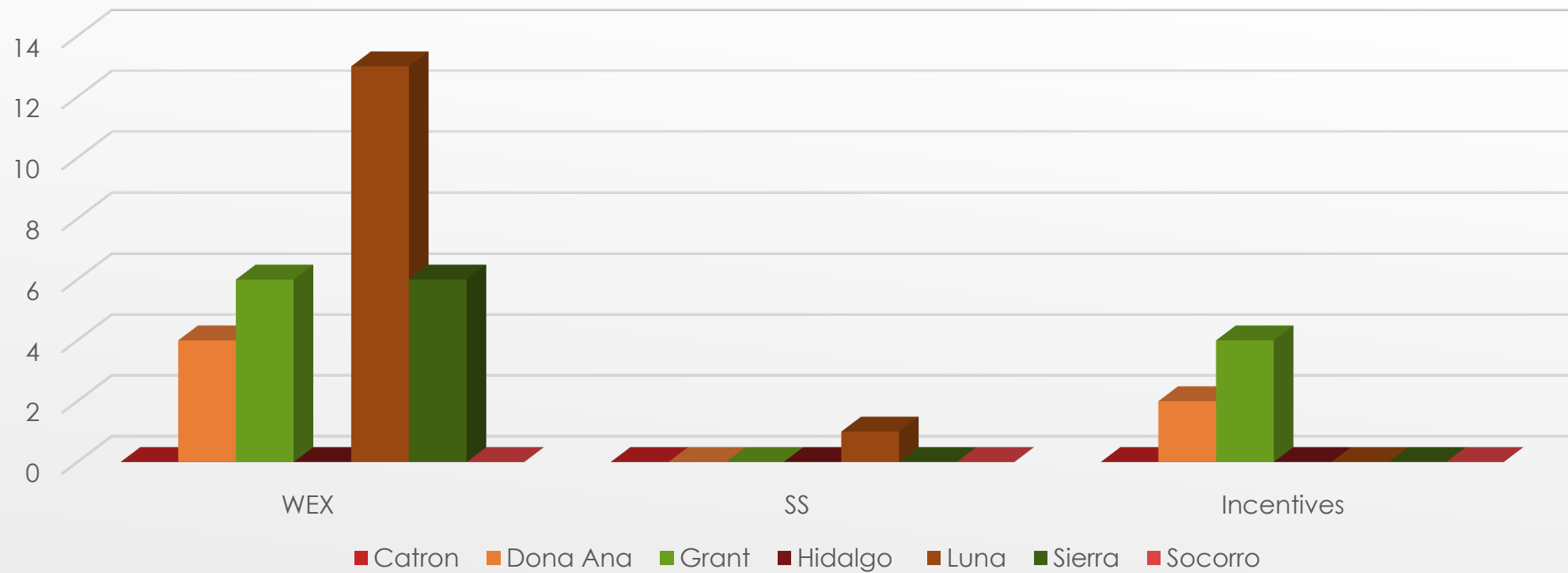
PY22 ENROLLMENTS

## PY22 YOUTH FUNDING



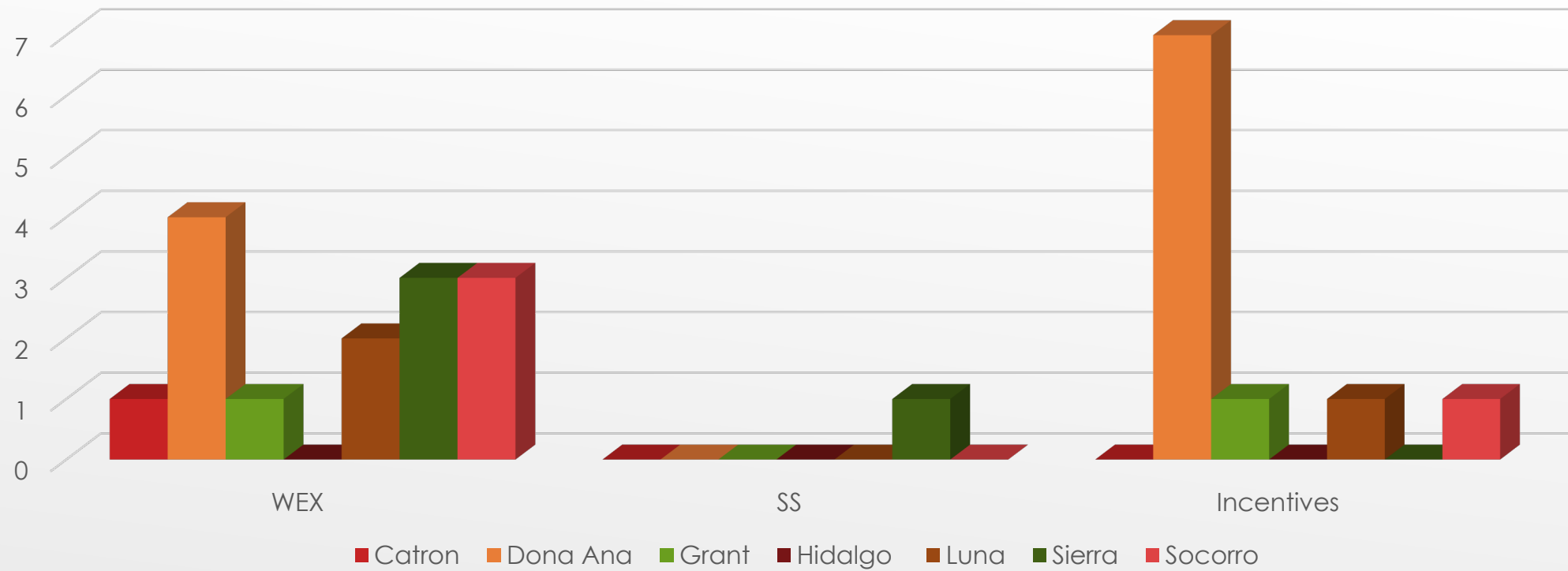
## PY22 FUNDED SERVICES

## In-School Youth



# PY22 FUNDING PER COUNTY

## Out-of-School Youth



# PY22 PARTICIPANT FUNDING PER COUNTY



# PY23 OBJECTIVES

► Our goal is to serve 75% Out-of-School Youth and 25% In-School Youth in program year 2023. This translates to 225 enrollments for Out-Of-School Youth and 75 enrollments In-School Youth for a total of 300 young adults within the 7-counties in SW NM.

## PY23 ENROLLMENT GOALS



# PY23 YOUTH OBJECTIVES

► Our goal is to conduct targeted outreach within the 7-counties in Southwestern New Mexico to increase referrals and enrollments. Our focus is to invest our efforts with our local high schools, NM Human Services Department, CYFD, NM Department of Vocational Rehabilitation, youth organizations, juvenile detention centers, teen parenting programs, child welfare and foster care system, and ex-offenders re-entering the workforce.

## OUTREACH

► Our youth team is comprised of skilled caring adults that motivate, support, and empower our young adults throughout their time in our programs. Our team is committed to follow through and follow up with every participant. To ensure participants are supported from day 1 until they reach their career pathway goals.

## FOLLOW THROUGH AND FOLLOW UP

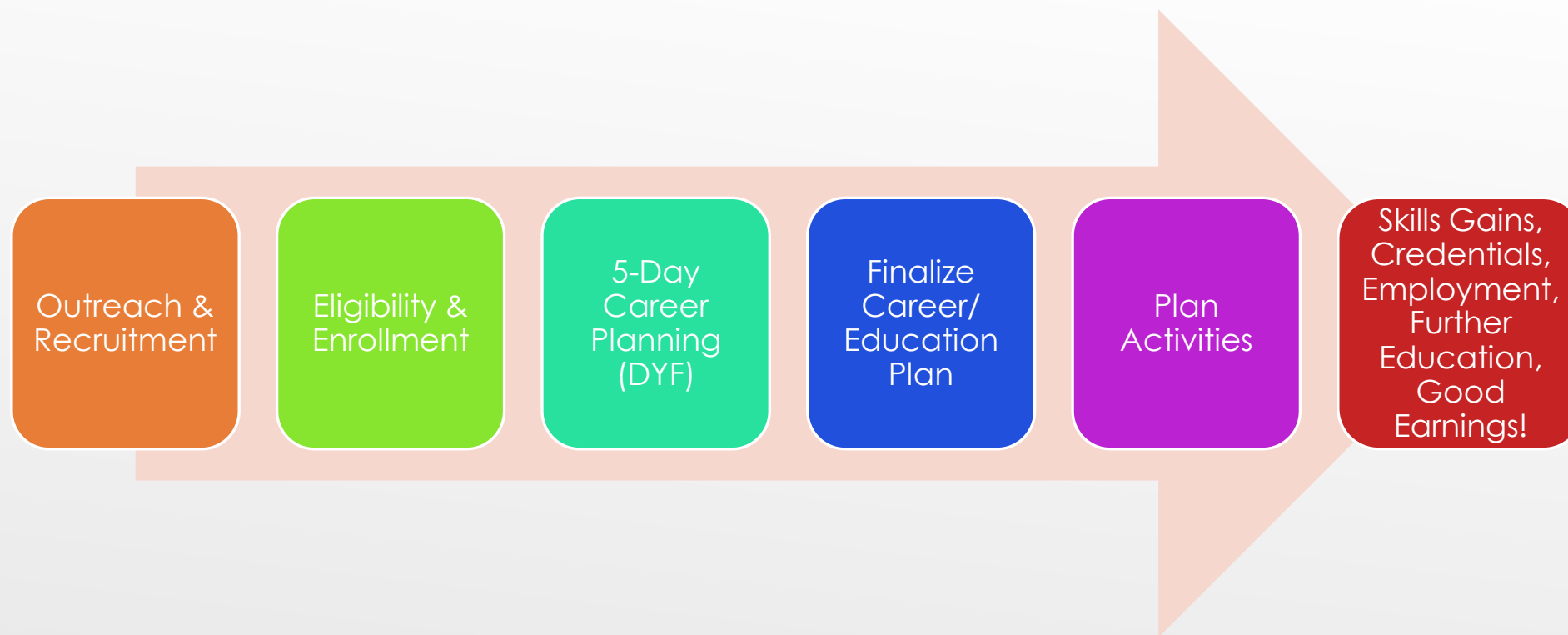
- ▶ Youth served by agencies involved in the child support system
- ▶ Programs carried out for individuals with disabilities
- ▶ OSY in the Juvenile Justice System
- ▶ OSY teen parents
- ▶ OSY child welfare and foster care system
- ▶ Runaways and homeless
- ▶ Ex-offenders

## PRIORITY POPULATIONS

Provides the first steps and ongoing support in assisting young adults to develop and pursue their career pathway goals in relationship to:

- Their aptitudes
- Their interests
- In-demand occupations where they live

DESIGN YOUR FUTURE IS OUR  
YOUTH PROGRAM MODEL



## THE EQUUS YOUTH MODEL CONTINUUM



We provide a viable  
option for youth looking  
for HELP

We don't make empty  
promises. We connect  
youth to legitimate  
opportunities

Our model is designed  
to engage  
disconnected youth  
where they are today

Youth receive  
expanded experiences.  
They will see themselves  
as future professionals  
with a chance to  
succeed

We provide an upward  
economic mobility  
opportunity for local  
opportunity youth

## WHY IS THIS PROGRAM SO IMPORTANT?

- We ensure the Individual Employment Plan correlates with the worksite the participant is placed at. This will allow the participant to gain the necessary skills to achieve their career pathway goal.
- We have incorporated our paid Work Experience with workforce system partners who offer unpaid internships and apprenticeships.
- We are working with the Sunland Park municipality to create paid internships. Our plan is to model this throughout the SW region.

## WORK BASED LEARNING

We are focused on increasing credentials for Out-of-School youth throughout the SW region. This will be accomplished by partnering with local non-degree-based institutions (e.g., trade schools, dental certificates, medical certificates, CDL, etc.)

## INDIVIDUAL TRAINING ACCOUNT

As we work to provide meaningful skills gains, credentials, and employment opportunities, we plan to host Youth Career And College Fairs within the 7-counties in SW NM. The outcome is to attract youth to a career or higher education opportunity.

## YOUTH CAREER AND COLLEGE FAIRS

# QUESTIONS

**Haydee Ramirez**, Youth Operations Manager

Email: [Haydee.Ramirez@equusworks.com](mailto:Haydee.Ramirez@equusworks.com)

Phone: 915-781-4077

**James Fielder**, Business Services Manager

Email: [james.fielder@equusworks.com](mailto:james.fielder@equusworks.com)

Phone: 575-496-1446

**Marissa Molano**, QA / Contract Manager

Email: [Marissa.Molano@equusworks.com](mailto:Marissa.Molano@equusworks.com)

Phone: 575-574-7428

**Peter Martinez**, Project Director Adult, Dislocated Worker and Youth Programs.

Email: [peter.Martinez@equusworks.com](mailto:peter.Martinez@equusworks.com)

Phone: 575-520-1140

# YOUTH LEADERSHIP CONTACT INFORMATION



# ***Service Providers Reports***

## ***Adult & Dislocated Worker Services***

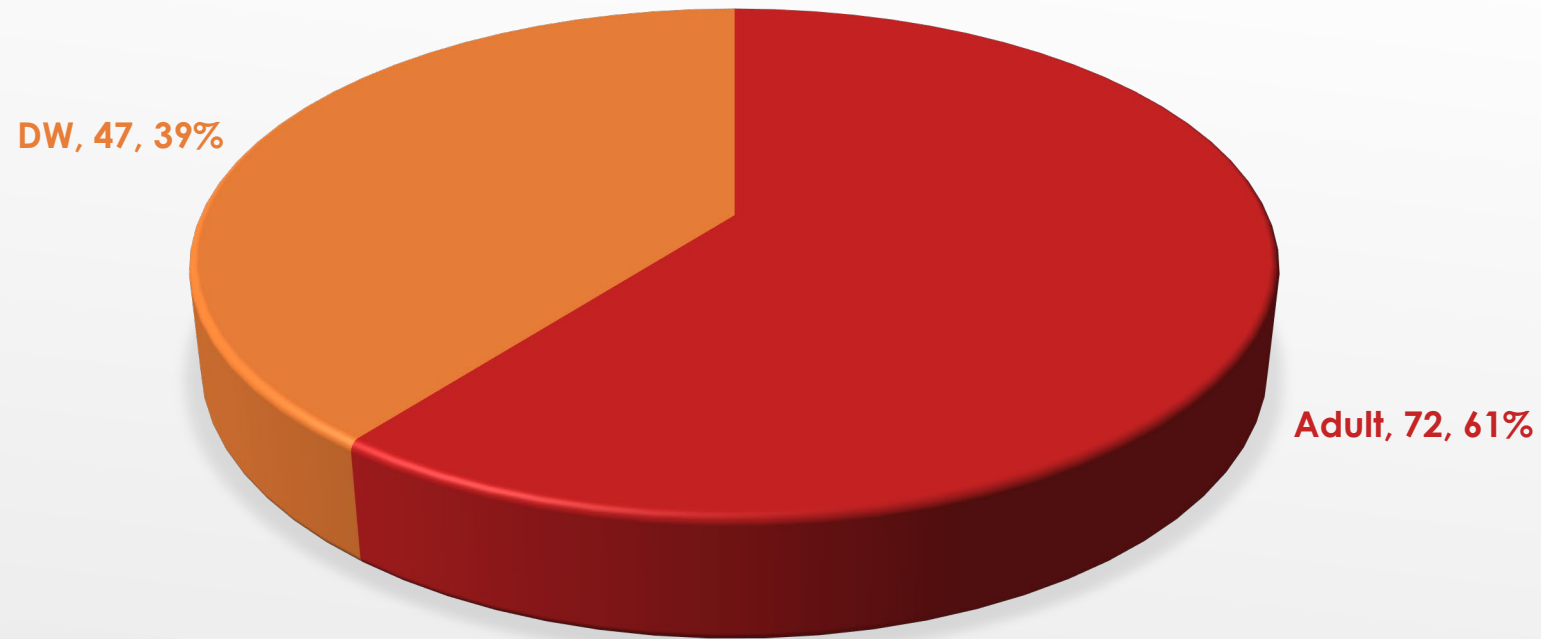
### ***Equus Workforce Solutions***

# WIOA ADULT, DISLOCATED WORKER REPORT

Southwestern New Mexico

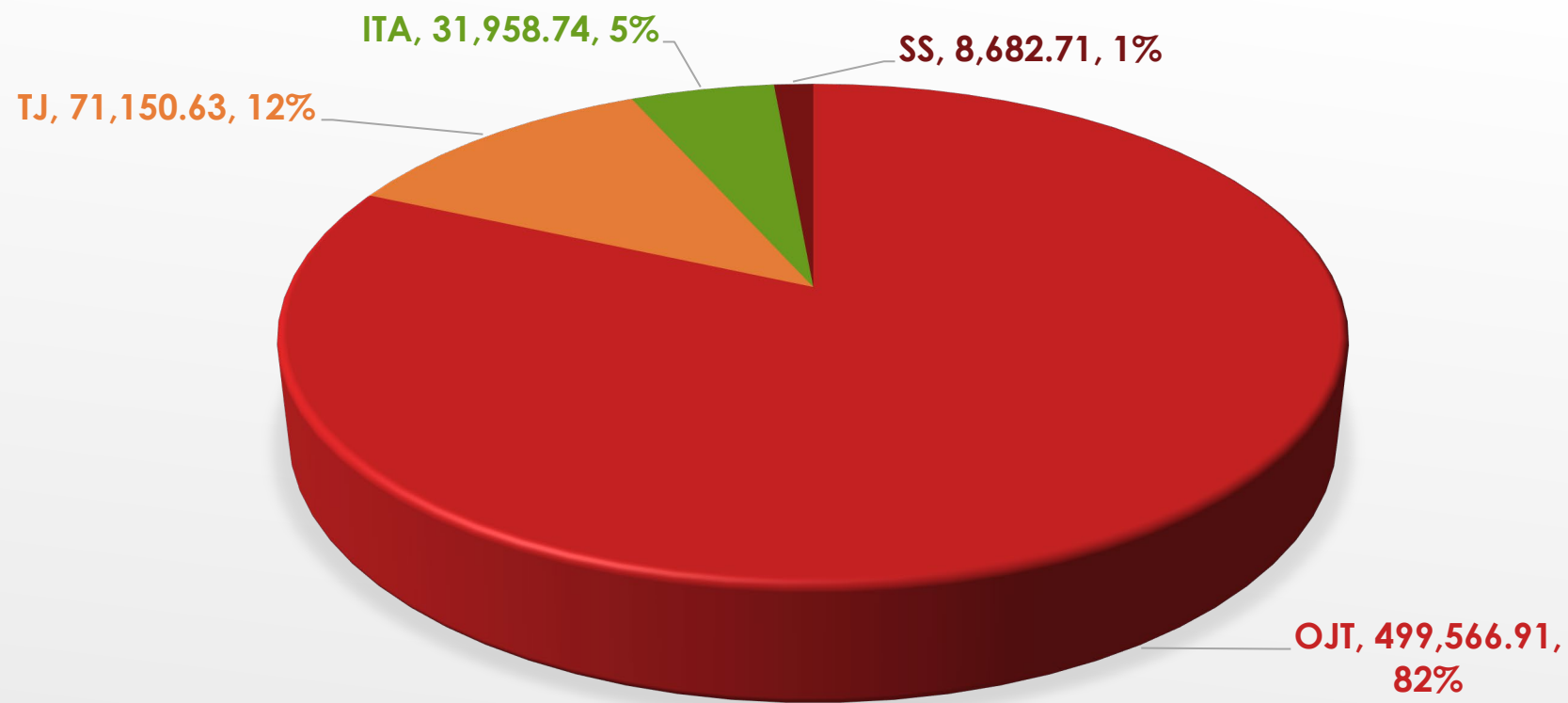


## PY22 ADW ENROLLMENTS



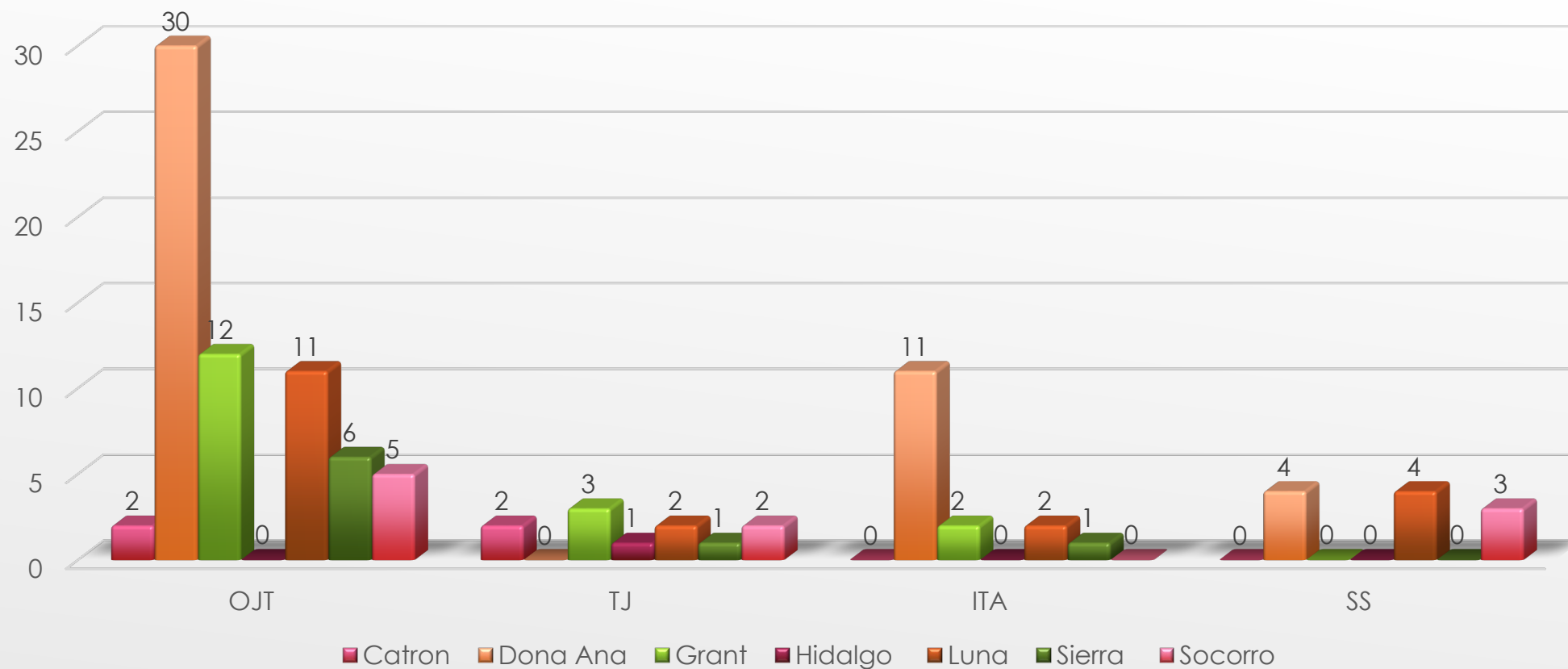
PY22 ADULT, DISLOCATED WORKER  
ENROLLMENTS

## ADULT FUNDING

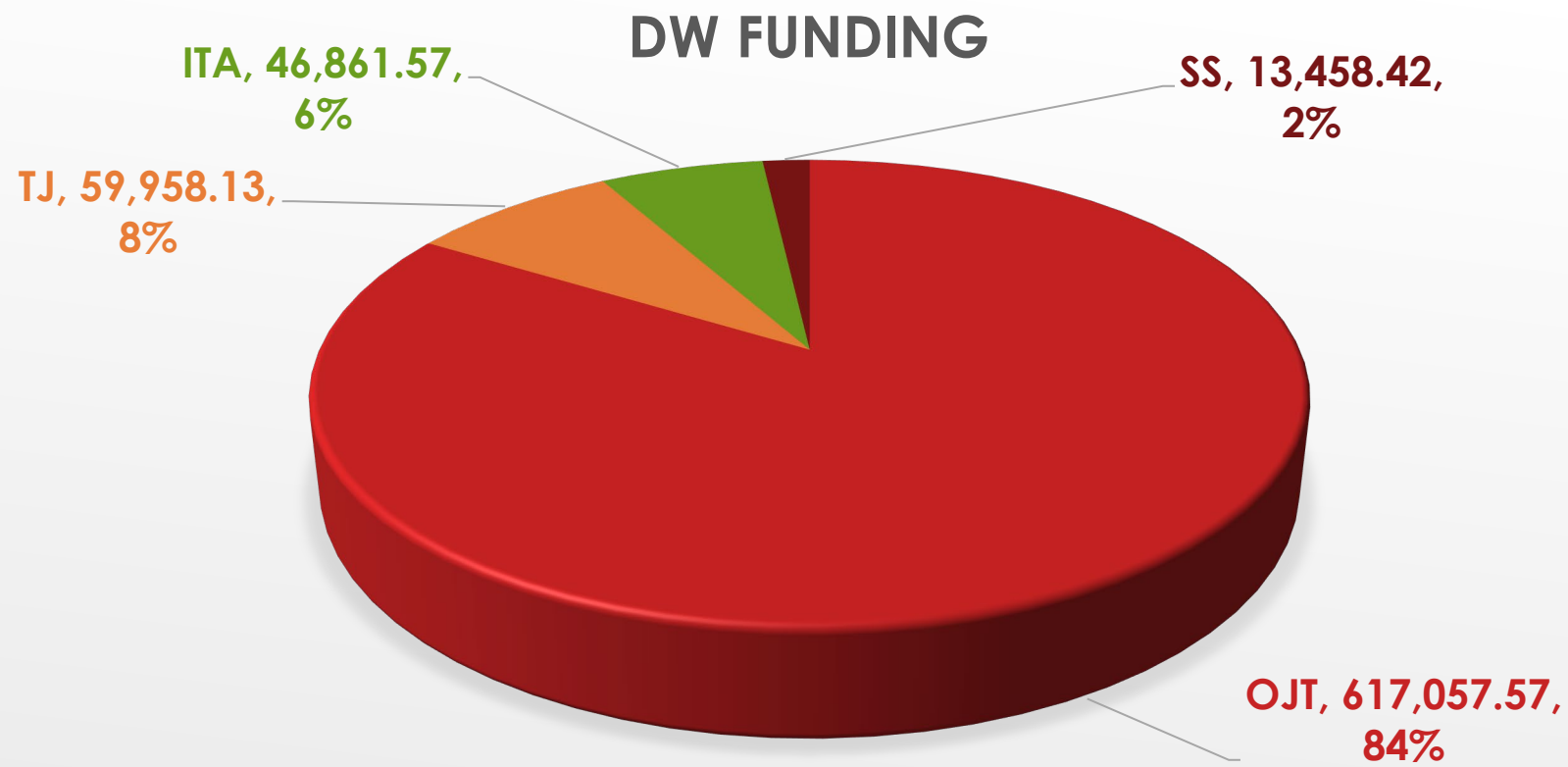


PY22 ADULT FUNDING

## Adult Participant Funding Per County

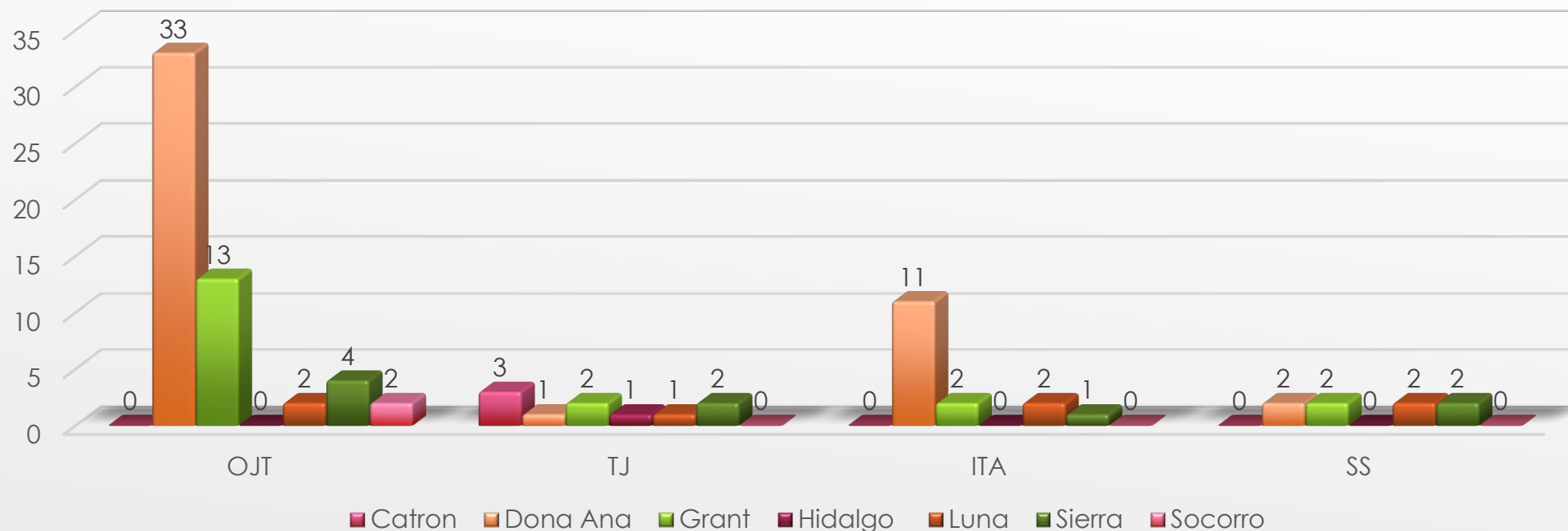


PY22 ADULT PARTICIPANT FUNDING PER COUNTY



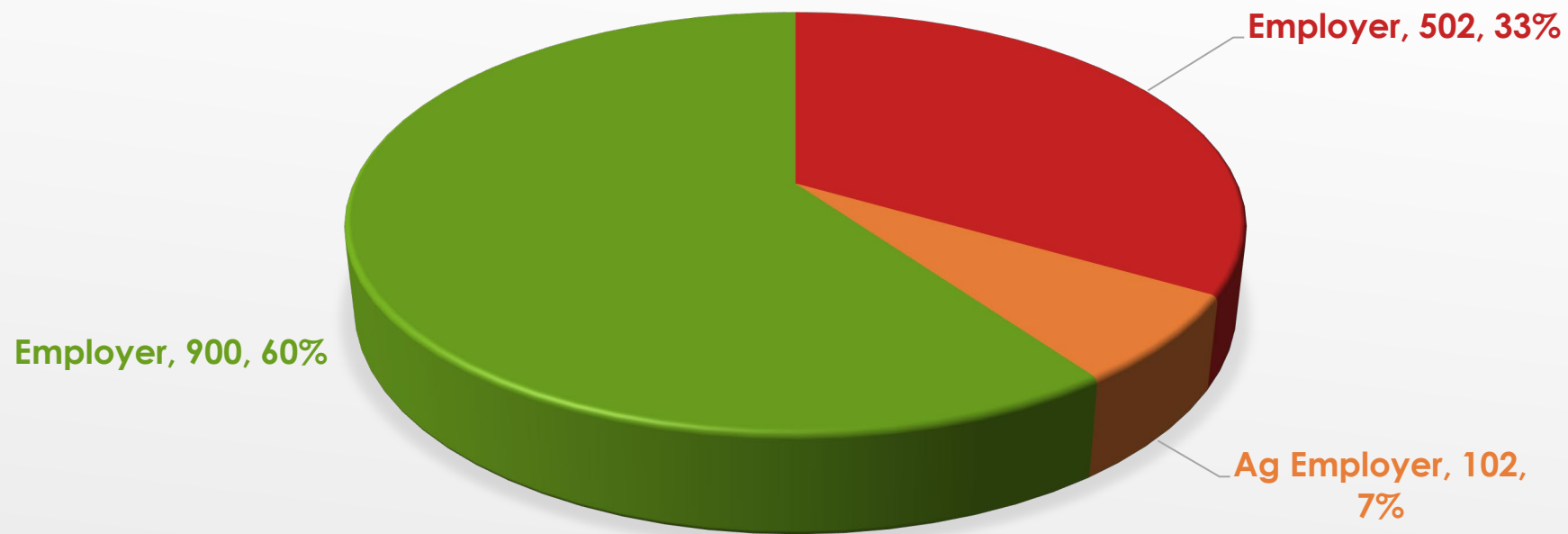
PY22 DISLOCATED WORKER FUNDING

## DW Participant Funding Per County



PY22 DISLOCATED WORKER PARTICIPANT  
FUNDING PER COUNTY

## OUTREACH



PY22 OUTREACH – JOB SEEKER &  
EMPLOYER

## BACKGROUND ON FEDERAL REQUIREMENTS

- Employment Rate – 2<sup>nd</sup> Quarter After Exit
  - The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program (for title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second quarter after exit)
  
- Employment Rate 4<sup>th</sup> Quarter After Exit
  - The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program (for title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second quarter after exit)

## EMPLOYMENT RATE – 2<sup>ND</sup> & 4<sup>TH</sup> QUARTER AFTER EXIT



The percentage of those participants enrolled in an education or training program (excluding those in on-the-job training (OJT) and customized training) who attain a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit from the program. A participant who has attained a secondary school diploma or its recognized equivalent is included in the percentage of participants who have attained a secondary school diploma or its recognized equivalent only if the participant also is employed or is enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program

## CREDENTIAL ATTAINMENT

The percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains, defined as documented academic, technical, occupational, or other forms of progress, towards such a credential or employment. Depending on the type of education or training program, documented progress is defined as one of the following:

- 1.Documented achievement of at least one educational functioning level of a participant who is receiving instruction below the postsecondary education level;
- 2.Secondary or postsecondary transcript or report card for a sufficient number of credit hours that shows a participant is meeting the State unit's academic standards;
- 3.Satisfactory or better progress report, towards established milestones, such as completion of OJT or completion of one year of an apprenticeship program or similar milestones, from an employer or training provider who is providing training; or
- 4.Successful passage of an exam that is required for a particular occupation or progress in attaining technical or occupational skills as evidenced by trade-related benchmarks such as knowledge-based exams.

## MEANINGFUL SKILLS GAIN

	Employment Q2	Employment Q4	Credential	Measurable Skill Gains
<i>i</i> All	Actual <b>63.08%</b> 2424 / 3843	Actual <b>60.63%</b> 1,739 / 2,868	Actual <b>40.48%</b> 85 / 210	Actual <b>51.26%</b> 163 / 318
Adult	<b>106.70 %</b> Actual                      Goal 83.23%                      78.00% 129 / 155	<b>110.93 %</b> Actual                      Goal 83.20%                      75.00% 104 / 125	<b>90.47 %</b> Actual                      Goal 51.39%                      56.80% 37 / 72	<b>107.85 %</b> Actual                      Goal 65.03%                      60.30% 93 / 143
Dislocated Worker	<b>103.64 %</b> Actual                      Goal 73.58%                      71.00% 78 / 106	<b>115.61 %</b> Actual                      Goal 82.43%                      71.30% 61 / 74	<b>93.17 %</b> Actual                      Goal 52.17%                      56.00% 12 / 23	<b>102.68 %</b> Actual                      Goal 57.50%                      56.00% 46 / 80
Youth	<b>90.92 %</b> Actual                      Goal 58.19%                      64.00% 238 / 409	<b>99.35 %</b> Actual                      Goal 62.09%                      62.50% 172 / 277	<b>58.18 %</b> Actual                      Goal 29.67%                      51.00% 27 / 91	<b>53.48 %</b> Actual                      Goal 27.27%                      51.00% 27 / 99

# PY22 RESULTS



INCREASE  
ENROLLMENTS IN  
INDIVIDUAL  
TRAINING  
ACCOUNTS



PARTNER WITH  
APPRENTICESHIP  
PROGRAMS TO  
SUPPORT  
APPRENTICES



EXPAND SUPPORT  
SERVICES TO THOSE  
PARTICIPANTS IN  
NEED OF IT



EMPLOYERS –FOCUS  
EFFORTS TO SUPPORT  
SMALL BUSINESS



FOCUS ON JUSTICE  
INVOLVED REENTRY  
POPULATION

## PY23 OBJECTIVES

# QUESTIONS

**Collette Baker**, Operations Manager

Email: [collette.baker@equusworks.com](mailto:collette.baker@equusworks.com)

Phone: 575-496-4963

**James Fielder**, Business Services Manager

Email: [james.fielder@equusworks.com](mailto:james.fielder@equusworks.com)

Phone: 575-496-1446

**Peter Martinez**, Project Director Adult, Dislocated Worker and Youth Programs.

Email: [peter.Martinez@equusworks.com](mailto:peter.Martinez@equusworks.com)

Phone: 575-520-1140

## LEADERSHIP CONTACT INFORMATION



# ***One-Stop Operator Report***

***Giselle Palomares***

***Sarah Raney***

# One-Stop Operator Report

New Mexico   
Workforce Connection

*A Proud Partner of the American Job Center Network*

WIOA Title I-financially assisted programs and activities are an Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. Relay New Mexico: 711 (Voice) or 1-800-659-8331 (TTY)

FUNDED BY THE U.S. DEPARTMENT OF LABOR



Activity	Result
WCOS newly registered individuals	3,302
Total number of referrals to WIOA	1,122
Total number of services provided to individuals	86,686
Total number services provided employers	14,499
Total number of job orders created	3,363
Total number of job referrals	4,163
Total number of job placements	458

## NMWC SW Region Data

July 2022-June 2023

(data provided from NMWCOS)

# NMWC Center Foot Traffic

July 2022-June 2023

Center Location	Q1	Q2	Q3	Q4	Total
Deming	999	1,555	2,102	983	5,639
Las Cruces	1,666	2,147	2,958	2,886	9,657
Silver City	330	291	173	307	1,101
Socorro	41	20	Temporarily Closed	Temporarily closed	61
Sunland Park	107	152	208	347	814
T or C	18	32	32	31	113
SW Region	3,161	4,197	5,473	4,554	17,385

Event/ Organization Name	Date	Location	# of Job Seekers attended
An Open Door Recruitment	04/18/2023	Deming	3
Silver City High School Job Fair	04/21/2023	Silver City High School	500
Las Cruces Spring Career Fair	05/03/2023	Las Cruces Convention Center	113
An Open Door Recruitment	05/03/2023	Silver City	1

PY22 Q4  
Hiring Events

Event/ Organization Name	Date	Location	# of Job Seekers attended
Mountain Shadows Hiring Event	05/04/2023	Deming	4
Southern New Mexico Correctional Facility	6/21/2023	Silver City	0
New Mexico State Police Dispatch Hiring Event	06/20/2023	<ul style="list-style-type: none"> <li>• Deming</li> <li>• Silver City</li> </ul>	<ul style="list-style-type: none"> <li>• 7</li> <li>• 0</li> </ul>
New Mexico State Police Dispatch Hiring Event	7/11/2023	Deming	8

PY22 Q4  
Hiring Events  
(continued)

Organization Name	Date	Location	Purpose
DACC IRT Collaboration	<ul style="list-style-type: none"> <li>May 2023</li> </ul>	<ul style="list-style-type: none"> <li>NMWC Las Cruces</li> </ul>	Workshop designated for individuals with intellectual disabilities. To provide participants and their families appropriate services according to their needs.
Veteran Outreach	<ul style="list-style-type: none"> <li>May 2023 to present</li> </ul>	<ul style="list-style-type: none"> <li>Veteran's Court in Las Cruces</li> </ul>	To observe and provide services to veterans that are in the legal system and may benefit from DWS services.
Deming Senior Center-Old Americans Month	<ul style="list-style-type: none"> <li>May 23, 2023</li> </ul>	<ul style="list-style-type: none"> <li>Deming</li> </ul>	Provide information to the seniors regarding the services NMWC offers.
Own Your Future	<ul style="list-style-type: none"> <li>May 17, 2023</li> </ul>	<ul style="list-style-type: none"> <li>Deming – Ruben S. Torres Elementary</li> </ul>	NMWC partnered with Deming-Luna County Economic Development to host the even for 5 <sup>th</sup> grade students to learn about soft skills, interview skills, and dressing for success.
Mesilla Valley Community of Hope Job Readiness Fair	<ul style="list-style-type: none"> <li>May 9, 2023</li> </ul>	<ul style="list-style-type: none"> <li>Las Cruces Mesilla Valley Community of Hope</li> </ul>	NMWC partnered with MVCH to provide homeless individuals information on the services NMWC has to offer & registered participants in NMWCOS.
One & Done Events	<ul style="list-style-type: none"> <li>May 15, 2023</li> <li>May 16, 2023</li> <li>June 12, 2023</li> <li>June 16, 2023</li> <li>June 20, 2023</li> </ul>	<ul style="list-style-type: none"> <li>Silver City &amp; Deming</li> <li>Las Cruces – West</li> <li>Anthony – South</li> <li>Las Cruces- East HSD Office</li> <li>Las Cruces – West</li> </ul>	To meet & engage with the region's workforce expert, be able to register in the New Mexico Workforce online system, to re-engage TANF participants and provide them information on what New Mexico Workforce Connection can do for them.

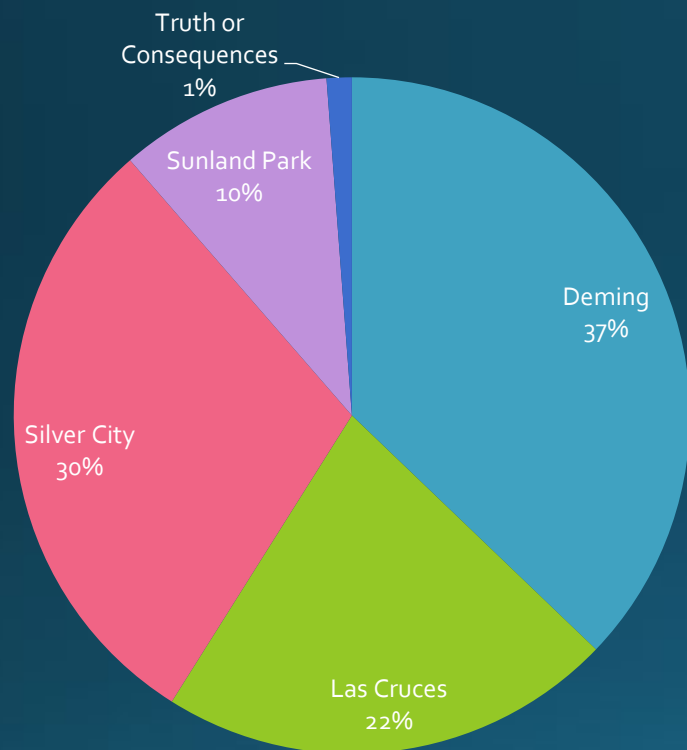
# PY22 Q4 Outreach Events

Organization Name	Date	Location	Purpose
Spaceport America Cup	• June 20, 2023	• Spaceport America	Promotion of employment services.
Farmworkers & Families Backpack Giveaway	• June 22, 2023	• Deming	To provide backpacks to farmworkers and their families to help students prepare for the upcoming school year.
Job Readiness Fair 2.0	• June 29, 2023	• Mesilla Valley Community of Hope, Las Cruces	Assist homeless individuals registering in NMWCOS, and provided information NMWC programs, as well as referrals to programs they were interested in.
Tri-County Behavioral Health Summit	• July 13, 2023	• Silver City	Provide employers information on what New Mexico Workforce Connection can do for youth & families.
Health & Wellness Fair	• July 14, 2023	• Las Cruces, Mesilla Valley Mall	To provide information on the available Workforce services to employers, career seekers, youth, and veterans.
Pepper's Supermarket Resource Event	• July 21, 2023	• Pepper's Supermarket, Deming	To meet with the workforce experts; register participants in the NMWC Online System; job search assistance; & collaborate partners with Employers and Participants.
Job Readiness Drop-In Workshop	• July 25, 2023	• Dona Ana Emergency Rental Assistance Program, Las Cruces	To provide participants with job search assistance, resume building, interview preparation, tuition assistance, networking opportunities, & assessment testing.
Cobre 2 <sup>nd</sup> Annual Summer Fest Back to School Event	• July 29, 2023	• Bayard	To provide information on the available NMWC services to career seekers, youth, and families in attendance.

## PY22 Q4 Outreach Events (continued)

# Customer Satisfaction Survey Results

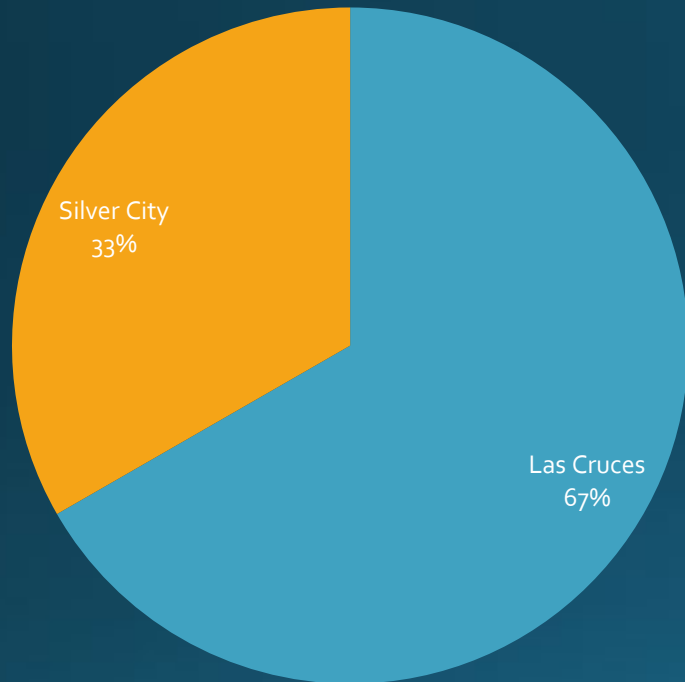
## PY22 Q4



Value	Percent	Count
Deming	37.2%	128
Las Cruces	21.8%	75
Silver City	29.7%	102
Sunland Park	10.2%	35
Truth or Consequences	1.2%	4
Totals		344

# Employer Satisfaction Survey Results

## PY22 Q4



Value	Percent	Count
Las Cruces	66.7%	18
Silver City	33.3%	9
	Totals	27



# SOMETHING TO RAVE ABOUT!

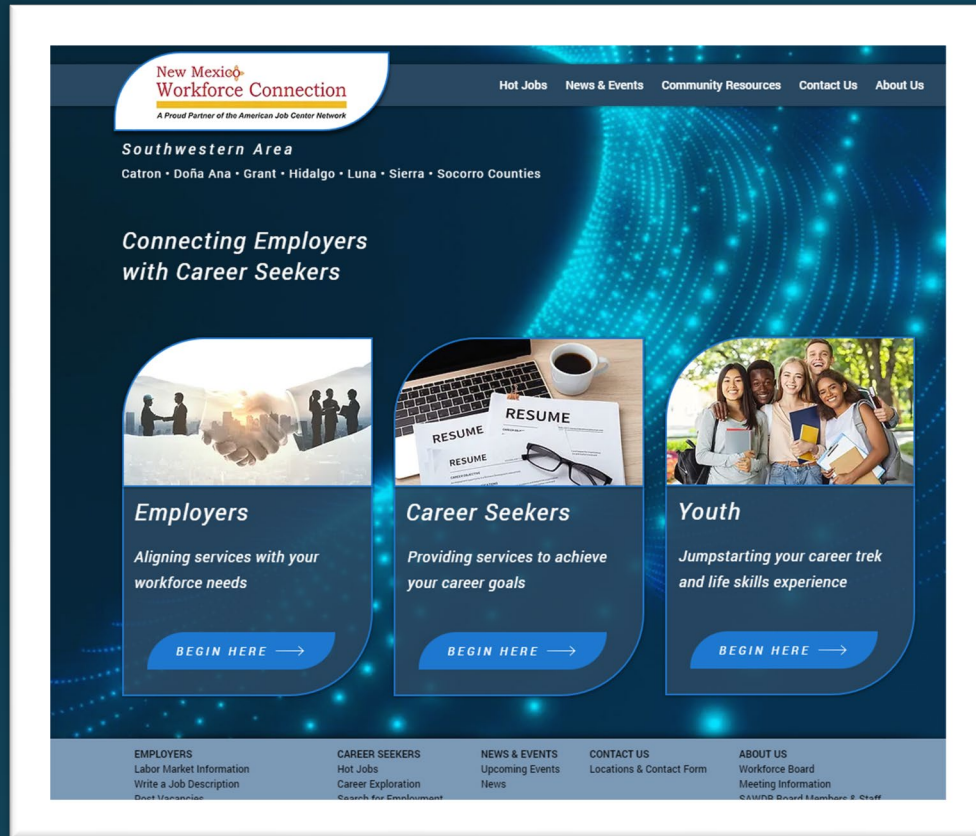
- Very good service and helpful Viviana helped me with job searches and answered my questions she was very patient with me and took her time. I feel better having a back up as I received a referral letter for a job position in my level of work and she contacted the company to let them know I was interested I just need to go in and apply hoping they hiring me on the spot. thank you for all your help.
- I just left the office and it's my first time filing from employment I was laid off from my company after 11 years and Susie made me feel seen, comforted and like I wasn't alone. She's a great asset to New Mexico 🤝 I've always wanted to go back to school but because of my job I was never able to and Chris gave me hope that maybe I could go back 🤝 I'm so happy there is an office in Sunland park because I live in Santa Teresa! Thank you, Susie & Chris.
- Alma was very friendly and helpful. This is definitely appreciated considering the stress I've been going through lately. She was also a great help with my resume.
- Brandy is very professional, welcoming, and knowledgeable in her role. Brandy went above and beyond to host a zoom meeting with the City of T or C to explain the WIOA program and its services and answered all questions with high understanding and clarity.
- Juan Ruiz answered all my questioned very well as well as explained everything and the whole process of unemployment and how to set everything up and the process after the claim is sent in. He was patient with and he was really kind.
- Linda was extremely helpful, especially with my resume. The facility was very clean and the staff was friendly.

# One Stop Partner Meeting Presentations (PY22 Q4)

Month	Topic	Presenter(s)	Organization
April 2023	<ul style="list-style-type: none"> <li>• Adult/Dislocated Worker Program</li> <li>• City of Las Cruces Economic Development</li> </ul>	<ul style="list-style-type: none"> <li>• James Fielder &amp; Collette Baker</li> <li>• Irene Parra</li> </ul>	<ul style="list-style-type: none"> <li>• Adult/Dislocated Worker Program</li> <li>• City of Las Cruces</li> </ul>
May 2023	<ul style="list-style-type: none"> <li>• Las Cruces Public Schools ACE Program</li> <li>• Mesilla Valley Economic Development Alliance</li> <li>• Next Steps</li> </ul>	<ul style="list-style-type: none"> <li>• Jeff Waugh</li> <li>• Jessicalyn Robles</li> <li>• Dallas Velasquez</li> </ul>	<ul style="list-style-type: none"> <li>• Las Cruces Public Schools</li> <li>• Mesilla Valley Economic Development Alliance</li> <li>• Goodwill</li> </ul>
June 2023	<ul style="list-style-type: none"> <li>• Community Action Agency Programs</li> </ul>	<ul style="list-style-type: none"> <li>• Melissa Ontiveros, April Christensen and Cecilia Alexander</li> </ul>	<ul style="list-style-type: none"> <li>• Community Action Agency</li> </ul>

# In The Works...

83



Employnm.com



ID Badge



Business Cards

# OSO Projects

Task	Purpose
SOPs	Identifying what SOP's need to be implemented in the SW Region.
New Leader 1 on 1 Orientation	Creating curriculum to be able to have a New Leader 1 on 1 orientation with new leadership coming on board to understand roles and systems.
Foot traffic	Continue to work with partners to brainstorm innovative and creative ideas to increase traffic in the following offices: Silver City, Socorro, Sunland Park, and T or C.

# Questions

**Giselle Palomares**, One-Stop Operator

Phone: 575-528-8636

Email: [giselle.palomares@equusworks.com](mailto:giselle.palomares@equusworks.com)

**Sarah Raney**, One-Stop Coordinator

Phone: 505-485-9148

Email: [sarah.raney@equusworks.com](mailto:sarah.raney@equusworks.com)



# ***Administrative & Financial Reports:***

***WIOA Administrator  
Glory Juarez***

***Technical Assistance & Training  
Jaymi Simms***

***Financial Report  
Skylar Arnold***



# ***WIOA Administrator***

## ***Glory Juarez***



# *Technical Assistance & Training*

*Jaymi Simms*



SOUTHWESTERN AREA WORKFORCE DEVELOPMENT BOARD  
Adult & Dislocated Worker Services and Youth Services  
**Technical Assistance and Training**  
for the period of July 1, 2022 – June 30, 2023.

**TECHNICAL ASSISTANCE**

Program	Sessions	Hours
Adult & Dislocated Worker	510	127.5
Equus Youth	111	27.75
Alamo Youth	150	37.5
ETPL	125	177.5

## TRAINING

Program	Dates of Training	Training Topics
Adult and Dislocated Worker	October 25, 2022	Accessing ETPL as a guest Voucher System Activities in WCOS Contract and Corrections EmployNM Website Measurable Skills Gain Credentials Policies: Follow-Ups, ITA Policy, and Performance Policy
Youth	October 27, 2022	Accessing ETPL as a guest Voucher System Activities in WCOS Barriers EmployNM Website Measurable Skills Gain Guidance Letter/Self-Attestation

Program	Dates of Training	Training Topics
		Policies: Eligibility, Youth Activities, Follow-Ups, and Supportive Services
Youth Alamo	February 23, 2023	Case Reviews, Eligibility Documentation, and Verifying Documentation
Youth Alamo	March 9 <sup>th</sup> and 10 <sup>th</sup> 2023	In-person Case file review due to turnover.
A/DW and Youth	March 27, 2023	Desk Review Training
Adult and Dislocated Worker	March 30, 2023	Voucher Entry Training



# ***Financial Report***

***Skylar Arnold***

Workforce Innovation and Opportunity Act  
Southwestern Area Workforce Development Board  
Balance Sheet June 30, 2023, Non-Close Out

	<u>WIOA</u>
<b>ASSETS:</b>	
Cash and cash equivalents	\$ 95,010
Accounts Receivable-Grants	525,681
Total assets	<u>\$ 620,691</u>
<b>LIABILITIES AND FUND BALANCE:</b>	
Accounts payable	\$ 620,691
Deferred Revenue	-
Total liabilities	<u>620,691</u>
<b>Fund Balance</b>	
Unreserved and designated for future expenditures	<u>-</u>
Total fund balance	<u>-</u>
Total liabilities and fund balance	<u>\$ 620,691</u>

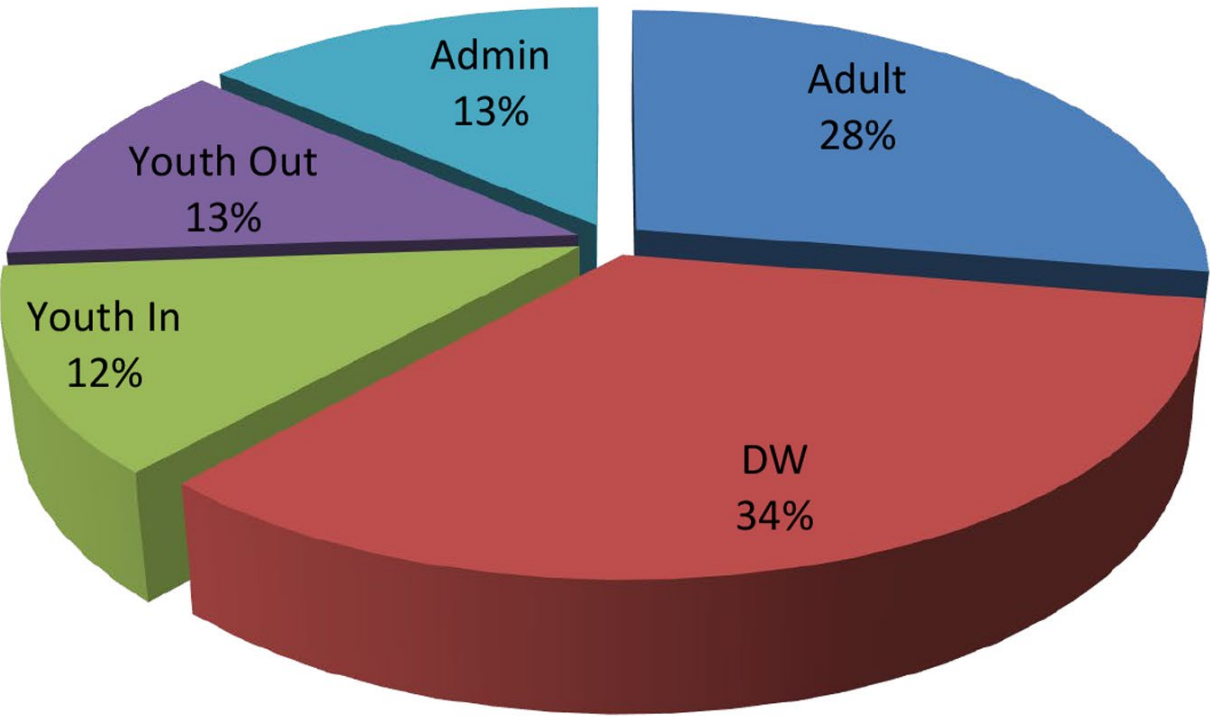
# Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget (GAAP Basis) and Actual For the Fiscal Year 22-23

June 30, 2023, Non-Close Out

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Revenues:</b>			
Federal grants	\$ 6,702,739	4,434,986	2,267,753
<b>Expenditures:</b>			
Employment services:			
Program Year 21/Fiscal Year 22			
Adult	952,829	596,110	356,719
Dislocated Worker	1,543,938	927,149	616,789
Youth	1,459,648	493,266	966,382
Administration	439,601	111,737	327,864
Program Year 20/Fiscal Year 21			
Adult	626,506	626,506	-
Dislocated Worker	585,308	585,308	-
Youth	607,877	607,877	(0)
Administration	487,032	487,032	-
			-
Total general governmental	<u>6,702,739</u>	<u>4,434,986</u>	<u>2,267,753</u>
Excess (deficiency) of revenues over expenditures	-	-	-
Fund balance, beginning of year	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance, end of year	<u>\$ -</u>	<u>-</u>	<u>-</u>

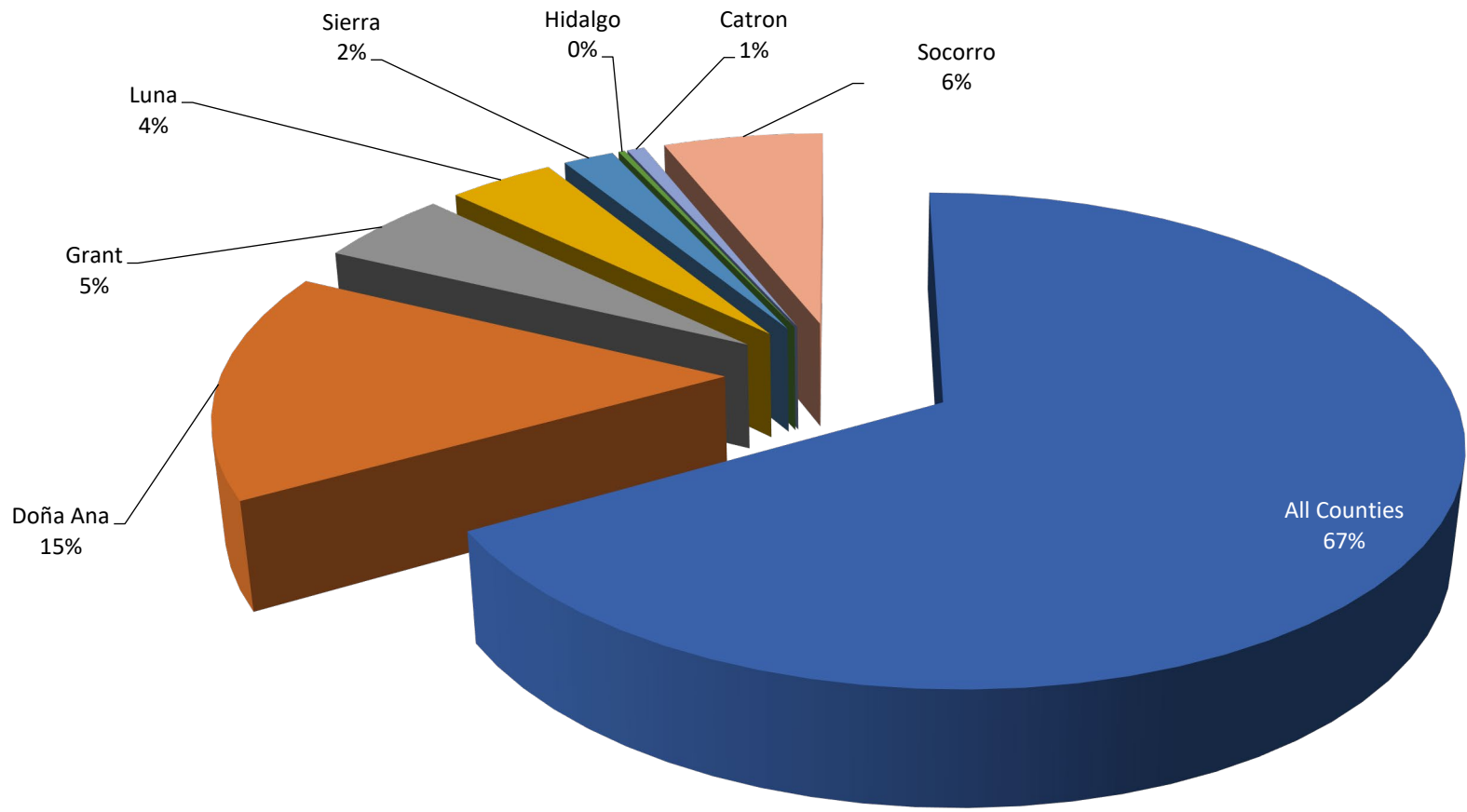
# Expenditures by Fund

<u>Adult</u>	<u>DW</u>	<u>Youth In</u>	<u>Youth Out</u>	<u>Admin</u>
\$ 1,222,616	\$ 1,512,457	\$ 542,599	\$ 558,544	\$ 598,769



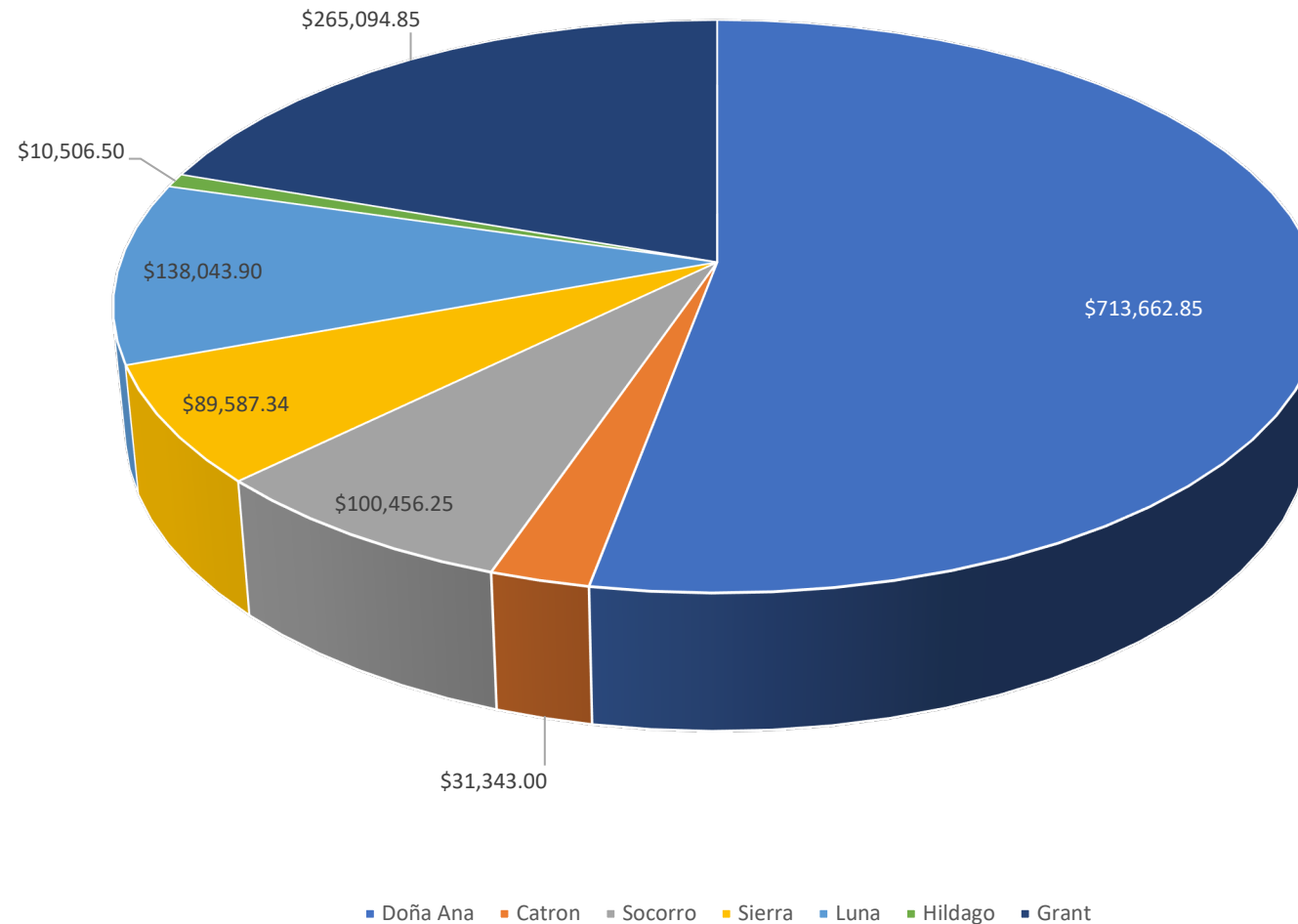
# Expenditures by County

<u>All Counties</u>	<u>Doña Ana</u>	<u>Grant</u>	<u>Luna</u>	<u>Sierra</u>	<u>Hidalgo</u>	<u>Catron</u>	<u>Socorro</u>
\$ 2,963,486	\$ 679,697	\$ 222,600	\$ 177,224	\$ 84,958	\$ 10,507	\$ 29,381	\$ 267,133

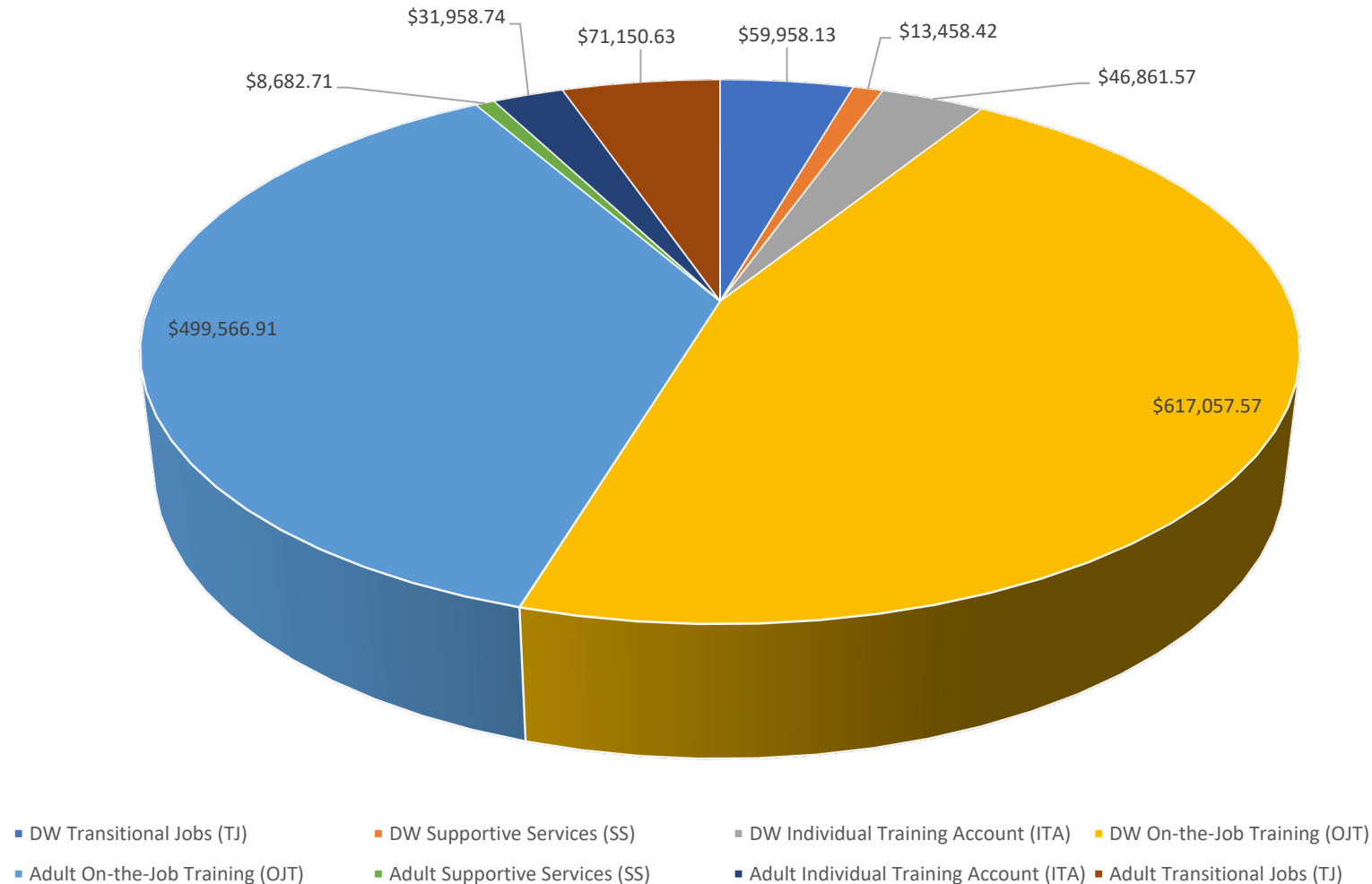




WIOA ADULT & DISLOCATED WORKER  
PARTICIPANT TRAINING OBLIGATIONS BY COUNTY  
July 1, 2022 - June 30, 2023    Total Obligations \$1,348,694.69

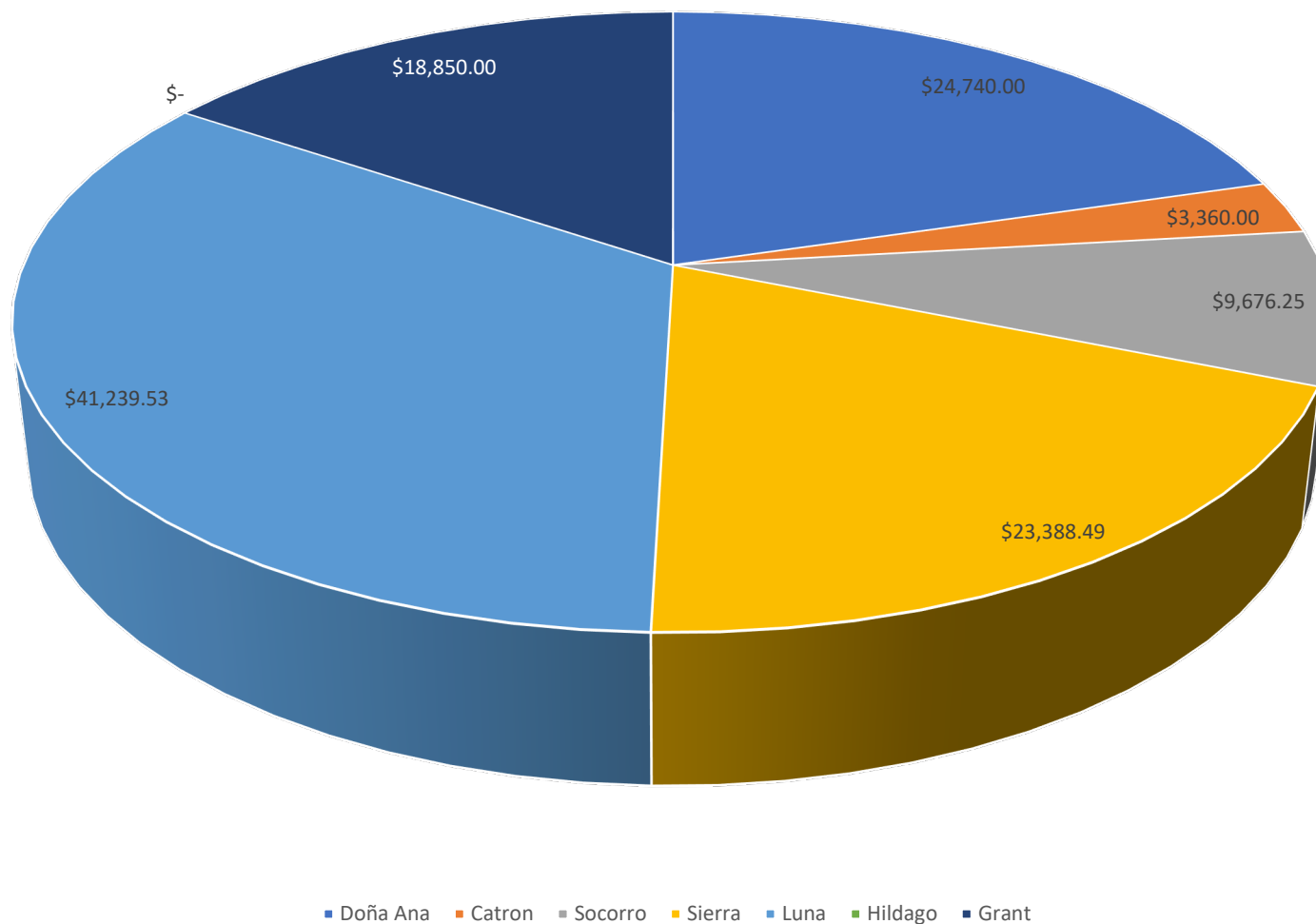


WIOA ADULT & DISLOCATED WORKER  
PARTICIPANT TRAINING OBLIGATIONS BY PROGRAM  
July 1, 2022 - June 30, 2023 Total Obligations \$1,348,694.68

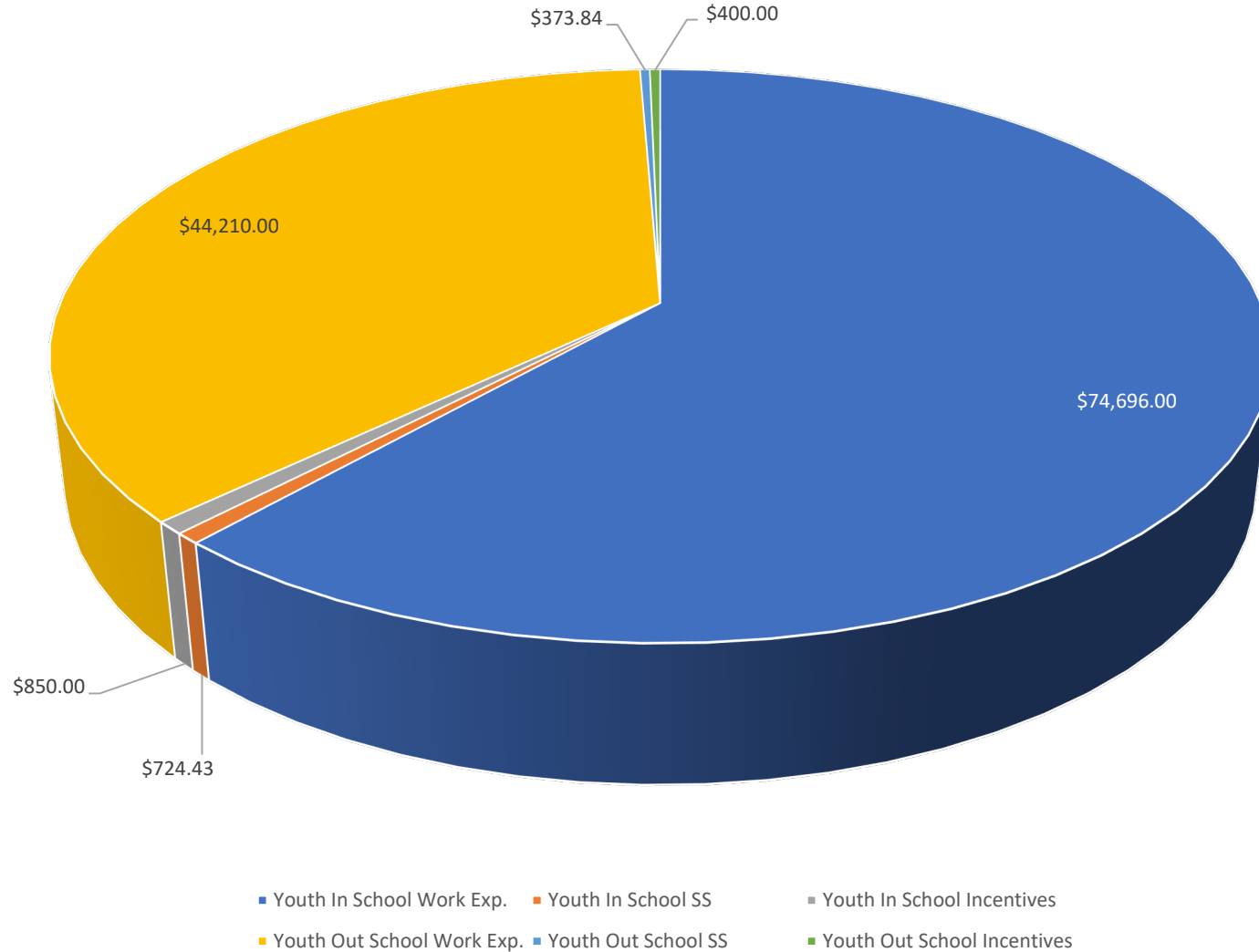


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WIOA EQUUS YOUTH  
PARTICIPANT TRAINING OBLIGATIONS BY COUNTY  
July 1, 2022 - June 30, 2023    Total Obligations \$120,254.27



WIOA EQUUS YOUTH  
PARTICIPANT OBLIGATIONS BY PROGRAM  
July 1, 2022 - June 30, 2023    Total Obligations \$121,254.27



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# *Updates from DWS Liaison*

*Cindy Gallegos*



# *Member Input*



***Next Meeting:***  
***Friday,***  
***October 13, 2023***  
***at 2:00 p.m.***

# PY23 Calendar

<b>JULY</b> S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>AUGUST</b> S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>SEPTEMBER</b> S M T W T F S   1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<b>OCTOBER</b> S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>NOVEMBER</b> S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>DECEMBER</b> S M T W T F S   1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>JANUARY</b> S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>FEBRUARY</b> S M T W T F S   1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	<b>MARCH</b> S M T W T F S   1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
<b>APRIL</b> S M T W T F S  1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	<b>MAY</b> S M T W T F S   1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	<b>JUNE</b> S M T W T F S    1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30





***Meeting Adjourned***

***Thank You for  
Attending***

***Have a great day!***